

GATCom regular meeting (Government Access Television Access Commission)
Minutes for August 23, 2022

This meeting was held by teleconference.

Video recording of the meeting will appear in this playlist:

https://youtube.com/playlist?list=PL1cC-rkNEFsFLPRx6wh8v6KT5JA4m_f_v;

Present: Aldon Hynes, Mary Hill, Theresa Bahner

Absent: John Garcia

Also present: Pua Ford (coordinator & clerk)

1. **Call to Order:** Hynes called the meeting to order at 7:41pm.

2. **Minutes**

Motion to approve the minutes of June 21, 2022 as presented (Bahner, Hill)

Vote in favor unanimous.

Motion passed.

3. **Coordinator Reports:** Ford summarized the written reports on personnel, and the grant received from the Cable Advisory Council

4. **Business:** Commission members reported problems getting access to the Google folder, so those documents will be emailed to everyone as attachments for the next meeting.

a. *Personnel:* Posting the job for production personnel on Indeed resulted in 8 applications within 24 hours. The coordinator position has been sent to nearby town-specific operations and Citizens TV in New Haven, but there has been no response from those contacts. There has been no response to the posting on the town website.

Those present discussed how communications from the town needed coordination: website, Facebook page, e-newsletters, paper newsletter, WGATV and YouTube channels. Ford will take the job description to administration.

b. *CAC grant 2022:* Ford proposes line item transfers for this year's grant money from the General Fund to lines for the Tricaster service contract, conference attendance, and capital expenses. The only capital item for which we applied is upgrading the TelVue HyperCaster. Commission members did not see options to purchase apps for Roku, AppleTV or FireTV as necessary, since Woodbridge people are accustomed to finding what they want on YouTube. Extra funds can be kept in the capital account for service/repair or other equipment.

c. *Discuss meeting venue and dates going forward:* Because Alison Valsamis had resigned from this commission and John A. Garcia says he will do so, those members in attendance are the entire commission at the moment. Moving meetings from Tuesday to Wednesday is agreeable to all. Conflicts with other meetings in town should not be a problem because other personnel can cover those. Meeting by WebEx is easier for all because of work and family schedules. The following meeting dates will be filed with the Town Clerk's office:

Wednesday, September 21 (*special*)

Wednesday, October 26

Wednesday, November 30

Start time will continue to be 7:30pm. If approval of budget or 2023 meeting dates is needed, a special meeting might be called in December.

5. **Next meeting:** Wednesday, September 21 at 7:30pm by WebEx. Discussion in a special meeting is limited to what is on the filed agenda, so people should add their ideas in advance.

6. **Adjournment.**

Motion to adjourn at 8:27pm (Bahner/Hynes)

Approval unanimous; meeting adjourned.

Respectfully submitted,
Pua Ford

Next scheduled meetings

Wednesday, September 21

Wednesday, October 26: *budget FY24, 2023 meeting dates*

Wednesday, November 30