

Woodbridge Human Services Commission

Minutes of the August 2, 2021

Woodbridge Center Cafeteria, in-person with masks and social distancing

Members Present: S. Davidson, Commission chair, J. Clarke-Lofters, V. Livesay, A. Holzman, B.P. Madden, J. Ciarleglio, L. F. Miller, C. Austin

Liaisons: D. Lober, BOS Liaison, D. Rowland, BOF Liaison

Staff present: J. Glicksman, Human Services Director; N. Pfund, Youth Services Director; K. Moriarty, Woodbridge Center Director

Absent: J. Labieniec

Meeting called to order 7:05 p.m. by S. Davidson, Chair

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Additions to the Agenda – None.

III. Welcome to New Members and Introductions

- C. Austin and L. Faith Miller

IV. Elections of Officers

- a. J. Clarke-Lofters nominated S. Davidson as Chair, B.P. Madden seconded.
- b. J. Clarke-Lofters nominated C. Austin as Vice Chair, B.P. Madden seconded.
- c. J. Clarke-Lofters nominated V. Livesay as Secretary, S. Davidson seconded.
- d. B.P. Madden nominated J. Clarke-Lofters, A. Holzman and B.P. Madden as Grievance Committee members. J. Ciarleglio seconded.

J. Clarke-Lofters made a motion to approve slate of officers. J. Ciarleglio seconded. All approved.

V. Liaison Reports

- Board of Selectmen – D. Lober gave the following update:
 - Freedom of Information (FOI) training for commission members will take place September 14, 2021. Contact S. Ciarleglio to RSVP.
 - Woodbridge Country Club – a potential buyer may be interested in building single family homes at the location.
 - Clubhouse Request for proposal (RFP) – Keith Arnold is interested.
 - Beecher Road School will return to in-person instruction.
 - Zoning update – Accessory apartments approved
 - Amity Historical Society – Icehouse repairs needed

- Budget surplus
- Cell phone tower
- Open Housing Alliance
- Board of Finance – D. Rowland gave an update on renovation projects
 - Firehouse shed
 - Senior Center project
 - Old firehouse renovation
 - Sidewalks
 - Beecher Road School roof

VI. Minutes of the June 7, 2021 Meeting

B.P. Madden made a motion to accept the minutes of the June 7, 2021 meeting. J. Clarke-Lofters seconded. V. Livesay, J. Ciarleglio, C. Austin, and L. F. Miller abstained. Remaining members approved.

VII. Youth Services

N. Pfund presented the June and July 2021 Youth Services reports, which are on file in the Human Services office.

- Youth Service Bureau (YSB), Enhancement Grants – Reporting was completed and sent to Department of Children and Families (DCF) for last fiscal year (FY). Grant amount was \$14,189.
For FY 2022, applications for the YSB and Enhancement grants are due on September 1. YSB grant amount is \$14,186 and the Enhancement grant is \$8,537.
- Staffing – Program Coordinator resigned. Youth Services is looking for a new candidate. Ad has been posted on Indeed and deadline for applications is August 16, 2021.
- Programming –
 - 8th Grade Graduation Party was held on June 8th
 - 7th Grade Picnic is being planned to welcome new students. The event will be held outdoors at the Town Green on Wednesday, August 25 from 5:30pm-7:30pm, with the 26th as a rain date.
 - 8th Grade Ice Cream Social/Yearbook signing took place on June 8, 2021.
 - AMSB Kickball Tournament was held on the last day of school.
 - Job bank – difficult to fill and many do not like weeding. Youth Services has taken mostly outdoor jobs due to COVID-19.
 - First Selectman’s Youth Award was awarded to Christina Burland on June 15, 2021.
 - Community Service – Various students assisted at 8th grade party and tag sale.
 - Babysitter training – 2-day class is planned on August 10 & 11, 2021 from 9am - 1pm in Room 13 of the Center Building. Cost is \$60 for residents and \$65 for non-residents. Discount for sibling is provided.

A. Holzman made a motion to accept the June and July 2021 reports. V. Livesay seconded. All approved

VIII. The Woodbridge Center

K. Moriarty presented the June and July 2021 Woodbridge Center Reports, which are on file in the Human Services office.

- Programming, staffing –
 - Reviewed programming throughout the pandemic.
 - Many frequent changes due to pandemic, one of which is that the meal delivery program is showing substantial growth.
 - Currently continuing meal delivery program, outdoor and now indoor programming, and monthly drive-thrus. There were also some instructor changes for Painting for Pleasure, Exercise with Laurie and Craft Group.
 - New at the Center – Purchased new freezer for the Center, received dollhouse kit and book donations, purchased new art display, and installed window tints in the gym.

C. Austin made a motion to accept the June and July 2021 Woodbridge Center reports.

J. Clarke-Lofters seconded. All approved.

IX. Human Services

J. Glicksman presented the June and July 2021 Human Services reports, which are on file in the Human Services office.

- State Bonding Commission, Senior Center Renovation Plan – State Bond Commission met 7/23/21 and approved \$300,000 in funding for the renovation of the Senior Center. This money, in addition to the STEAP grant previously awarded, and \$10,000 contribution from fundraising, provides a budget of \$438,000. The funding will cover costs to renovate and purchase furnishings (including replacing cafeteria chairs) for The Center.
- First Aid/AED/CPR Training, Narcan Training, Flu Clinics – Narcan trainings will be held on September 1 & 2, 2021 for all staff of the Human Services (HS) Department, Town Library, Public Works, Town Hall and Recreation Department. CPR/AED/First Aid training is being coordinated for additional staff members this September. The annual Flu Clinic will be held on October 21, 2021, from 11am-3pm through VNA of Guilford and Hamden. A second flu clinic with Orange VNA will also be scheduled.
- Living Treasure update – The Living Treasure Award event (September 23, 2021 @ Firehouse) will honor 2-3 Woodbridge residents who have contributed to the community through extensive volunteer work. The event will feature an ad book, a silent auction and a meal catered by Lasse's Restaurant and Catering which may be eaten in or taken to-go. Nominations are due by August 6th. Commission members are encouraged to attend.
- Kitchen Employee - HS is looking to hire a Kitchen Assistant by September with the hopes of beginning the senior meal program in October.

- Greater New Haven Transit District Representative appointment - Senior Services Social Worker Judi Young has been the Town's representative for the past two years and is willing to continue in this role as the Town's representative.

V. Livesay made a motion to approved Judi Young as the town's representative on the Greater New Haven Transit District. B.P. Madden Seconded. All approved.

- Woodbridge Center Transportation Program modification – HS would like to expand the transportation program to include the Town of Prospect within the towns accessible through this service.

J. Ciarleglio made a motion to expand the transportation program. J. Clarke-Lofters seconded. All approved.

J. Clarke-Lofters made a motion to accept the June and July 2021 Human Services reports. J. Ciarleglio seconded. All approved.

X. Old Business/New Business

- S. Davidson reminded commission members of the importance of attending the FOI training on September 14, 2021. All members are expected to attend.

XI. Next meeting – Tuesday, September 7, 2021 – A. Holzman reminded the members that this date is a Jewish holiday. This meeting will be canceled, and a Special Meeting will be scheduled for Monday, September 13, 2021.

V. Livesay made a motion to adjourn the meeting at 8:12 p.m. B. P. Madden seconded. All approved.

Submitted by:

Human Services Commission

Accepted and approved this 13th Day of September, 2021.