

# Woodbridge Human Services Commission

## Minutes of the May 1, 2023 Meeting

Via Zoom, 7:00 p.m.

A recording of this virtual meeting is unavailable due to technical difficulty.

**Members Present:** S. Davidson, Commission Chair, V. Livesay, J. Ciarleglio (7:10 p.m.), L.F. Miller, C. Austin,  
A. Holzman, B.P. Madden

**Staff present:** J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty,  
Woodbridge Center Director

**Absent:** J. Clarke-Lofters, A. Sanchez

Meeting called to order 7:01 p.m. by S. Davidson, Chair

### **I. Public Comment**

Although publicly noticed, no members of the public were in attendance.

### **II. Additions to the Agenda**

No additions to the agenda.

### **III. Minutes of the April 3, 2023 Meeting**

C. Austin made a motion to accept the minutes of the April 3, 2023 meeting. V. Livesay seconded. S. Davidson, V. Livesay, L. F. Miller and C. Austin approved by roll call vote. (A. Holzman and B.P. Madden abstained)

### **IV. FY23 Operating Budget update**

- Annual Town Meeting - Monday, May 15 at 7:30 pm at Amity High School

### **V. The Woodbridge Center**

K. Moriarty presented the April 2023 Woodbridge Center report, which is on file in the Human Services office.

- Programming:
  - Decoupage Egg Craft (April 6, 2023)- Hamden Rehabilitation and Health Care Center (HRHCC) taught a class in the art of decoupage.
  - Spring Paper Flower Craft (April 18, 2023) – Participants learned how to make paper flowers at this free event. The Center provided transportation for a different craft project to adults from Allie’s Dream.
  - Spring Drive-Thru Luncheon (April 13, 2023) – This luncheon, sponsored by The Linden, served 100 meals. HRHCC distributed pansies to participants.

- Lunch & Learn: Energy Savings by United Illuminating & Southern CT Gas – (April 20, 2023) – Informative presentation focused on how to save money by making your home more energy efficient.
- Lunch & Collaborative Art (April 28, 2023) – The Center partnered with Woodbridge and Orange Youth Services to provide an intergenerational program for a small group of Amity students and Center clients.
- Upcoming Programs:
  - Lunch & Learn: Staging 101 by the Holli Shanbrom Real Estate Team (May 5, 2023) – Class on how to enjoy one’s home more now and, potentially, increase value when ready to sell.
  - Mother’s Day Drive-thru Luncheon (May 11, 2023) – This drive-thru event is sponsored by the Visiting Angels of Woodbridge and Elim Park.
  - Marbled Mug Craft (May 25, 2023) – HRHCC will provide a workshop on the art of nail polish crafting and participants will make a marbled design on a mug to bring home.
- General Updates:
  - Pickleball – There are currently 68 participants registered to play pickleball. With town residents under 55 showing interest in this sport, the Recreation Department will be adding pickleball lines to the Beecher Road School courts for their use. Membership for those under 55 will be through the Rec Department. Players must use their own equipment, including nets. Membership cards will be provided to all members.
  - SchedulesPlus – This online program will allow clients to explore the various programs offered and sign up, if desired. This program is now up and running for “home use” by clients.
- Staffing
  - Kitchen/Driver positions – With The Center renovation getting closer to completion, the possibility of moving one of the current transportation drivers to the Kitchen Coordinator position is being considered. If this goes forward, the Town will post a driver’s position to fill the vacancy.

V. Livesay made a motion to accept the April 2023 Woodbridge Center report. L. F Miller seconded. All approved by roll call vote.

## VI. Youth Services

N. Pfund presented the April 2023 Youth Services report, which is on file in the Human Services office.

- Programming
  - Red Cross Babysitting Training (April 22 & 29, 2023) –Anna Maria Mauhs instructed 13 students. Several will be eligible to join the Job Bank as potential babysitters.
  - Home Alone Training (April 12, 2023)- N. Pfund instructed the Home Alone class for ten children between the ages of 9-12. Officer Vinny Lynch and Fire Marshal Joe Cappucci discussed fire safety and how to handle emergencies.

- First Selectman's Youth Award (May 17, 2023) – Jack Morrison was selected as the award recipient and will receive the award at the Volunteer Celebration.
- Amity Connections Field Trip (April 19, 2023) – Woodbridge and Orange Youth Services sponsored a field trip to Rock Spot Prime Climb in Wallingford for 18 students from the Amity Connections group.
- Amity High School/Youth Services/Senior Center Collaboration Talk/Intergenerational Program (April 28, 2023) - A small group of Amity students visited Human Services to learn about the department, then headed to the Woodbridge Library to make a paper mosaic with some senior citizens. Orange and Woodbridge Youth Services each provided information and shared the cost with The Center. All enjoyed lunch and conversation.
- Youth Evening Program (May 19, 2023 from 6:00-9:00 p.m.) – End of Year Party will be held outdoors at Amity Middle School Bethany behind the school. Rain location is in the gym. Big Daddy's RC Racetrack is booked along with a DJ. Pizza will be provided.
- Spring Paint Party (May 25, 2023 from 2:30-4:00 p.m.) – Picasso Parties will again guide students to paint a beautiful spring scene during an after-school program. Fee is \$15.
- Amity Senior Internships – Two Amity students will be working as interns at the Human Services office helping with tech issues and assisting with a few projects (like the food pantry).

B.P. Madden made a motion to accept the April 2023 Youth Services report. J. Ciarleglio seconded. All approved by roll call vote.

## **VII. Human Services**

J. Glicksman presented the April 2023 Human Services report, which is on file in the Human Services office.

- Senior Center Renovation update - Construction on the electrical and mechanical ceiling work is progressing. Millwork installation in the lounge, reception area, and cafeteria is completed. Painting is in progress. The wrong light fixtures were delivered and will need to be re-ordered. Doors have arrived and will be installed this week. Wainscot was ordered and is pending delivery and installation. Ceiling grid/tile installation and exterior condensing unit system are near completion. Ribbon Cutting event is anticipated for June 21, 2023. The Town received 4 bids for the AV work. Staff will be meeting with Tony Genovese this week to select the successful bidder.
- Center Building Renovation Committee, Center Gym Project update – The Building Committee is moving ahead with the project and has met with designers, architects, and engineers from SP+A. The Committee received BOS/BOF authorization of expenditures to SP+A in the amount of \$55,000 for Phase I of the Center Building renovation project. This allows the committee to move forward with the whole building design.

- Resident Assistance Fund (RAF) modification – V. Livesay made a motion to accept the revisions to the RAF policy as re-drafted by Town Attorney G. Weiner. L.F. Miller seconded. All approved by roll call vote.
- Volunteer Confidentiality agreement – B.P. Madden made a motion to add the following language to the Confidentiality Agreement: “If these terms are violated, you may not be able to continue to volunteer within the Human Services Department.” V. Livesay seconded. All members approved by roll call vote.
- Programs/Training
  - Volunteer Appreciation (May 17 at 3:00 p.m.) – This event will take place on the front lawn of the Center Building. Inclement weather will move the event into the gym.
  - VITA program – The tax assistance program was extended by an extra week and finally completed on April 18.
  - CPR/AED/First Aid training (April 14, 2023) – Three staff members participated in 6-hour training from AMR. The rest of the staff will receive their recertification training on May 18.
  - COVID Vaccine Clinics (May 3, 2023 & June 1, 2023) – Human Services will host two COVID Vaccine/Booster clinics in collaboration with Griffin Health and CT Department of Health in the Center gym from 2:00-6:00 p.m. Appointments and health insurance are not required.

A. Holzman made a motion to accept the April 2023 Human Services report. J. Ciarleglio seconded. All approved by roll call vote.

#### **VIII. Old Business/New Business**

- Next Meeting – June 5, 2023 will be held in person. Location TBD.

#### **IX. Adjournment**

J. Ciarleglio made a motion to adjourn the meeting at 7:54 p.m. B.P. Madden seconded. All approved.

Submitted by:

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Human Services Commission

**Accepted and approved this 5<sup>th</sup> Day of June, 2023.**