

The August 30, 2022, virtual hybrid meeting of the Community Center Building Committee convened at 4:00 p.m. in the Selectman's Conference Room, Woodbridge Town Hall.

Present for the Committee: Ms. Stein, and Mr. Tucker (at 4:08) attended virtually, Ms. Weinstein attended in person.

Present for Staff: Mr. Genovese, attended in person

Other: Mr. Stein, Architect with Silver Petrucelli & Associates, attended in person

### **MINUTES**

The minutes of the July 11, 2022 meeting, were unanimously approved (Stein – Weinstein), with the addition of the request to the Board of Selectmen to change the name of the building to the Community & Cultural Center.

### **REVIEW OF POTENTIAL USES OF BUILDING AND OUTDOOR SPACE WITH ARCHITECT**

The Committee reviewed input received from various departments and community groups and **VOTED UNANIMOUSLY** (Weinstein – Tucker) to add to the "Outdoor Space": Parking and hook-up for food trucks and outdoor charging station for phones and other electronic devices.

### **ENGAGEMENT OF ARCHITECT**

The Committee recommended that the Board of Selectmen re-engage Silver Petrucelli & Associates as the architects due to their knowledge of the building and previous work including the mechanical designs for the building. The engagement will also include a conceptual master plan for the outdoor space, as the indoor and outdoor space must work together. Tony will prepare and submit the request for a waiver approval from the State.

### **ENGAGEMENT OF DESIGNER FOR OUTDOOR SPACE**

The Committee agreed that while an initial conceptual master plan for the outdoor space is necessary, a firm with expertise in physical experience design/community-based placemaking will be retained for the comprehensive design/build of the outdoor space. Since the funding source is ARPA, a separate RFP process will be recommended to the Board of Selectmen.

### **DEVELOP PRELIMINARY TIMELINE AS GUIDE FOR PROJECT**

- Meet at 4:00 p.m. the third Wednesday of the month
  - September 21 – review of Silver Petrucelli proposal and request to use ARIS Land for conceptual master plan for outdoor space; discussion of schematic design
  - October 19 – review of schematic design
  - November 16 – present schematics to all Town departments
  - December 21 – review BOS feedback regarding schematics and projected construction costs
  - January 18 – Public presentation for feedback and additional suggestions
  
- Targets – December for presentation to the Board of Selectmen  
January for public presentation & feedback @ Library  
February for final presentation/approval by Board of Selectmen  
Mid-May for release of bid documents  
Construction contract(s) awarded in July

- Notes
  - Share Program Plan with contributing departments – Human Services, Library, Recreation & Community Council with a thank you note from the committee
  - Publicize Jan. 18 public presentation in First Selectman’s Newsletter, Woodbridge Town News, Town website, etc.
  - Need a parallel path for solution/building for Firehouse storage

**ADJOURNMENT**

The meeting adjourned at 5:15 p.m.

Respectfully submitted, Anthony Genovese