

**Town of Woodbridge**  
**Center Building Renovation Committee**  
**Regular Meeting**  
**-Minutes-**  
**May 18, 2023**

The regular Meeting of the Center Building Renovation Committee took place in the Police Department Training Room on Thursday, May 18, 2023, at 10:00 a.m.

*Present for Committee:*

*Chairman Dwight Rowland, Frank Cappiello, Andrew Esposito, Jr., Susan Davidson, Jeanette Glicksman, Paul Kuriakose*

*Others:* *Michelle Miller & Bob Banning - Silver Petrucelli & Associates, Jon DeMeo*

*Present for Staff:* *Administrative Assistant Janice Innocenzi*

**Approval of Minutes / Regular Meeting – April 20, 2023**

***The Committee voted (Glicksman/Davidson) to approve the minutes of the Regular Meeting of the Center Building Renovation Committee held April 20, 2023.***

*Votes in Favor: Rowland, Glicksman, Davidson, Kuriakose*

*Abstained: Esposito, Cappiello*

*Motion carries.*

**Status of Contracts / Center Gym (STEAP Grant) & Center Building Renovation**

- Contracts have been executed.

**SP&A Invoice - Center Gym (STEAP Grant) / Action, as Appropriate**

***The Committee voted unanimously (Rowland/Esposito) to authorize payment of \$9,700 to SP&A (STEAP Grant).***

**Center Building Renovation Project / SP&A's Action Plan for Phase I**

- Conduct and complete analysis and detailed cost estimates.
- Project will be done in phases and temporary relocations must be planned.
- Michelle Miller distributed and reviewed the Phase I schedule.

**Update of Center Gym (STEAP Grant) Project**

- **SP&A: Final Design Development Documents w/Estimate**
- **Action, as Appropriate**
- Michelle Miller distributed a list of previously submitted questions and her answers were reviewed and discussed. Bob Banning also fielded various questions during the discussion.
- Jeanette Glicksman requested 2-tier water filling stations to replace existing water fountains.
- Michelle Miller requested hazmat information; Chairman Rowland will follow-up with Brad Parsons.

***The Committee voted unanimously (Rowland/Glicksman) to release SP&A to start the CD documents, as based on discussions and amendments; the Town will handle hazmat remediation.***

**Other Business** There was no other business discussed.

**Adjournment**

***The Committee voted unanimously (Rowland/Davidson) to adjourn the meeting at 10:50 a.m.***

Respectfully submitted, Janice Innocenzi

**Town of Woodbridge**  
**Center Building Renovation Committee**  
**Regular Meeting**  
**-Motions-**  
**May 18, 2023**

**Approval of Minutes / Regular Meeting – April 20, 2023**

*The Committee voted (Glicksman/Davidson) to approve the minutes of the Regular Meeting of the Center Building Renovation Committee held April 20, 2023.*

*Votes in Favor: Rowland, Glicksman, Davidson, Kuriakose*

*Abstained: Esposito, Cappiello*

*Motion carries.*

**Status of Contracts / Center Gym (STEAP Grant) & Center Building Renovation**

- No motions made; no votes taken.

**SP&A Invoice - Center Gym (STEAP Grant) / Action, as Appropriate**

*The Committee voted unanimously (Rowland/Esposito) to authorize payment of \$9,700 to SP&A (STEAP Grant).*

**Center Building Renovation Project / SP&A's Action Plan for Phase I**

- No motions made; no votes taken.

**Update of Center Gym (STEAP Grant) Project**

- SP&A: Final Design Development Documents w/Estimate
- Action, as Appropriate

*The Committee voted unanimously (Rowland/Glicksman) to release SP&A to start the CD documents, as based on discussions and amendments; the Town will handle hazmat remediation.*

**Other Business** There was no other business discussed.

**Adjournment**

*The Committee voted unanimously (Rowland/Davidson) to adjourn the meeting at 10:50 a.m.*

Respectfully submitted, Janice Innocenzi