

Woodbridge Library Commission Minutes
April 12, 2021
Via Tele-Conference 6:30

Members Present: Jeanette Glicksman (Chair), Tina Brogadir, Renee Bevacqua-Bollier, Jim Moriarty, Emily Sharp, (6:50 p.m.) Ellen Spark & Tom Shernow

Members Absent: Andi Doucette & Judi Young

Also Present: Eric Werthmann, Library Director (LD), Sandy Stein, Board of Selectman and Susan Jacobs, Board of Finance.

1. Call to Order at 6:38 by Jeanette Glicksman

2. Additions to the Agenda – None

3. Public Comment and Liaison Report-

- a) Public comment- N/A
- b) Friends of the Library – Eric Werthmann (LD) informed us in the Friends’ Report that their “Bookstore on Carts” sales have been strong. There will not be a Book Sale in 2021. Saturday, April 24, from 9-11, they will be accepting book donations as part of the “Earth Day” celebration.
- c) Board of Finance – Susan Jacobs informed the Commission that the BOF meeting has been rescheduled to April 19 to coincide with the Preliminary Budget Hearing.
- d) Board of Selectman – Sandy Stein informed the Commission that the BOF met March 10th. The Woodbridge Bike Route crowdfunding campaign met their fundraising goal and will receive a matching grant from Sustainable CT to create an on-road bike route with bike racks and safety features.

4. Approval of Minutes

From March 8, 2021 Commission meeting – Renee Bollier moved to accept the minutes and seconded by Jim Moriarty. The motion passed 6-0.

5. Committees –

- a. 1) Budget & Finance – Munis and 405 Reports- The Commission members received March financial reports and the 405 (Funds) report. The 405 (Funds) report shows \$ 5,845 of Expenditures. There were outlays for Kanopy and Hoopla e-materials.

Tom Shernow moved to accept both reports. Tina Brogadir seconded, and the motion passed 6-0.

2) L.D. Eric sent a letter to the BOS & BOF last month to provide details and options regarding how the original \$ 100,000 budget decrease would adversely hamper the Library's ability to re-open.

L.D. Eric and the Commission are grateful that BOF has restored \$ 45,000 of salary funding that will allow the Library to increase their "open" hours in July and again in October with the goal to restore full hours by January 1.

- b. Policy & Personnel –
L.D. reported a light response to the vacant Head of Children's Services position posting. L.D. plans to repost the job in the near future.
- c. Property Maintenance – N/A

6. Directors report – Information has been covered elsewhere in the minutes.

7. New Business – N/A

8. Old Business -

- a. Discussion of funding renovations to Center Gym. The Library has been asked to contribute to this project which includes new gym flooring. The Library has benefited from use of the Gym and as a "neighbor" it was agreed that we will consider contributing to this. LD to obtain additional information on access and cost.
- b. Park and Pickup is located in the Library Meeting room and is only accessible through the Meeting Room exterior side door. Available every weekday.

The Library is open three hours every weekday for browsing.

- c. Head of Children's position vacancy- See Policy & Personnel.

9. Executive Session – N /A

10. Items for May 10, 2021 Meeting – 6:30 P.M.

- a. Follow-up to Budget FY22.
- b. Center Gym renovation project
- c. Response to posting for Head of Children's Services

11. Adjournment

Moved to adjourn by Renee Bollier and seconded by Ellen Sharp. Unanimously approved 7-0. Adjourned at 7:52 P.M.

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary