



Town Building Committee for BRS Capital Projects
Friday, September 8th 2023 (hybrid meeting)

Meeting Minutes

The following committee members were present: Sheila McCreven (BOS), Donavon Lofters (BOF), Jeff Hughes (WBOE) joined at 8:40. The following were also present: Tony Genovese (Town Administrative Officer and Director of Finance), Lynn Piascyk (WBOE Chairman), Vonda Tencza (WSD Superintendent), Donna Coonan (WSD Director of Business Services and Operations), Vito Esparo (WSD Facility Manager), David Stein (SP&A), Enzo Chiarelli (SP&A), Joseph Lenahan (F&O), and Marty Halprin (community member).

Chairman Sheila McCreven called the meeting to order at 8:30am.

On a motion by Donavon, seconded by Sheila, the committee voted unanimously to approve the three previous meeting's minutes.

Sheila welcomed the SP&A/F&O team members and asked that everyone on the call introduce themselves. David presented an overview (attachment A) of the project timelines (Roof Replacement and Site Improvement components). He also answered questions from the committee and other meeting attendees.

Based on the timeline, Sheila noted the projected timing for the next meeting of the TBC and asked that everyone standby for a date in late-October as soon as David's team is ready to present materials. At that meeting it is projected that the TBC will be able to vote to forward to the BOS a recommendation to approve filing with the state by Nov. 10, 2023.

The committee discussed options for including solar arrays on the roof and it was determined that the WSD team will work with David to investigate and recommend. Joseph reviewed the site improvement components of the project and requested a time to do a site visit. The WSD team agreed to coordinate that.

On a motion by Donavon, seconded by Sheila, the committee voted unanimously to adjourn its meeting at 9:17am.

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Meeting Minutes – Attachment A



WOODBIDGE BEECHER ROAD SCHOOL ROOF AND SITE DEVELOPMENT

09/08/2023

ROOF REPLACEMENT PROJECT



SITE IMPROVMENTS PROJECT

