

# WOODBRIIDGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane  
Woodbridge, CT 06525  
203-389-3446

## RECREATION COMMISSION MEETING MINUTES Monday, June 27, 2022

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<https://woodbridgect.webex.com/recordingservice/sites/woodbridgect/recording/86ec044ed89b103ab3de0050568121e0/playback>

### PRESENT:

Commission Members present: Mary Alvarado, William DeRosa, Michael Helfenbein, and Andrea Weinstein

Staff: John Adamovich, Recreation Director, Theresa Bahner, Pool Director, and Christopher Bahner, Assistant Pool Director

Meeting Host: Jon DeMayo

Recorder: Jim Franco

- 1) Meeting called to order
- 2) Public Comments: no public comments.
- 3) Minutes: Michael Helfenbein **made a motion to approve the minutes from Monday, May 23, 2022. Mary Alvarado seconded the motion. All voted in favor. Andrea and Bill abstained.**

4) Liaison Report- no report

5) Chairman's Report/Vice Chairman's report: A) Andrea had gone to the Town Appreciation Day celebration. A Certificate was included in the packet for voluntary services benefitting the community. Volunteers keep the Town going. It was a wonderful celebration of service. It celebrated a lifetime of service through good and bad times from the youngest to the oldest. Andrea also reported for Smith. Logan Testa Day was held June 11<sup>th</sup> and it was a beautiful day. It meant so much to family and friends for Logan's legacy. Legos will be donated to local hospitals. Andrea spoke with Logan's mom. When Logan had his treatments, he looked forward to playing with Legos. It was a relief for him. Beth announced that it was Logan Testa Day. Thirty -five were registered for the event, but with family and siblings, it well over seventy-five attended. Behind the scenes, Smith and the Rec Dept. made it a safe event that was greatly appreciated.

6) Community Center Building usage: John's list was included in the packet:

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Indoor / Outdoor Basketball Court, Fitness Center with Fitness Equipment, Indoor/Outdoor Pickleball, Indoor /Outdoor Volleyball, Indoor Badminton, Yoga, Aerobics, Zumba, Office Space, Indoor/Outdoor Meeting Room space, Disc Golf, Ice Rink. July 11 will be the next meeting of the committee. Michael asked has anything been decided. All three bays are up for suggestions. The Old Firehouse will not be used for storage. The bike path connects the community center area as well. It will be a town wide project both inside and outside, which might include a tent area. Mike says this is a great start. We just want to clarify that we don't need a separate room for, yoga, aerobics, and Zumba. We need a multi-purpose room like room 16 is used now. A flexible use space.

7) Pool: Christopher mentioned that Theresa did a lot of work on the triathlon with testing every kid. Theresa was also busy with scout and camp testing. She played an important part in the triathlon. Theresa said that the first day of camp was awesome. The pool is fully staffed. All campers were tested. Nick did a great job. Spring swim lessons went well. She will be resuming private lessons, again. The pool is going strong and staying safe. It is a lot of work getting kids in the water. She said she couldn't do it without Jim, Jon, Christopher, and John.

8) Personnel: none

9) Summer Concerts: Andrea reminded John to get the sandwich board signs out. John announced the performers: July 5, Britishmania, a Beatles tribute band. July 12, Boogie Chillun, July 19, Abe Ovadia trio, a jazz band. July 26, Rumrunners. The food trucks will be Café Rebelde, Sweetheart Ice Cream, and Lucky's Star Bus Café.

10) Director's Report:

A) Fitness Center Fine.

B) Outdoor Facilities: Being used.

C) Tennis Courts: There are 4 courts available for pickleball. John is looking to do something in the open space at Pease. The ice rink would not be secure. The ice rink will be on the upper courts at the Center tennis courts. Adam will see if those courts are level. The former country club property would have been a nice location, next to the volleyball court, but it is not in the center of town.

D) Programs and Sports: The security team is in place for camp with John-Michael leading a team with Officer Vinny Lynch that have radio communications. There is police presence at camp. Camp is doing well with around 150 children for week one. There is no preschool camp due to no space, and staffing. It was running at a loss. John explains how Theresa does a fantastic job with all the programs. She kept things going with story time and brining activities home to the people. John praises Dave Cohen for his great job and the really good crew

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he has. Things are off to a nice start. Theresa adds that Dave helps find staff for her.

E) Financial Report: The expenses through May are at \$440,354.53 which is at 84.3%. We should be at 91.6%.. Last year at the end of May, we were at \$244,388.30. It was 74.8%. Expenses were higher due to covid, and budget cuts. Jim mentioned an excellent job that the cleaning crew is doing. It keeps the integrity of the program. We do what we need to do. The income through May was \$177,737.77 at 98.5%. Rec. fees that were collected was \$108,314.44. The percentage of which that was paid by credit card is 90.4%. Income at this time last year was \$142,719.73, that is 116.5 %.

9) Policies and Procedures: John is continuing to work on the emergency plan. John added an active shooter section to the policy. Mary pointed a spelling error on page 44. Page 49, Mary questioned functional needs to be replaced with additional assistance. John clarified that Frank will be completing one section and getting it back to us.

10) Correspondence- A) Fall Field Requests – Jim explained that there are no conflicts. **Mary Alvarado made a motion to approve the fall field requests. Michael Helfenbein seconded the motion. All voted in favor.** B) Certificate of Appreciation to the Woodbridge Recreation Commission for exemplary volunteer service included in the packet.

11) Other Business: none

Next meeting August 22, 2022 7 pm.

12) **Michael Helfenbein made a motion to adjourn. Mary Alvarado seconded the motion. All voted in favor. Meeting adjourned at 7:56 pm.**