

Woodbridge Human Services Commission

Minutes of the October 2, 2023 Meeting

In-person, Woodbridge Center-Lounge

7:00 p.m.

Members Present: S. Davidson, Commission Chair, J. Ciarleglio, L.F. Miller, C. Austin, A. Cohen, A. Holzman, B.P. Madden (via telephone), J. Clarke-Lofters

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: V. Livesay

Meeting called to order at 7:04 p.m. by S. Davidson, Commission Chair

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Additions to the Agenda - None

III. Minutes of the September 11, 2023 Meeting

J. Clarke-Lofters made a motion to accept the minutes of the September 11, 2023 meeting with one amendment. J. Ciarleglio seconded. Motion was unanimously approved.

IV. The Woodbridge Center

K. Moriarty presented the September 2023 Woodbridge Center report, which is on file in the Human Services office.

- Programming
Several programs started this month. Some programs are at their maximum enrollment. 100+ residents attended the Annual Townwide Picnic sponsored by Coachman Square. Coffee bar is sponsored by the Republican Town Committee and there are five poster sponsors for October. K. Moriarty reviewed a number of upcoming events. Spooky Sponsor will be a health fair-like event with lunch. On Halloween there will be lunch, craft activity and movie. Transportation continues to be in high demand for a wide range of client needs, highlighting the necessity of this service. The van will be repaired by the insurance company of the person who hit it.

J. Ciarleglio made a motion to accept the September 2023 Woodbridge Center report. L.F. Miller seconded. Motion was unanimously approved.

V. Youth Services

N. Pfund presented the September 2023 Youth Services report, which is on file in the Human Services office.

- Programming
 - Youth Evening Programs
 - Home Alone Class is scheduled. Nancy is in the process of securing a police officer to speak to the students.
 - Job Bank has a few new kids to sign up this month.
 - Community Service- Five students attended the Youth Advisory Board meeting. One student assisted in the pantry and several at the Living Treasure event.
 - Nancy is meeting with the town school administrators to review programming.
 - Woodbridge Like Me Day was well attended, and N. Pfund spoke to many families there and at Back to School Night.
 - Back to School Bash was very successful with 87 students attending. The Inflatable Obstacle Course is loved by the kids.
 - Halloween Spooktacular is coming up on 10/20 and will be at the Center Gym.
 - BOWDAAC update was reviewed.
 - Two Youth Evening staff members are being hired, one has already started on 9/22, and one will start on 10/20.
- Grants Update
 - Grant updates were reviewed. The two-year grant application was replaced with an on-line survey which cannot be reviewed by the town. Nancy will inform Town Hall when it is completed.

C. Austin made a motion to hire two per diem Youth Evening staff members, Joseph Gaulin retroactive to 9/22/23 and Lauren Sholtis to begin on 10/20/23 at the rate of \$15.43/hr. J. J. Clarke-Lofters seconded. Motion was unanimously approved.

A. Cohen made a motion to accept the September 2023 Youth Services report. A. Holzman seconded. Motion was unanimously approved.

VI. Human Services

J. Glicksman presented the September 2023 Human Services report, which is on file in the Human Services office.

- Living Treasure – update
The event was wonderful, but S. Davidson was missed as she was ill. The space was beautiful, and the table decorations were lovely. The silent auction room was great. The

bartenders, B.P. Madden, and B. Garofalo, were great. The event raised just under \$10,000. The plaques may not be continued. The credit card fees were high and that will be reviewed before next year's event.

- Vaccine clinics/grant – Five vaccine clinics are planned with the National Council on Aging (NCOA) \$10,000 grant received. A new COVID clinic was created due to lack of vaccine available for the first clinic. Everyone scheduled for the first was informed of the change and rescheduled.
- Capital Budget is due November 17, but training has not started. More information will be available at the next meeting.
- Center Building Renovation Committee, Center Gym Project update – Committee met, and an RFP will be prepared.
- Programs
 - Holiday Baskets/Adopt a family – starting the process of contacting donors and scheduling dates.
 - Boy Scout Food Drive – Scheduled for October 28, 2023
 - Woodbridge “Like Me” Day – September 30, 2023. It was well attended and many families visited the Human Services table.
 - Energy Assistance Program is underway.
 - \$300 was raised for the Alzheimer’s Walk.
- Commission Terms
 - Terms of Commission members were reviewed. A. Holzman, A. Cohen, B.P. Madden, S. Davidson are encouraged to continue and should speak with respective Town Committees.

A. Cohen made a motion to accept the September 2023 Human Services report.

J. Ciarleglio seconded. Motion was unanimously approved.

VII. Old Business/New Business

- Next Meeting – November 6, 2023
- Gill and Gill will be contacted regarding the ramp issues.
- The location of the next meeting may be changed due to the election.

VIII. Adjournment

B.P. Madden made a motion to adjourn the meeting at 7:47 p.m. A. Holzman seconded. The motion was approved by acclamation.

Submitted by:

Human Services Commission

Accepted and approved this 6th Day of November, 2023.