



**COMMISSION ON THE USE OF PUBLICLY OWNED PROPERTIES  
(CUPOP)**

**Meeting Minutes**

**Monday, April 24, 2023 at 6 pm**

**Town Hall Central Meeting Room – 11 Meetinghouse Lane**

**Present:**

**CUPOP Members:** Nicole Donzello-Chair, Patti McKeon-Secretary, Javier Aviles, Leslie Lyons,  
and Lor Ferrante Fernandes

**Ex Officio Member:** Chair Tim Austin, Conservation Commission

1. The meeting was called to order at 6:01 pm.
2. **Minutes:** Patti McKeon motioned to approve the March 27 Regular Meeting Minutes and the April 17 Special Meeting Minutes. Leslie Lyons seconded. Motion passed unanimously.  
**Vote: Yes** - Nicole Donzello, Patti McKeon, Javier Aviles, Leslie Lyons,  
Lor Ferrante Fernandes
3. **Chair Report:** Chair Donzello reported that the Housing Committee continued to meet with residents in small groups and that the Committee will continue to follow that path.
4. **Other Business:** Chair Donzello brought to the attention of CUPOP members a timely matter involving **7 Forest Road**. An offer was made to the State for this .12 acre parcel and based on State statute, the Town of Woodbridge has right of first refusal because the parcel was located in Woodbridge. This parcel sits in the middle of other properties located on Forest Road that are owned by the Town. The sale price for the subject property is \$1500. The Board of Selectmen (BOS) requested a recommendation from CUPOP regarding property purchase.

Javier Aviles motioned to add 7 Forest Road to the agenda for discussion.

Leslie Lyons seconded. Motion passed unanimously.

**Vote: Yes** - Nicole Donzello, Patti McKeon, Javier Aviles, Leslie Lyons,  
Lor Ferrante Fernandes

Following discussion, Lor Ferrante Fernandes motioned for CUPOP to recommend (to the BOS) that the Town of Woodbridge purchase the land (7 Forest Road).

Leslie Lyons seconded. Motion passed unanimously.

**Vote: Yes** - Nicole Donzello, Patti McKeon, Javier Aviles, Leslie Lyons,  
Lor Ferrante Fernandes

5. **Conservation Commission:** Chair Tim Austin reported on the following items.
  - The Jumping Worms project has resumed, and an educational discussion will take place on May 24 at 7 pm in the Library with a guest speaker affiliated with Yale.
  - Tools for the Trailmaster to use for removing invasives will be purchased with funds from the Conservation Commission budget.
  - The Conservation Commission will begin to work with the Historical Society to enhance the existing trail maps by adding historical references to the maps. Discussion ensued and Chair Donzello offered to collaborate on this project.
  
6. **List of Publicly Owned Properties - Working Session:** The group continued their work on examining Category 3 properties. Some properties within this section were recategorized under Category 2.
  
7. **Next Meeting:** May 22, 2023
  
8. The meeting adjourned at 7:19 pm.

Respectfully submitted: *Toni Belenski*