

Woodbridge Human Services Commission

Minutes of the August 1, 2022 Meeting

Via Zoom, 7:00 p.m.

Can be viewed: <https://youtu.be/MrKC1QhLHxI>

Members Present: S. Davidson, Commission Chair, J. Clarke-Lofters, A. Holzman, B.P. Madden, J. Ciarleglio, L.F. Miller, C. Austin

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: A. Sanchez, V. Livesay

Meeting called to order at 7:03 p.m. by S. Davidson, Chair.

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Additions to the Agenda

There were no additions to the agenda.

III. Minutes of the June 6, 2022 Meeting

J. Ciarleglio made a motion to accept the minutes of the June 6, 2022 meeting with amendments.

B. P. Madden seconded. Amended minutes were unanimously approved by roll call vote.

IV. Liaison Update – S. Davidson read a memo from First Selectman B. Heller which explains liaisons will no longer attend commission meetings. Chair reported she sent notes to HS liaisons D. Rowland and D. Lober thanking them for their attendance at many Human Services Commission meetings and for their support of the mission of the Human Services Department and renovation project.

V. Youth Services

N. Pfund presented the June and July 2022 Youth Services reports, which are on file in the Human Services office.

- Programming
 - Red Cross Babysitter Training planned for August 10 & 11
 - Plans for 7th Grade Picnic – The picnic is scheduled for Wednesday, August 24, 2022 at AMSB. Rain location is the school gym. There will be a DJ (which YS is currently working on securing), pizza, and the “Hippo Chow Down” inflatable activity.
- Grant Reporting/Budget – Department of Children and Families (DCF) grant deadline was extended by one week. An additional \$7,200 will be granted and will be budgeted for staff training, Juvenile Review Board, and Direct Services.

C. Austin made a motion to accept the June and July 2022 reports. J. Clarke-Lofters seconded. Motion was unanimously approved by roll call vote.

VI. The Woodbridge Center

K. Moriarty presented the June and July 2022 Woodbridge Center reports, which are on file in the Human Services office.

- Reports – 5310 Grant for the first quarter was completed. Data for four other reports was also submitted.
- Programming
 - Father’s Day and Annual Picnic drive-thru luncheons were successful and over \$225 was collected for the Alzheimer’s Association. Sept 7 there will be a Town Walk to raise more funds for Alzheimer’s.
 - Other programs are going well with good attendance.
 - As of July 28, masks are again required for Senior Center programming due to New Haven’s COVID Community Level at the “high” level.
 - Car 57 required more costly repairs and has 175,000 miles on it. A new vehicle was not approved in the FY23 Capital Budget.
 - Transportation Pilot Program is going well. One client was transported for social visits four times.
- FY 22 and FY23 Goals
 - Frozen Meal program has grown, serving 2899 meals in FY22 to 65 households.
 - Sponsors have generously supported programs with over \$25,000 in donations, sponsorships, and grants in FY22.
 - Will continue to build connections in FY23 especially to resources and programs for those with disabilities and their families. More intergenerational programs will be offered with information on these programs and resources available on the Town website.

B.P. Madden made a motion to accept the June and July 2022 Woodbridge Center reports. J. Ciarleglio seconded. Motion was unanimously approved by roll call vote.

VII. Human Services

J. Glicksman presented the June and July 2022 Human Services reports, which are on file in the Human Services office.

- Senior Center Remediation/Renovation - The budget and contractor were set by the Board of Selectmen at their last meeting. The project was awarded to Olympus Construction.

- Living Treasure update - The Living Treasure event will take place at the Firehouse on Sept. 22. All commission members were invited to participate.
- Center Building Renovation Committee's membership now includes Susan Davidson. A Space Needs Assessment was completed for the Human Services Department by J. Glicksman and staff.
- Budget – Digital Book – Town will have a digital budget. Human Services can add photos and charts to the Human Services budget page. Training will be provided for staff.
- Resident Assistance Fund (RAF) – With inflation, clients are challenged and therefore Human Services requests an increase from \$400 to \$500 for the annual utility assistance through the RAF.

J. Ciarleglio made a motion to increase the annual utility assistance amount from \$400 to \$500.

J. Clarke-Lofters seconded. Motion was unanimously approved by roll call vote.

A. Holzman made a motion to accept the June and July 2022 Human Services reports. B.P. Madden seconded. Motion was unanimously approved by roll call vote.

VIII. Old Business/New Business

- Youth Services Program Coordinator Sarah Pearson has given notice. The job will be posted with hopes of hiring soon.
- **Next Meeting – September 12, 2022**

C. Austin made a motion to adjourn the meeting at 8:02 p.m. J. Clarke-Lofters seconded. Motion was unanimously approved by roll call vote.

Submitted by:

Human Services Commission

Accepted and approved this Day of , 2022.