

# WOODBIDGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane  
Woodbridge, CT 06525  
203-389-3446

RECREATION COMMISSION  
MEETING MINUTES  
Monday, September 21, 2020

IN ACCORDANCE WITH GOVERNOR LAMONT'S EXECUTIVE ORDER #7b. SECTION 1, WHICH SUSPENDS THE OPEN MEETING REQUIREMENTS OF IN-PERSON PARTICIPATION, AUDIO AND VIDEO OF THIS SPECIAL MEETING WILL BE TELEVISED ON youtube@wgatv79 IN ORDER TO ALLOW THE PUBLIC TO VIEW AND LISTEN TO THE MEETING. YOU MAY ACCESS IT HERE AT:

<https://woodbridgect.webex.com/recordingservice/sites/woodbridgect/recording/play/8ca5e4a6b2174f34b2c3d26a585333f9> Password: NuvXUjG5

## PRESENT:

Commission Members present: Mary Alvarado, William DeRosa, Michael Helfenbein, Kim Hynes, Smith Mowry, and Andrea Weinstein

Staff: John Adamovich, Recreation Director, and Theresa Bahner, Pool Director ,

Board of Selectmen Liaison: Mica Cardozo

Meeting Host: Jon DeMayo

Recorder: Jim Franco

1) Meeting called to order at 7:04 pm

2) Public Comments: no public comments or emails sent in

3) Minutes: Michael Helfenbein **made a motion to approve the minutes from Monday, August 24, 2020. Mary Alvarado seconded the motion. On page one, section three it should read Mica raises that the budget has passed and has a one percent decrease. On page 3, Andrea wanted clarification that Vito is the school's Facility Manager. Also on page three, section 10, it should read, "The Commission would like for all Recreation programs not to start until October 1<sup>st</sup>. With those changes, all voted in favor.**

4) Liaison report: Mica mentioned that the Board of Selectmen met on September 9<sup>th</sup>. That meetings topics included Eagle Scout projects, the Darling House, Massaro state grant, and the Old Firehouse. The plan is for the Fire Dept. equipment to be moved into a shed and the Fitness Center to move into a bay at the Old Firehouse. Chris Dickerson will be having a virtual Road Race sometime in late October or early November. The road race will be dedicated to the Woodbridge Road Race.

5) Chairman's Report/Vice Chairman's report: Andrea shared that it is the International Day of Peace. We need to take care of each other in this struggling time. Recreation is working hard, and health is a big part of well-being. We are facing new challenges. Theresa been running the long distance learning programs. Andrea checked in with everyone. Mike is doing good. It is good to see that schools are keeping COVID at bay. Mary, things are going nicely. Smith explained at his school, children are not closer than

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6 feet. They are working through it. Kim, the family is doing well. She provided a link to free COVID testing: <https://www.chc1.com/COVID-19-testing/>. Theresa is very well Christina and Christopher are nine months old. She mentions how it is also NICU day. Bill, the family is doing well. John, had a couple of procedures and is doing well. Jim's hip feels good. Andrea is fine. Smith said that he appreciates the work that Theresa and the Rec. Dept. does, and that they provide as many programs as possible.

6) Pool: Proposed Pool Weekend Schedule discussed. Theresa mentions about the proposed weekend pool schedule beginning on October 10 and running through December 31. We would be opening by appointment only. Swimmers will have 45 minutes to swim. There will be six swimmers at a time. One swimmer per lane and would start at opposite ends. WAC was a flawless example to follow. A question arose about the funding. John and Jim explained that the savings comes because visitors would not be able to enter the building during the school day. Therefore, we would not be able to have the Early Bird Swim and the Noon Time Swim. Jim added, even if the school started allowing visitors, we do not have a custodian on during those times to do the required cleaning. Theresa explained how lanes 1 & 2 are the slower lanes. Lanes 3 & 4 are for intermediate swimmers, and lanes 5 & 6 are for the faster swimmers, and we will have staggered starting blocks. We will be able to accommodate 24 swimmers per day, for those 18 years of age and over. The area will be sanitized between shift. The public will not be able to use the guard room. The locker rooms will be open. CDC guidelines will be followed. Masks must be worn to the locker room, but may be removed when showering, and then worn to the pool deck, and be removed while swimming. John explained that if the school shuts down due to COVID, the pool would be shut down.

**Smith Mowry made a motion to accept the Fall weekend pool schedule. Bill DeRosa seconded the motion. With the stipulation that it may be reevaluated due to changes in the COVID situation. All voted in favor.** John explained how Dave Reilly and WAC did a great job during their time that they used the pool in the summer. The Woodbridge Aquatic Club is scheduled to start on September 29<sup>th</sup>. Recreation will cover the pass checker. WAC will be covering 90 percent of the cost according to John. They will be swimming September 29 thru December 23<sup>rd</sup>, 4 to 8 pm or 4:30 to 8:30 pm. We are waiting for Dave Reilly to get back to us. WAC did a fabulous job over the summer. Dave was on top of it. Parent pick up and drop of was all on time.

7) Personnel: none

8) Director's Report:

A) Fitness Center: none

B) Outdoor Facilities: John has posted signs on the Pease Road Basketball Court saying that they will be closed on November 1. He has observed masks being worn on the fields, with the one exception of a youth travelling team softball group. He goes on to say that the travelling teams should be looked at to have 80% residents. Eighty percent residency would be either living or working in Woodbridge.

C) Tennis Courts: Many of permits keep on be given out. They are no charge, but residents only.

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D) Programs and Sports: Saturday Fall sport schedule discussed Jon DeMayo will be running the program. The group will be kept small. Three on a team. Children will wear masks from the parking lot to the field. As the weather gets colder, masks will be encouraged during the activity. The concern arose about sharing equipment. Sanitizer will be present and temperatures will be taken before being allowed on the field, and CDC guidelines will be followed. There will be modified football rules so that there will be no contact. Equipment will be cleaned before and after each group. **Bill DeRosa made a motion to approve the Fall programs with the stipulation that it be reevaluated due to changes in the COVID situation. Mary Alvarado seconded the motion. Mike added that the same guidelines should be followed as with the pool. All voted in favor.** Smith inquired about the youth basketball program. John said that we will look at it in December.

E) Financial Report :. The current expenses are at \$42,276.05, 14.0% Last year at this time, we were \$189,421.10 33.3%. Current income is \$11,476.00 9.4%. The pool portion of the income is from the WAC swim over the summer. Income at this time last year was \$54,727.90. 22.7%.

9) Policies and Procedures: none

**10) Correspondence**- none

11) Other Business: A public email was read. From August 24, Michael, Andrea, and Jim regarding the field of use of programs and the COVID-19 impact on recreational activities. Jim mentioned in the email, the topic could be mentioned under Programs/Sports, or Other Business, since it was a regular meeting.

The Commission would like a member of the Freedom of Information Act to attend the October Recreation meeting to answer questions.

Next meeting October 26<sup>th</sup> 7:00 pm

12) **Meeting adjourned at 8:31 pm.**

Respectively Submitted,

Jim Franco  
Office Manager