

Woodbridge Human Services Commission

Minutes of the June 7, 2021

Conducted via Zoom: <https://youtu.be/9aWgYIBToNI>

Members Present via Zoom Platform: S. Davidson, Commission chair, J. Clarke-Lofters, M.L. Sabshin, J. Labieniec, A. Holzman, B.P. Madden

Liaisons: E. Scalettar, BOF Liaison

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: V. Livesay, N. L. Atwood, J. Ciarleglio, D. Rowland, BOS Liaison

Meeting called to order at 7:11 p.m. by S. Davidson, Chair

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Additions to the Agenda – No additions were made.

III. Liaison Reports

- Board of Selectmen (BOS) – none
- Board of Finance (BOF) – E. Scalettar reviewed the annual Town meeting and informed us that the BOF approved the proposed budget for FY2022.

IV. Minutes of the May 4, 2021 Meeting

M.L. Sabshin made a motion to accept the minutes of the May 4, 2021 meeting as amended. J. Labieniec seconded. Five approved, 1 abstained (A. Holzman).

V. The Woodbridge Center

K. Moriarty presented the May 2021 Woodbridge Center Report, which is on file in the Human Services office.

K. Moriarty provided information on the upcoming Summer Second Saturday's tag sale, kitchen rental space and Center programming.

A request was made to increase the fee for Exercise with Laurie from \$2.00 to \$3.00 per class for the Tuesday and Thursday classes.

A motion to approve the fee increase for Exercise with Laurie, Tuesday and Thursday classes was made by A. Holzman. B.P. Madden seconded. Passed unanimously.

B.P. Madden made a motion to accept the May 2021 Woodbridge Center report. J. Clarke-Lofters seconded. Passed unanimously.

VI. Youth Services

N. Pfund presented the May 2021 Youth Services report, which is on file in the Human Services office.

N. Pfund provided information on programming, the First Selectman's Youth Award and Awareness Week. Presentation of the First Selectman's Youth Award to winner Christina Burland is scheduled for June 15 at 6:30 pm.

A. Holzman made a motion to accept the May 2021 Youth Services report. M.L. Sabshin seconded. Passed unanimously.

VII. Human Services

J. Glicksman presented the May 2021 Human Services report, which is on file in the Human Services office.

J. Glicksman provided information on the Capital and Operating Budgets, CPR/AED/First Aid Training and the Living Treasure Awards.

Independent Contract Instructor guidelines were discussed. A. Holzman suggested an addition of a non-compete requirement for independent contractors. B.P. Madden made a motion to accept the Independent Contractor Instructor guidelines pending possible addition of the non-compete requirement. J. Clarke-Lofters seconded. Passed unanimously.

J. Labieniec made a motion to accept the May 2021 report Human Services report. A. Holzman seconded. Passed unanimously.

VIII. Old Business/New Business

S. Davidson offered departing commission members and liaison heartfelt gratitude and well wishes. Many thanks to M.L. Sabshin and N. L. Atwood for years of service to the Commission, and to D. Rowland for his support and commitment to the Human Services Department.

IX. Next meeting – August 2, 2021 (no July meeting), 7 p.m. and in-person in the Woodbridge Center cafeteria. Election of officers will occur.

B.P. Madden made a motion to adjourn the meeting at 8:00 pm. J. Clarke-Lofters seconded. Passed unanimously.

Submitted by:

Human Services Commission

Accepted and approved this 2nd Day of August, 2021.