

The September 6, 2023, meeting, of the Personnel Committee, a Sub-committee of the Woodbridge Board of Selectmen was convened at 3:19 p.m. by First Selectman Beth Heller.

Present: First Selectman Beth Heller, Selectman Paul Kuriakose, and Selectman Dr. David Lober.

Present for staff: Administrative Officer/Director of Finance Anthony Genovese

MINUTES

The minutes of the June 5, 2023, meeting, were **APPROVED** (Heller – Lober).

REVIEW OF TAX OFFICE STAFFING

Mr. Genovese explained that the Town needs to fill the position of Assistant Tax Collector.

Assistant Tax Collector - The Committee **VOTED UNANIMOUSLY** (Heller – Lober) to recommend to the Board of Selectmen that the position of Assistant Tax Collector be offered to Carol Celone at the rate of \$26.26/hour with a start date of September 14, 2023 or later.

ADJOURNMENT

On a non-debatable motion by Ms. Heller, seconded by Dr. Lober, the meeting adjourned at 3:25 p.m.

Respectfully submitted,
Anthony Genovese, Pro temp