



THE TOWN OF WOODBRIDGE BOARD OF FINANCE MEETING MINUTES THURSDAY, JULY 20, 2023

A Virtual Board of Finance Meeting for the Town of Woodbridge using Webex was held on Thursday, July 20, 2023, at 6:00 pm

Link to YouTube recording:

PRESENT: BOF PRESENT: Chairman, Matthew Giglietti; Dwight Rowland, Donavon Lofters; Ellen Scalettar, Tom Handler

ALSO PRESENT: First Selectman, Beth Heller; Administrative Officer/Director of Finance, Anthony Genovese; Gaye Mastrianna

Chairman Matthew Giglietti called the meeting to order at 6:00 pm

PUBLIC COMMENTS – NONE

ADMINISTRATIVE OFFICER/DIRECTOR OF FINANCE REPORT

Tony reported on revenues and expenditures through June 2023, with an estimated year end budget surplus of \$1,130,743.00. The current Town budget includes an allocation from the fund balance of 400,000. Increase to fund balance at year end is projected to be \$730,743. Fund balance at 6/30/23 is estimated to be \$8.3 million dollars, or 15.48% of annual expenses.

REVENUES –

Interest income – due to increasing rates, interest income is projected to generate a surplus of \$480,000.

Intergovernmental Revenue – Intergovernmental revenue is projected to generate a surplus of \$167,060. The Town received \$183,037 from the State of Connecticut MRSA (municipal revenue sharing account).

EXPENSES

Registrar of Voters – The registrar of voters is projected to experience a surplus of 10,000 primarily due to savings in part time wages.

Police – The police department is projected to generate a surplus of 25,000 primarily due to vacant police officer positions.

Waste Management – Waste Management is projected to experience a deficit of approximately \$28,000. This is due to both the solid waste tonnage and recycling, due to tip fees. Solid waste tonnage disposed at the transfer station is increasing compared to our budget estimate. The town charges a fee to offset this cost when delivered by haulers. Recycling costs have also increased due to tip fee increases. The recycling tip fee depends on the market for recycled products, which has significantly deteriorated.

HUMAN SERVICES – Human Services is projected to experience a surplus of \$21,000 due to savings in part time wages.

AMITY REGIONAL SCHOOL DISTRICT – Amity Regional School District budget will experience a surplus of \$363,043 for two reasons. Two failed referenda – the Town will contribute \$134,046 less to Amity in fiscal year 2023, than budgeted. The March payment was reduced by an additional \$228,997 which represents Woodbridge’s portion of Amity’s fiscal year 2022 surplus.

WBOE – The Woodbridge Board of Education is projecting a year end surplus of approximately \$125,000, as of April 2023.

Funding request – Fire Department

2223-17 Allocation **\$30,000**
To fund unforeseen repairs to fire apparatus.

To: Fire Commission/Repair & Maintenance 1230-00/53510
From: Board of Finance/Contingency 1170-00/56800

Motion by Matthew Giglietti and second by Ellen Scalettar, to approve funding request as presented.
Vote: Aye: Giglietti, Scalettar, Rowland, Lofters, Handler
Naye: None

Funding request – Waste Management

2223-36 Allocation **\$28,00**
To fund increase in waste disposal costs

To: Waste Management/Waste tipping fees
From: Library regular all other 14,000 1550-00/50210
Building Dept – Building Official 10,000 1270-00/50112
Human Svc. – Part time other 4,000 1410-00/50350

Motion by Matthew Giglietti and second by Dwight Rowland, to approve funding request as presented.
Vote: Aye: Giglietti, Scalettar, Rowland, Lofters, Handler
Naye: None

Funding requests – Fringe Benefits

2223-37 Allocation **\$110,000**
To fund payroll taxes related to Police Private Duty

To: Fica 20,000 1710-00/51100
Medicare 10,000 1710-00/51110
Retirement-Police 75,000 1710-00/51210
Workers Compensation 5,000 1710-00/51600

From: Revenue/Private Duty

1-8-9520/48209

Motion by Matthew Giglietti and second by Ellen Scalettar, to approve funding request as presented.

Vote: Aye: Giglietti, Scalettar, Lofters, Rowland, Handler

Naye: None

Funding requests- Board of Selectman

2324-02 Allocation \$6,300

To update the Town’s on-line General Code to include Zoning and Subdivision Regulations and Inland Wetland Regulations

To: Board of Selectman/ Gen. Prof Services

1110-00/52100

From: Employee Fringe Benefits

1710-00/52100

Motion by Matthew Giglietti and second by Dwight Rowland, to approve funding request as presented.

Vote: Aye: Giglietti, Scalettar, Lofters, Rowland, Handler

Naye: None

MINUTES

Motion by Matthew Giglietti, and second by Ellen Scalettar, to approve the minutes of the June 15, 2023, Board of Finance meeting, as presented.

Vote: Aye: Giglietti, Scalettar, Lofters, Rowland, Handler

Naye: None

FIRST SELECTMAN’S REPORT

The Woodbridge Center is complete and completely transformed into a modern inviting community resource.

The Board of Selectman is considering charging for the electricity used by folks at the EV chargers. Both the chargers have been upgraded. We are working on the process for gathering data from our vendor.

The Town received a memorial gift of 110,000 from the charitable organization One Big Dog Animal Respite Fund, named in memory of long time animal lover Bridge Albert. The donation along with STEAP Grant funds facilitated a much needed renovation to the Woodbridge Regional Animal Control Facility.

The Boad of Selectman voted unanimously to approve naming the new Public Works Garage in memory of former First Selectman Edward Maum Sheehy. With this history in mind, I proposed, and it was approved, to name the Animal Control Facility, the Karen Lombardi Animal Shelter.

Town Council Weiner reported that there are different opinions as to when newly elected and incumbent officials may take office after the November 7th Municipal Election. After discussing the issues with attorney Marino, Town Attorney for Bethany, representatives of the Secretary of State’s Office, and staff in the

Legislature, it is concluded that each town has 70 days from the date of election, which is Nov 7th, to swear in the newly elected officials. The Woodbridge Board of Selectmen previously voted to have the swearing-in occur on December 31st and will now move forward with that decision. The swearing-in will occur on or close to December 31, 2023, and the new terms will begin on January 1, 2024.

LIAISON REPORTS - None

Motion by Matthew Giglietti to adjourn the meeting at 6:20 p.m. Second by Dwight Rowland

Vote: Aye: Giglietti, Scalettar, Lofters, Rowland, Handler

The meeting adjourned at 6:20p.m.

Respectfully submitted,

Gaye Mastrianna

Gaye Mastrianna
Payroll and Benefits Admin.

