

GATCom regular meeting (Government Access Television Access Commission)
Minutes for April 26, 2022

This meeting was held by teleconference.

Video recording of the meeting is at <https://youtu.be/dBfy-IT9noc>

Present: Aldon Hynes, Mary Hill, Alison Valsamis

Excused: Theresa Bahner, John Garcia

Also present: Pua Ford (coordinator & clerk), David Vogel (BOS liaison)

1. **Call to Order:** Hynes called the meeting to order at 7:34pm.
2. **Minutes:** tabled until the next meeting
3. **Coordinator Reports:** Ford summarized the written reports. Personnel budget lines will probably run over again this year, but funds might be moved from the Conference line and Capital account. We need to report this back to CAC on use of grant money.
4. **Business:** Commission members reported problems getting access to the Google folder, so those documents will be emailed to everyone as attachments for the next meeting.
 - a. *Meetings:* The Governor's Executive Order that allows for virtual or hybrid meetings ends on April 30. Before the pandemic shutdown, this commission had often met with some people live in the meeting room and others calling in. Considering work and family restrictions, the next meeting might be held in the same way.

There was discussion about number of meetings needed in a year; quarterly meetings might be sufficient. Although monthly meetings are scheduled in case they are needed, Dec-Feb and July-August are often skipped.
 - b. *CAC grant application:* Discussion leaned toward upgrading the broadcast server (TelVue HyperCaster) so that meetings might be automatically recorded, making transition to another coordinator easier. If hybrid meetings are allowed in the future, a larger monitor for virtual attendees would improve meetings in the Town Hall main meeting room. Application is due July 15.
5. **Other:** Selectman Vogel described the project to develop the Old Firehouse as a community center and additional place for public meetings. Hynes noted that if meetings will be held there, good internet access is important.

6. **Adjournment**

*Motion to adjourn at 8:21pm (Hill/Hynes)
Approval unanimous; meeting adjourned.*

Respectfully submitted,
Pua Ford

Next scheduled meetings (fourth Tuesdays @ 7:30pm):

May 24: *Policies & Procedures,
ordinance*

June 28: *job descriptions, CAC grant*

July 26 *(if needed)*

August 23 *(if needed)*

September 20: *(if needed, or budget
FY24)*

October 25: *budget FY24*

November 22: *approve FY24 budget
submission, 2023 meeting dates*

December 13: *(if needed)*

January 24, 2023: *(if needed)*