

Woodbridge Library Commission Minutes
June 14, 2021
Via Tele-Conference 6:30

Members Present: Jeanette Glicksman (Chair), Tina Brogadir, Renee Bevacqua-Bollier, Jim Moriarty, Ellen Spark, Andi Doucette, Tom Shernow & Judi Young

Members Absent: Emily Sharp

Also Present: Eric Werthmann, Library Director (LD) and Sandy Stein, Board of Selectman.

1. Call to Order at 6:34 by Jeanette Glicksman.

2. Additions to the Agenda – None

3. Public Comment and Liaison Report-

- a) Public comment- N/A
- b) Friends of the Library – Eric Werthmann (LD) informed us in the Friends of the Library’s May report states that their Tiny Bookstore continues to have sales. The Friends have been busy sorting and cleaning donated books received at April’s Earth Day gathering.
- d) Board of Selectman – Sandy Stein informed the Commission that the BOS met on June 9. Town Finance Director, Tony Genovese expects a positive bottom line for the Town’s year ending June 30.

CCW Clubhouse – A petition was received from a group who request that the Town hold a referendum to vote on the sale of the former clubhouse and 5 acres of land that surround the clubhouse. The remaining land will remain undeveloped.

Verizon submitted plans to build a cell tower off of Newton Road. The tower height will be 100 feet tall, less than the previous 140 feet proposal.

4. Approval of Minutes

From May 10, 2021 Commission meeting – Andi Doucette moved to accept the minutes and seconded by Judi Young. The motion passed 6-0-1 (Seven members present at time of vote), with Tom Shernow abstaining.

5. Committees –

- a. 1) Budget & Finance – Munis and 405 Reports- The Commission members received May financial reports and the 405 (Funds) report. The 405 (Funds) report shows \$534.98 of Expenditures, mostly for e-materials; Kanopy, Overdrive, and Hoopla.

Jim Moriarty moved to accept both reports. Tom Shernow seconded, and the motion passed 7-0.

- b. Policy & Personnel – Renee Bollier moved to recommend hiring Kyla DeRisi as a Part-time Circulation Assistant. Ellen Spark seconded and the motion passed unanimously, 7-0. Another part-time Circulation assistant position is still available.

Head of Children’s position. The LD and Jeanette Glicksman are in the process of interviewing three candidates for this position. LD hopes to have a candidate for hire to be proposed at the July BOS meeting.

- c. Property Maintenance – Fiber Internet connection. Installation is scheduled to begin on June 14. LD received a grant last year from the Connecticut State Library.

6. Directors report –

- a. L.D. is looking into construction of a “library patio” behind the library. This will be discussed at the July Commission meeting.
- b. Increased hours inside the Library. Current plans are to double the weekly hours of being open to the public from fifteen to thirty hours. Park and pickup hours will remain the same.

7. New Business –

- a. Farewell and thank you to departing Commission Members and Liaison. This was the final meeting for our BOS liaison, Sandy Stein who had previously been a liaison from her time on the Board of Finance. Sandy has been an immense help to the library and Commission for many years and will be very missed.

Additionally, our Chairman, Jeanette Glicksman, who has served on the Commission since 2007, will be leaving the Commission. Renee Bevacqua-Bollier, Judi Young and Emily Spark will also be leaving the Commission. A sincere thanks to all for their service!

- b. Library Commission Meetings: virtual or in-person. July’s meeting has not been decided. The members expressed a preference to meet in person.

8. Old Business

- a. Library Commission Membership- The terms of four members of the Commission expire on June 30; all of whom have decided not to seek another term. The current Chair’s term will expire on June 30, 2021, and member, Tom Shernow will serve as temporary Chair during the July meeting. A nominating Committee comprised of Tina, Emily and Andi will present a slate of Officers to be voted on at the September meeting. New officers will be elected in accordance with the Commission by-laws.

- b. American Rescue Plan Act- The State Library Association was awarded \$2.75 million from the American Rescue Plan Act and will distribute \$2 million to local libraries. The money has already been allocated amongst local libraries. The Library will receive, after filing its grant application, a grant of a little more than \$16,000. The LD is considering uses for the funds based on the parameters set by the federal government. So far, L.D. is considering using the funds for a mix of indoor and outdoor furniture and a new patron counter.

9. Executive Session – N /A

10. Items for July 12, 2021 Meeting – 6:30 P.M.

- a. Nominating Committee report.
- b. Will future Library meetings be held in-person or remotely.
- c. Part-time Circulation assistant hiring

11. Adjournment

Moved to adjourn by Renee Bollier. Seconded by Ellen Spark. Unanimously approved 8-0. Adjourned at 7:33 P.M.

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary