

Woodbridge Human Services Commission

Minutes of the June 5, 2023 Meeting

Members Present: S. Davidson, Commission Chair, J. Ciarleglio, L.F. Miller, C. Austin, A. Cohen (formerly Sanchez), A. Holzman, B.P. Madden (by telephone)

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: J. Clarke-Lofters, V. Livesay

Meeting called to order at 7:00 p.m. by S. Davidson, Chair

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Additions to the Agenda - none

III. Minutes of the May 1, 2023 Meeting

J. Ciarleglio made a motion to accept the minutes of the May 1, 2023 meeting. A. Cohen seconded. Unanimously approved with one abstention (A. Cohen)

IV. FY24 Final Operating Budget update

J. Glicksman reported that there was no quorum at the Annual Town Meeting and therefore the FY24 Operating and Capital Budgets were approved as presented by the Board of Finance. Human Services did not receive any additional reductions.

V. The Woodbridge Center

K. Moriarty presented the May 2023 Woodbridge Center report, which is on file in the Human Services office.

- **Programming**

- May programming included the Mother's Day Drive-thru Luncheon which served 105 participants.
- The Center presented awards to Whitney Rehab and Hamden Health at the Human Services Volunteer Appreciation Event in May. Sheehan Munim was also awarded the Outstanding Volunteer Award for his volunteerism with Tech Tuesdays and Thursdays.
- Upcoming programs and events include an Immersive Japan Experience, the Father's Day Drive-thru Luncheon, Hands-Only CPR and AED Training, a coach bus trip to see Sweeney Todd on Broadway, and the Annual Indoor Summer Picnic.
- The aerobics class has been placed on hold since May 30 due to the instructor having a medical emergency. The class plans to resume on June 22.

- Staffing
 - Rose Marcosano will move from Transportation Program Driver to part-time Kitchen Coordinator beginning in July.

J. Ciarleglio made a motion to appoint R. Marcosano as the part-time Kitchen Coordinator at a payrate of \$18/hour beginning in July. C. Austin seconded. Motion passed unanimously.

 - R. Marcosano's move from the transportation Program creates an opening. K. Moriarty presented Malnelly Smith as a candidate for hire.

A. Holzman made a motion to approve Malnelly Smith as a part-time transportation program driver, contingent on a clean background check and completion of training, at a payrate of \$17.45/ hr. C. Austin seconded. Motion passed unanimously.
- The Woodbridge Center's Grand Opening
 - Discussion of The Woodbridge Center's reopening included the in-house hot meal program reopening on July 18. The re-opening includes adjusting the price of meals to cover costs.

A. Cohen made a motion to approve a price increase to the in-house lunch program to \$5.00 for residents and \$6.00 for non-residents with an additional \$1.00 fee for meals to-go. J. Ciarleglio seconded. Motion passed unanimously.

L. F. Miller made a motion to accept the May 2023 Woodbridge Center report. J. Ciarleglio seconded. Motion passed unanimously.

VI. Youth Services

N. Pfund presented the May 2023 Youth Services report, which is on file in the Human Services office.

- Programming
 - After School Guided Study at Beecher Road School ended with a pizza party provided by Youth Services.
 - End of Year party at Amity Middle School-Bethany brought 74 students and Paint Party had 4.
 - Youth Services is a sponsor for the Amity Middle School Graduation Party run by the PTSO on June 10.
 - Kickball Tournament will be held on the June 12 at AMSB with cold treats from Youth Services.
 - Job Bank is accepting more members as more residents need workers.
 - Harlem Wizards will return to do a show for Woodbridge Recreation Summer Camp. Youth Services will share the cost.
- First Selectman's Youth Award

Beth Heller presented the award to Jack Morrison at the Volunteer Celebration. D. Rowland presented a check to Jack from the Beth-Wood Baseball League.
- Grants Schedule

Data Collection report for Fiscal Year 2023 is due to DCF by August 1. Report of Expenses is due October 1. Grant applications for FY '24 and FY '25 have not been issued for Youth Service Bureaus yet.

B.P. Madden made a motion to accept the May 2023 Youth Services report. A. Cohen seconded. Motion passed unanimously.

VII. Human Services

J. Glicksman presented the May 2023 Human Services report, which is on file in the Human Services office.

- Senior Center Renovation update – Ribbon Cutting
The Woodbridge Center’s renovation project is coming to completion. The Ribbon Cutting is scheduled for June 21 from 4-6 p.m. with a program at 4:30 p.m.
- Center Building Renovation Committee, Center Gym Project update
The Gymnasium project plans are coming together, and the project will begin this fall. The Center Building Renovation Committee is moving ahead with the architects, planners, and engineers to begin outlining department needs (Police and Human Services) and to complete a complete building survey.
- Resident Assistance Fund (RAF) modification
The guideline form which works with the RAF policy was presented.
- Volunteer Appreciation Event follow-up
The 33rd Volunteer Appreciation event was held in May. Certificates of appreciation were distributed with gratitude to those members who could not attend the event.
- Programs/Training
 - All staff completed their certification and recertification for CPR/AED/ First Aid training.
 - A second COVID vaccine clinic was held on June 3 in partnership with Griffin Health and the CT Department of Public Health.
 - Some staff attended Narcan training and were given informational handouts and emergency Naloxone.
- Living Treasure
The Living Treasure event will take place on September 14 in The Woodbridge Center. The Committee will begin meeting soon.

A. Holzman made a motion to accept the May 2023 Human Services report. J. Ciarleglio seconded. Motion passed unanimously.

VIII. Old Business/New Business

- Next Meeting – August 7, 2023 (No July meeting)

IX. Adjournment

J. Ciarleglio made a motion to adjourn the meeting at 8:40 p.m. A. Cohen seconded. Approved by acclamation.

Submitted by:

Human Services Commission

Accepted and approved this 7th Day of August, 2023.