

# Ad Hoc Sustainability Committee of Woodbridge, CT

## Draft Meeting Minutes

Wednesday, July 19, 2023, at 6:00pm

### Woodbridge Town Hall – Selectman’s Conference Room

**Present: Members:** Hillary Drumm – Co-Chair, Tom Kenefick – Co-Chair, Lor Ferrante Fernandes, Beej Ahern, Nita Lathia – Co-Secretary, and Kelly Aviles – Co-Secretary.

1. The meeting was called to order at 6:06pm
2. **June 7th Minutes:** Tom Kenefick motioned to approve minutes; Lor Ferrante Fernandes seconded. Motion passed unanimously.
  - a. **Vote: Yes** - Lor Ferrante Fernandes, Hillary Drumm, Tom Kenefick, Nita Lathia, Kelly Aviles.
3. **Sustainable CT Presentation:** Kate Richards, Program Manager for Sustainability Best Practices gave a presentation about Sustainable CT and the certification process (<https://sustainablect.org/>). Highlights from presentation:
  - a. Certification process has changes since last time Woodbridge was bronze certified
  - b. New resources are available:
    - i. Community match program (up to \$7500). The town doesn't need certification. Registered towns can use it.
    - ii. Provide technical help. Work with UConn
    - iii. Equity coaches: 12 categories. Equity tool kit. Optimize for equity. 1 equity for bronze, 3 for silver etc. They can help us get started. Bronze requires 200 points
    - iv. Walk through of the action overview worksheet. All information is available online.
    - v. Gateway/entry level action in each category
    - vi. Timeframe for credit to count towards certification are dependent on the action
  - c. Current deadline is August 15. New things may come up after this deadline. March/April next deadline. Changes may include:
    - i. Type of documentation needed
    - ii. Point assignments
  - d. Ideas to get started:
    - i. Talk to other communities.
  - e. What will certification get us? Currently just bragging rights.
4. **Actions From Presentation:**
  - a. All: Read the action plan from the Sustainable CT website

- b. See if you know other committees and people to talk to
  - c. Hillary to download and share our version of the work sheet
  - d. Go into the dashboard and make sure everything is up to date
  - e. We need to fill out form to request Equity Coach
5. **Next Meeting:** Next meeting will be held on August 9<sup>th</sup>. Agenda items will include:
- a. Discussion of Sustainable CT action planning
  - b. Finalizing survey for September
  - c. Discuss fund raising ideas.
6. The meeting was adjourned at 7:10pm.

Minutes taken by: Nita Lathia and Kelly Aviles