

The May 17, 2023 meeting of the Community Center Building Committee convened at 4:05 p.m.

Present for the Committee: Ms. Stein, Mr. Tucker and Ms. Weinstein

Present for Staff: Mr. Genovese

Other: Mr. Matt Gallerani, Architect with Silver Petrucelli & Associates (left at 5:32 pm), Aris Stallis, ARIS Land Studio

Minutes

The minutes of the May 4, 2023 meeting, were unanimously approved (Tucker-Weinstein).

Finalize Interior Design Options

- Matt suggested reworking and replacing the interior stair with the reception desk on the 1st floor and the toilet room planned for the 2nd floor.
 - This will save money for the project and it will maximize the amount of space available in Bay 2 for recreation activities
 - Given the exit stair for the 2nd floor community room, there will need to be a maximum occupancy of 49 people
 - This change will also allow the 2nd floor toilet room to be moved into this space on the second floor, allow for more privacy and be closer to other connections to the toilet rooms on the first floor
 - These changes will be reviewed with the Town Building Official
- Confirmed storage space under the stairway in Bay 1
- Double door entry suggested for each of the bays
- A 6" line will be needed to connect to water service for the sprinkler system (RWA). The contractor will need to prepare the trench and RWA will do the installation. Need to figure out a route that will not disturb the existing stone wall.
- Recreation Department Program Plan was reviewed and appreciation expressed for the program plans for the new building.

Status of Site Plans and Surveys

- Board of Selectmen forwarded the site plan to TPZ for review and comments. Aris spoke to Kris Sullivan to confirm that approval by TPZ is needed to proceed with the site work related to the renovations of the building. Aris and Sandy will attend the TPZ meeting on June 5th @ 6:30 pm. Others are welcome to attend.
- One way "driveway" is needed from current library parking lot to front of building for drop-off, in addition to 2-3 spaces for handicapped vehicle parking (note: a parallel parking option along the exit driveway should be considered)
- Path is needed to library, current library parking lot and Center Building parking lot
- Trash will be handled via trash cans/barrels (NOT dumpsters); use segmentation of trash for recycle, compost, etc.
- Cardinal Engineering is already involved with the pathway development. Aris & Tony will have a call with Cardinal to coordinate efforts and to get a commitment for the site survey that is needed (question of partial or whole site survey)

- Important note that construction documents will go out to bid without the survey
- Utilities related to the microgrid need to be reviewed with Brad Parsons
- Tony to send the package to SHPO by the end of the month for their review & approval

Review Project Schedule

- Construction documents will be 90% complete by end of the month. These will be used to get approval from the Fire Marshall and the Building Official (usually takes ~ 1 week)
- June 21st documents to go out for bid
- July 14th bids are due back
- August 9th presentation to BOS
- September construction begins

Funding Opportunities for Outdoor Master Plan

- Bonding
- STEAP Grant (\$500,000)
- Art Project Focus – National Endowment for the Arts (NEA)
- DEEP – parking lot & stormwater issues
- State legislators – habitat, sculpture garden, building community, work education programs for families, job training, wetlands across the street – transformation of wetlands

NEXT MEETING IS WEDNESDAY, JUNE 21, 2023 @ 4:00 pm via WebEx

Adjournment

The meeting adjourned at 5:49 p.m.

Respectfully submitted, Sandra Stein