



**COMMISSION ON THE USE OF PUBLICLY OWNED PROPERTIES  
(CUPOP)  
Meeting Minutes  
Monday, April 25, 2022 at 5:30 pm via Webex**

**YouTube Meeting Video:** <https://youtu.be/MS4IG2xtM7g>

**Present:**

**CUPOP Members:** Nicole Donzello-Chair, Patti McKeon-Secretary, Leslie Lyons, Lor Ferrante Fernandes,

**Liaisons:** Deputy First Selectman Sheila McCreven

1. The meeting was called to order at 5:28 pm.
2. **March Minutes:** Patti McKeon motioned to approve the minutes;  
Lor Ferrante Fernandes seconded. Motion passed unanimously.  
**Vote: Yes** - Nicole Donzello, Leslie Lyons, Patti McKeon, Lor Ferrante Fernandes
3. **Board of Selectmen (BOS) Updates:** Deputy First Selectman Sheila McCreven reported on two items from the March Ordinance Committee Meeting.

Upon review of Town Ordinances, it was revealed that Boards and Commissions should meet a minimum of six times per year; monthly meetings are not necessary. It was noted that CUPOP typically meets 9 times each year.

Upon CUPOP's initiation, the Ordinance Committee examined the need for a local littering ordinance. The Committee agreed that emphasis on a public information campaign should be pursued as it would likely have the most impact. It was noted that Woodbridge Police Officers use the State Statute for enforcement and creating a local ordinance could cause confusion while not making a dramatic difference. Discussion ensued.

4. **CUPOP Chairman Report:** Chair Nicole Donzello reported on the topics below.

**The Housing Opportunity Study Committee** plans to present its housing plan to the Board of Selectmen this week.

**In-Person Meetings** - At the present time, in-person Board and Commission meetings will resume after April 30.

**CUPOP Projects** - After reviewing the Plan of Conservation Development (POCD) along with discussions with other Boards and Commission members, Chair Donzello identified potential CUPOP projects. Follow up with town staff on the status of some projects will take place so that CUPOP members may further discuss and prioritize action items for the Commission.

5. **Dog Park:** Leslie Lyons reported:
  - seeding and maintenance took place at the dog park.
  - the Board of Selectmen approved a yard hydrant with potable water at the dog park at no cost to the Town. The next step is to present the project for approval at the next TPZ meeting.
  - June is the month to pay dog park dues and donations are welcome.
6. **Diversity, Equity & Inclusion (DEI) Committee Update:** Lor Ferrante Fernandes reported that the Earth Day event went well including the DEI table. The Committee continues to work on its survey. Another Woodbridge Like Me Day is being planned for October. On May 26, a second community reading / book discussion will take place.
7. **Next Meetings:** Monday, May 23, 2022; in person.
8. **New Items for Next Agenda:** Finalize CUPOP Project Actions Items & Review of Old Firehouse Project Plan
9. Meeting was adjourned at 6:52 pm.

Respectively submitted: *Toni Belenski*