

GATCom regular meeting (Government Access Television Access Commission)
Minutes for June 21, 2022

This meeting was held by teleconference.

Video recording of the meeting will appear in this playlist:

https://youtube.com/playlist?list=PL1cC-rkNEFsFLPRx6wh8v6KT5JA4m_f_v;

Present: Aldon Hynes, Alison Valsamis, Theresa Bahner

Absent: Mary Hill, John Garcia

Also present: Pua Ford (coordinator & clerk), David Vogel (BOS liaison)

1. **Call to Order:** Hynes called the meeting to order at 7:37pm.

2. **Minutes**

Motion to approve the minutes of December 14, 2021; April 5, 2022; and April 26, 2022 as presented (Bahner, Valsamis)

Vote in favor unanimous.

Motion passed.

3. **Coordinator Reports:** Ford summarized the written reports. On finances, use of the accumulated grant funds to pay production personnel has helped. ("Professional development" is one of the items on the grant applications.)

If commissions have hold fewer regular meetings, it affects how much work is needed from this department. It also saves the Town money if staff are taking minutes for any commission.

4. **Business:** Commission members reported problems getting access to the Google folder, so those documents will be emailed to everyone as attachments for the next meeting.

a. *Ordinance for Government Access Television Commission:* Ford recalled that this commission, with a couple of different members, had previously considered whether WGATV should be overseen by a commission or folded into general Town administration. At that time, all members felt strongly that oversight should remain with a bipartisan commission. Ford asked whether the question should be revisited with current members, perhaps replacing the commission with a bipartisan advisory committee to deal only with matters of programming. Hynes and Valsamis thought this would be better considered after a new coordinator is found.

Motion to revisit the topic of the title of "commission" for GATV/GATVOC in six business months (Bahner/Valsamis).

Vote in favor unanimous.

Motion passed.

b. *Discuss meeting venue and dates going forward:* Beginning in September, Hynes will be taking a class every Tuesday evening. Recent state legislation allows for virtual meetings with the FOI conditions used in the past two years. This makes it possible for current commission members to attend and take care of other responsibilities.

For those present the best option was fourth Wednesdays of the month, starting at 7:30pm as virtual meetings, starting in September. Other members will be contacted.

c. *Job descriptions:* Administrative duties of a coordinator were considered more important than technical knowledge, which could be learned or assigned to another person. In transition, information like agenda items identified in lower-third titles might be considered extra.

- d. *CAC grant application 2022*: Ford needs to sort out a quote for simple replacement of the TelVue HyperCaster and annual service contract renewal for the NewTek TC1 TriCaster. Commission consensus was that she should make the application for equipment she considers necessary.
 - e. *Policies and procedures*: It is more important to discuss these when the new commission members is present. BOS liaison Vogel said he would reach out to Mr. Garcia to see if he was in
5. **Next meeting**: Tuesday, July 26 at 7:30pm by WebEx. Valsamis will not be available.
 6. **Adjournment**.
Motion to adjourn at 8:23pm (Valsamis/Bahner)
Approval unanimous; meeting adjourned.

Respectfully submitted,
Pua Ford

Next scheduled meetings

Tuesday, July 26
Tuesday, August 23

tentative

Wednesday, September 21
Wednesday, October 26: *budget FY24, 2023 meeting dates*
Wed., November 23 (just before Thanksgiving?): approve FY24 budget submission
Wednesday, December 14: *(if needed)*
Tuesday, January 24, 2023: *(if needed)*