

**WOODBRIIDGE BOARD OF POLICE COMMISSIONERS  
WOODBRIIDGE TRAFFIC AUTHORITY  
SPECIAL MEETING – POLICE COMMISSION**

**MINUTES**

**April 11, 2022**

Via ZOOM Platform (In accordance with SB 1202, this meeting was held by electronic transmission.)

Live Streamed – WGATV, Channel 79

YouTube link: <https://youtu.be/uMIgE5zjR90>

A Special Meeting of the Woodbridge Board of Police Commissioners/Woodbridge Traffic Authority took place Monday, April 11, 2022 at 6:15 p.m., via ZOOM platform.

- *Chairman Berke called the meeting to order at 6:15 p.m.*

*Attendance taken by roll call:*

Commissioners Present-

*Chairman Robert Berke*

*Commissioner Andrew Esposito, Jr.*

*Commissioner Deborah Desir*

Police Administration Present-

*Chief Frank P. Cappiello*

*Deputy Chief Ronald E. Smith, Jr.*

*Administrative Assistant Janice Innocenzi*

Liaisons Present-

*Joseph Crisco, Board of Selectmen Liaison*

*Ellen Scalettar, Board of Finance Liaison*

**APPROVAL of MINUTES:**

- B.O.P.C. Regular Meeting – January 20, 2022:

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the minutes from the regular meeting of the Woodbridge Board of Police Commissioners/Woodbridge Traffic Authority held January 20, 2022.*

**PUBLIC COMMENTS:**

- There were no Public Comments.

**REVIEW of REPORTS:**

- FINANCIAL REPORT:

Chief Cappiello reported we are three-quarters of the way through the current fiscal year and overall, we are on target and remain within budget at 73%. Lines we are watching closely are part-time mechanic and police officer overtime. Dispatch overtime is up due to COVID, extended absences, and most recently we are down one dispatcher. Repair maintenance for vehicles is high due to parts and repairs needed on our high-mileage vehicles.

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the Financial Report.*

- ACTIVITY REPORT: Chief Cappiello reported the following -

Criminal Activity Report (January, February & March)-

- Burglaries: 1 – Attempted burglary on Lucy Street; attempt was made to enter an apartment.
- Fraud: 18 – Included stolen and altered checks, online scams and identity theft related incidents.
- Larcenies: 20 – Including a snowblower stolen from a commercial business, several catalytic converters stolen, parts were stolen off a vehicle, 2 incidents where purses and/or jewelry were stolen from parked cars, 1 incident – purse stolen from a vehicle while fueling a car, the suspects fled in another waiting stolen vehicle.
- Robberies: 1 – Attempted carjacking on Lucy Street.

- Drug Overdoses: 2 – both occurred at private residences, cases were not related.
- Warrant Service: 14 arrest warrants served.
- Weapons: 1 – Arrest made as a result of an investigation of a motor vehicle accident on Baldwin Road; a loaded semiautomatic handgun was located in the vehicle; the operator had no permit to carry.
- Stolen Motor Vehicles: 5 – Two vehicles stolen from other jurisdictions were recovered here. Three vehicles were stolen from Woodbridge – one was stolen overnight from a parking lot on Rte. 69, one was stolen at a local restaurant when a patron ran in to pick up an item, and one was stolen outside another restaurant in D’Andrea’s Plaza – during that incident three suspects stole the gentleman’s car and he sustained some injuries when he grabbed onto the car as it was fleeing.
- Criminal Arrests:
  - January 4 – Officers responded to Amity High School on the report of an activated fire alarm. It was determined the alarm was set off deliberately; a student was charged in accordance with that.
  - At the end of January, Officers responded to the Bradley Road area on the report of an unconscious male. They located a suspect who ingested narcotics and he was arrested on charges associated with that.
  - February 23 – Officers responded to an accident at Baldwin and Greenway, they made a narcotics-related arrest of the operator associated with that vehicle.
  - February 24 – One of our officers observed a subject he was familiar with who had three outstanding warrants; he was taken into custody without incident at one of the businesses on Rte. 69.
  - March 1 – An officer working an extra duty assignment located a stolen motor vehicle on Ansonia Road and was able to make an arrest.
  - March 17 – Officers responded to a disturbance on Litchfield Turnpike in the area of Clark Road, it was a verbal dispute; an arrest was made for violation of a protective order.
  - March 24 – Officers responded to a medical complaint involving a Fentanyl overdose; narcotics were seized and an arrest was made.
- ISU:
  - Assisted Patrol handling numerous cases, most were associated with the large number of larcenies and identity thefts and frauds.
  - 7 Pistol Permit Background Investigations
  - Background checks pending on 16 Dispatch applicants and 3 Certified Officer applicants
  - They have been working closely with the State’s Attorney’s Office, the US Attorney’s Office, and the Postal Inspector on numerous new and pending investigations associated with thefts of mail.
  - Detectives recently traveled to Massachusetts and participated with the FBI in the execution of a search warrant on one of the investigations that involved an incident that occurred in our town, which they are jointly investigating with federal authorities.
  - Det. Iannucci, who has assumed our IT responsibilities, in conjunction with his ISU duties has been facilitating numerous upgrades and other responsibilities as our liaison to TBNG during our ongoing network upgrade.
  - They performed 40 public fingerprinting requests over the last three months.

#### Motor Vehicle Activity Report-

- Patrol Division: Deputy Chief Ronald Smith reported the following for January, February & March -
  - We received a multitude of complaints from residents on Ansonia & Johnson Road, Baldwin Road and Litchfield Turnpike over the last few months.
  - Ansonia & Johnson Road: We conducted 50 radar assignments, which resulted in 6 motor vehicle stops. We also performed a comprehensive traffic study on the strip of land between Ansonia Road and Rimmon Road at the Johnson Road intersection. We focused our efforts in the 200 block of Ansonia Road, where we conducted 25 radar assignments, which resulted in 9 motor vehicle stops. On Litchfield Turnpike, where cars are continuously travelling at an unreasonable rate of speed, we conducted 123 radar assignments, which resulted in 28 motor vehicle stops. Currently, we received a couple of complaints from Baldwin Road and we are focusing our efforts on Baldwin Road with the speed trailer and speed enforcement.

- During the last three months, motor vehicle accidents have increased approximately 40% from the same time period in 2021. Officers have made quite a few more motor vehicle stops than at this time last year, we increased 756% over last year. We are being active out there looking for violations.

*The Board voted unanimously (Desir/Esposito), by roll call, to approve the Activity Report.*

### **REPORT of the CHIEF of POLICE**

- **Reschedule May Meeting Date:** The upcoming Annual Town Meeting pertaining to the budget has been scheduled for the evening of Monday, May 16, which conflicts with our May Police Commission meeting. The Chief asked the Board's consideration to reschedule the meeting. After some discussion, the Board agreed upon a new meeting date and it was decided that the May 16<sup>th</sup> regular meeting will be cancelled and rescheduled as a Special Meeting to be held on Wednesday, May 18<sup>th</sup> at 6:15 p.m.
- **Ballistic Vest Donations:** Several weeks ago, Officer Joseph Kubik reached out to his Ukrainian friend, who is a Woodbridge resident and who still has family in Ukraine. Officer Kubik inquired if there was a possibility of helping the people of Ukraine and was told that they were in desperate need of ballistic vests and medical first aid supplies. Officer Kubik, with the assistance of Officer Pedalino, was able to coordinate the donation of numerous ballistic vests and medical supplies, including tourniquets, from the Police Department to lend support and aid to the people of Ukraine. What started off as a simple conversation between Officer Kubik and his friend in town, blossomed into a great way for us and other Police Departments in the area to assist those in need during the terrible crisis going on there. Chairman Berke asked where the vests come from. Chief Cappiello explained that the vests came from us and explained that we are issued vests that are certified for a quantified period of time, after which time they are taken out of service and replaced for our personnel using federal grant funding, provided specifically for that purpose on a five-year cycle. Although these older vests and equipment no longer meet our requirements and specifications, they are still functional and can be repurposed and reused. Sometimes we use them for training and demonstrations.
- **DDHVE – DOT Grant:** On several different dates this month, we will have traffic details in place with Officers specifically targeting cellphone use and distracted drivers. This is the second wave of the distracted driving campaign, which is going on statewide, and is funded 100% through a CT-DOT Highway Safety High Visibility Enforcement Grant, which we were awarded. The first half was done back in the fall and this is the second wave during the spring.
- **JAG Grant Award (Update):** Chief Cappiello said he was recently notified by the State's Office of Policy & Management that our application to receive \$25,000 in available funding through a 2022 Federal Justice Administration Grant (JAG Grant), which I informed the Board about back in December, has been approved. These funds are also 100% reimbursable and it will assist with our technology enhancements and allow us to move forward with upgrading of our Accident Reconstruction software and our patrol vehicle Mobile Data Terminals and modems to reduce our risk of cybersecurity attack vulnerability.
- **Coffee with a Cop:** Tomorrow afternoon, from 3:00-5:00 p.m. we will be hosting a Coffee with a Cop event in the courtyard of the Woodbridge Elderly Housing complex located on Lucy Street. In January, we had an armed robbery and attempted carjacking in the parking lot there, which involved a suspect who had brandished a handgun. Since then, with everything that has been going on in town and in the surrounding areas, the residents have been uneasy and concerned. They have been in contact with the Deputy Chief, Officer Pedalino and their property management company following that incident. The Deputy and Officer Pedalino have remained in close communication with them and have put this event together. We look forward to meeting with them in person tomorrow afternoon and it will give us the opportunity to discuss personal safety and address any other concerns they might have. It is an outdoor event to alleviate any COVID concerns. Starbucks from Litchfield Turnpike is assisting by sponsoring coffee and some snacks for the event. If anyone is available and would like to stop down, you are welcome to join in.

- **CT Special Olympics Penguin Plunge (Update):** In February, two members of the Police Department participated in the CT Special Olympics Penguin Plunge Fundraiser. Chief Cappiello recognized and thanked Officer Brian Pedalino and former Officer Karl Rodriguez-Perez who represented our Department at the event. On February 26, 2022, they took the plunge into the ice-cold waters of Crystal Lake in Middletown and raised donations in excess of \$1,700. Once again, they did a great job representing our Department and raising funds for such an important organization.

***The Board voted unanimously (Desir/Esposito), by roll call, to accept the Report of the Chief of Police.***

**PERSONNEL MATTERS:**

- **Promotion - Sergeant:** Chief Cappiello reported that our promotional exam testing for the position of Sergeant to fill the vacancy created with the retirement of Sgt. Ed Thomas, was completed last month. The process was overseen and administered by the South Central Criminal Justice Administration with the written portion of the exam conducted on March 8, followed by the oral board portion of the exam (by an outside, independent board) on March 10. I am pleased to report that Officer Brian Pedalino, who has been with us for just over 8 years, since December 2013, was the successful candidate. Brian is a graduate of Southern Connecticut State University, he has been very involved in our community policing initiatives, the Special Olympics Penguin Plunge, he initiated the Stuff a Cruiser event which has become a very successful annual event over the last several years, he is involved with Coffee with a Cop, has always been involved in the Torch Run and has been our representative with the Special Olympics. While we participated for years, he was a member of the Emergency Response Team, he is an instructor certified in different areas for us now and is involved with peer support counseling and officer wellness. It is my recommendation, without any hesitation that he be promoted to Sergeant, and ask the Board for their consideration.

*Chairman Berke: As a town, we are very fortunate to have an officer like Officer Pedalino. I have heard wonderful things over my tenure as being Chair. It is nice that you are so actively involved in our community, so I really admire that. Congratulations, this is a promotion that, from what I understand, is incredibly well deserved, we are fortunate to have you.*

***The Board voted unanimously (Esposito/Desir) by roll call, to promote Officer Brian Pedalino to the position of Sergeant.***

- **Motion to Hire - Clarification:** Chief Cappiello reported that at the last meeting, the Board voted unanimously to hire Stefano Mauriello as a Certified Police Officer, however, the stipulations of his hiring, although discussed, we never formally put on the record. For that reason, we need to do that tonight and make it a matter of record and retroactive to his date of hire which was February 23, 2022. The details were that he was hired at Grade B salary, with five (5) vacation days, and after the completion of one year's service, his pay will move up to Grade A, and after completion of one year's service, he will receive ten (10) vacation days. Chief Cappiello requested the Board's consideration to approve the details of Officer Mauriello's employment and that it be retroactive to his date of hire, February 23, 2022.

***The Board voted unanimously (Desir/Esposito) to approve adopting the language, as articulated by Chief Cappiello.***

- **College Degree Pay - Approval:** We received transcripts confirming that Officer Stefano Mauriello has both a Bachelor's and a Master's Degree. Chief Cappiello requested the Board's approval in granting Officer Mauriello the contractual college degree pay of 8%, retroactive to his date of hire, February 23, 2022.

***The Board voted unanimously (Esposito/Desir) to approve adopting the language, as requested by Chief Cappiello.***

- **Resignations:** Chief Cappiello reported that we had two resignations since our last meeting. Officer Rodriguez-Perez officially submitted his resignation from our Department on February 25, 2022 and took a position at the Yale University Police Department. Dispatcher Leslie Rivera Arbelo submitted her resignation which went into effect March 7, 2022, she took a Dispatcher position in the private sector.

- Dispatcher and Officer Hiring – Approval:

*The Board voted unanimously (Desir/Esposito) to grant the Chief the authority to conduct the hiring process.*

- New Officer (Update): Officer Stefano Mauriello started on February 23 and has successfully completed our Certified Officer Field Training Program. Our Field Training Officers Sgt. Blume, Officer Capozzo and Officer Lalli, provided his training and all expressed that he was very professional, knowledgeable, a pleasure for them to train, and that he exhibited no deficiencies. Based on their recommendations, effective April 3, he was released to be part of our minimum manpower staffing levels and is currently on solo patrol.
- Officer Recognition: Last month, I issued acknowledgement to Officer Learco Capozzo in the form of a Letter of Recognition commending him for a job well done for an incident that occurred March 11 when he responded to a residence on a report of an unconscious person. Officer Capozzo, who is a State of Connecticut Certified Drug Recognition Expert, evaluated the patient and determined the symptoms to be that of an apparent drug overdose. He promptly administered NarCan, at which time the patient regained consciousness, was provided further medical assistance, and ultimately survived this incident. Chief Cappiello formally recognized Officer Capozzo for his efforts and a job well done. Chairman Berke asked the Chief to issue this type of recognition as a Press Release; Chief Cappiello agreed to do so.

**BUDGET:**

- Budget (Updates): Our proposed FY23 Operating Budget was presented to the Boards of Selectmen and Finance back in January. In February, the Board of Selectmen reviewed all of the proposed budgets received from the various departments and then made their recommendations to the Board of Finance. Last month, the Board of Finance made their adjustments. The next steps in the process are the Preliminary Budget Hearing on April 18, 7:30 pm, at the Firehouse, and the Annual Town Meeting will be May 16.

**ADJOURNMENT:**

*The Board voted unanimously (Esposito/Desir), by roll call, to adjourn the Special Meeting of the Woodbridge Board of Police Commissioners and move directly into the Special Meeting of the Woodbridge Traffic Authority at 7:08 p.m.*

Respectfully submitted:

Janice Innocenzi, Administrative Assistant

**WOODBRIIDGE BOARD OF POLICE COMMISSIONERS  
WOODBRIIDGE TRAFFIC AUTHORITY  
SPECIAL MEETING – TRAFFIC AUTHORITY**

**MINUTES**

**April 11, 2022**

**Via ZOOM Platform (In accordance with SB 1202, this meeting was held by electronic transmission.)**

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*Attendance taken by roll call:*

*Commissioners Present-*

*Chairman Robert Berke*

*Commissioner Andrew Esposito, Jr.*

*Commissioner Deborah Desir*

*Police Administration Present-*

*Chief Frank P. Cappiello*

*Deputy Chief Ronald E. Smith, Jr.*

*Administrative Assistant Janice Innocenzi*

*Liaisons Present-*

*Joseph Crisco, Board of Selectmen Liaison*

*Ellen Scalettar, Board of Finance Liaison*

**PUBLIC COMMENTS:**

- There were no Public Comments.

**TRAFFIC MATTERS:**

- **Beth-Wood Baseball Opening Day Road Closure Request - Approval:** On Saturday, April 30, the Beth-Wood Baseball League will be holding its 50<sup>th</sup> Anniversary Annual Opening Day ceremonies on the Town Green. They plan to set up around 8:00 a.m. and conclude with the ceremony at approximately 1:00 p.m. They customarily close off Meetinghouse Lane for pedestrian safety from Center Road to the area of the Library during that time and are looking to do the same this year. They have filed an application to Hold an Event on Town Property, which has been approved by the Board of Selectmen and in conjunction with that, they are requesting the Traffic Authority's approval for the road closure.

***The Board voted unanimously (Desir/Esposito), by roll call, to approve Beth-Wood Baseball's road closure request.***

- **10<sup>th</sup> Annual "Ride for Hope" Charity Ride – Approval:** A request was received from the Milford Prevention Council regarding their 10<sup>th</sup> Annual Ride for Hope Charity Motorcycle fundraising ride. The goal of their non-profit organization is aimed at reducing Underage Drinking & Preventing Youth Substance Abuse. A portion of their 70-mile ride would be passing through Woodbridge on Sunday, June 12. It begins in Milford at 10:00 a.m. and will conclude by 12:30 p.m. Their route travels through Woodbridge on Rte. 114 from Orange, turns left onto Rte. 313 and continues into Seymour. It later returns to Milford, travelling the same route in reverse. They have done this ride for the past few years without incident. Chief Cappiello requested the Board's approval to allow them to proceed forward to obtain the CT-DOT Highway Special Use Permit.

***The Board voted unanimously (Esposito/Desir), by roll call, to approve the Milford Ride for Hope Charity Ride request.***

- 40<sup>th</sup> Annual “Woodbridge Road Race” – Approval: The Woodbridge Recreation Department will be holding its 40<sup>th</sup> Annual Woodbridge Road Race on Saturday, October 1, 2022, from 8:00 a.m. to 12 noon. They will be using the customary route from in front of the high school on Newton Road, to Burnt Swamp Road, Amity Road, North Pease Road, Rice Road and Center Road for the event. They always have the event well-staffed and well-marked with cones and other safety concerns are addressed. We will dedicate personnel to assist at main intersections, as needed. The Recreation Department is seeking your approval to hold the race and be able to get the necessary State DOT permits they need.

***The Board voted unanimously (Esposito/Desir), by roll call, to approve the Woodbridge Road Race request.***

- Rte. 69 @ Clark Road – Request DOT Traffic Study: On March 11 and March 14, we had two more traffic accidents with injuries in the area of the Rte. 69/Clark Road intersection. The March 11 accident also resulted in the loss of utility power in the area and for a short time knocked out power to a good portion of the Town. Prior to these two accidents, back in May and July of last year, there were two others, both involving injuries and significant property damage. Chief Cappiello said he conducted a cursory check of the crash history, which indicates that in just over a 3-year period, from January 1, 2018 through today, there have been a total of 11 crashes with injuries and 20 crashes with no injuries in that area. Residents reached out to us following last summer’s accident expressing their concerns, at which time we responded with increased deterrent traffic enforcement assignments and deployment of our Speed Awareness Monitoring Trailer in that area. As reported back in our November meeting, Chief Cappiello made an official request to the State Traffic Administration for their review of the area because there is a “Passing Zone” on the straightaway there south of Clark Road, north of Bond Road, and a resident had asked to make that a no passing zone to help reduce speeding. The State acknowledged receipt of the Chief’s request, but have not yet gotten back to us with a decision. This March, Chief Cappiello contacted the DOT for their consideration performing additional roadside trimming on encroaching brush in the area of Rte. 69 and Clarke to see if that might help with sightline distances to assist with our traffic safety efforts. We will continue to monitor traffic and doing extra patrols, but our hands are somewhat tied because of the physical modifications there because it is a state highway and there’s not much we can do on the Town side. Chief Cappiello asked the Board’s consideration to make a formal request to the DOT and the Office of State Traffic Administration that they perform an official traffic study of the intersection in the Rte. 69/Clark Road area to solicit any traffic safety engineering enhancements, such as additional signage, guardrails, pavement markings, that they may be able to do to assist in reducing crashes in that area. The Board concurred with the Chief’s request.
- Seymour Road/Bethmour Road Curve (Update): In December, a resident reached out to Chief Cappiello regarding signage, accidents, and the “S” curves between Sanford and Bethmour Road. Chief Cappiello contacted the DOT and they advised him that there definitely are less signs, as the resident said, but that was because they did a study and they changed those signs as part of a state project. They agreed to do further research in the area. The state did the research and recently got back to the Chief to inform him that most of the roadway departure crashes in that area were due to slippery road conditions. Over the years, they have done drainage work there because it slopes down and the water comes down one side and runs right across to the other side. They are going to submit that location for consideration to be included in their High Friction Surface Treatment Program, which would be the installation of a special top layer of asphalt which is intended to prevent skidding in both dry and wet conditions. Additionally, they have added this segment of the road to their tree trimming list. The goal with their tree trimming is they think there is not enough sunlight getting in there, so when the moisture collects on the road, it sometimes glazes over and does not melt in time. Chief Cappiello contacted the resident to update him on the findings and he was appreciative that we followed up, we were responsive and that the state was responsive, as well.
- Ansonia Road/Davis Road Sightline: In February, we received a request from a resident on Ansonia Road in the area of Davis Road, which is in close proximity to the Northrop Road/Baldwin Road/Ansonia Road intersections. There is a big rock ledge hill in that area. The residents are new residents and requested a “Hidden Driveway” sign be installed and requested replacement of a convex mirror in the area. Because it is a state highway, Chief Cappiello referred it to the CT DOT. Their Division of Traffic Engineering advised both Chief Cappiello and the resident that they no longer issue “Hidden Driveway” signs because they are most often ignored by the motorists and give a false sense of security to the residents. With regard to the

convex mirror, that is something they never installed and never permit the use of because of the reflectivity and with nighttime driving it becomes a hazard with a distorted view of approaching vehicles. Chief Cappiello contacted the resident, she was not happy with the state's finding, but they discussed it and she understood the reasoning behind it. Chief Cappiello told her that we would share her concerns with our Patrol Supervisors and we have; the Deputy Chief has been monitoring it. She also expressed her thanks for the follow-up and responsiveness.

- **Johnson Road/Manville Road (Update):** At our last meeting, we shared several e-mails that were received from residents regarding speeding and traffic safety concerns on Johnson Road, in the stretch between Rimmon and Ansonia Roads. In response to the concerns expressed, we increased our police presence and visibility to promote awareness. Sgt. Richard Rizzuti subsequently contacted the University of Connecticut Training and Technical Assistance Center and they helped us with some technical equipment, which they installed on Johnson Road near Manville to get us some statistics, it was there for approximately eight days, until February 5.

The following statistics were tabulated:

- Average Daily Traffic – 713 motor vehicles per day.
- Weekday morning traffic volume peaks between 7:00 and 8:00 a.m.
- Weekday afternoon traffic volume peaks between 3:00 and 5:00 p.m.
- Weekend traffic volume was much lighter.
- The median speed recorded was 34.5 mph.
- The 85<sup>th</sup> percentile speed was 40.3 mph.

Traffic Crash History for that section of roadway was minimal:

- 2018 – One accident
- 2019 – Two accidents
- 2020 – No accidents
- 2021 – Two accidents
- 2022 – One accident

Chief Cappiello reported that the statistics indicate that there is not a significant traffic issue on Johnson Road, between Rimmon Road and Ansonia Road. The 85<sup>th</sup> percentile is pretty close to the 35 mile per hour posted speed limit there, but we did find that there are no speed posting signs in that block in either direction. Chief Cappiello will reach out to our Public Works Department to request they put signs there and he will reach out to the residents to share the findings with them. We will continue our speed enforcement and awareness there, but there was no statistical or analytical information that would warrant any reason for the requested speed hump or any physical changes to the area; there was nothing to support that.

- **Baldwin Road – Speeding:** Last month, the First Selectman received a complaint from a Baldwin Road resident concerning speeding; he is a new resident who just moved in the vicinity of Laurel Road. Chief Cappiello contacted the resident and the resident told the Chief he was new to the area and shared some of his solutions; they discussed some of his thoughts about it. The Chief shared the history of what we have been dealing with there over the past few years and the efforts we made, and most recently how we had the speed limit lowered in the area. He was satisfied that we are continuing with our traffic efforts there and with the speed trailer.

#### **ADJOURNMENT:**

***The Board voted unanimously (Desir/Esposito), by roll call, to adjourn the Special Meeting of the Woodbridge Traffic Authority at 7:24 pm.***

Respectfully submitted:

Janice Innocenzi, Administrative Assistant

# WOODBRIIDGE BOARD OF POLICE COMMISSIONERS

## MOTIONS

**April 11, 2022**

### APPROVAL of MINUTES:

- B.O.P.C. Regular Meeting – January 20, 2022:

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the minutes from the regular meeting of the Woodbridge Board of Police Commissioners/Woodbridge Traffic Authority held January 20, 2022.*

### PUBLIC COMMENTS:

- There were no Public Comments.

### REVIEW of REPORTS:

- FINANCIAL REPORT:

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the Financial Report.*

- Activity Report:

*The Board voted unanimously (Desir/Esposito), by roll call, to approve the Activity Report.*

### REPORT of the CHIEF of POLICE

*The Board voted unanimously (Desir/Esposito), by roll call, to accept the Report of the Chief of Police.*

### PERSONNEL MATTERS:

- Promotion - Sergeant:

*The Board voted unanimously (Esposito/Desir) by roll call, to promote Officer Brian Pedalino to the position of Sergeant.*

- Motion to Hire - Clarification: Chief Cappiello reported that at the last meeting, the Board voted unanimously to hire Stefano Mauriello as a Certified Police Officer, however, the stipulations of his hiring, although discussed, we never formally put on the record. For that reason, we need to do that tonight and make it a matter of record and retroactive to his date of hire which was February 23, 2022. The details were that he was hired at Grade B salary, with five (5) vacation days, and after the completion of one year's service, his pay will move up to Grade A, and after completion of one year's service, he will receive ten (10) vacation days. Chief Cappiello requested the Board's consideration to approve the details of Officer Mauriello's employment and that it be retroactive to his date of hire, February 23, 2022.

*The Board voted unanimously (Desir/Esposito) to approve adopting the language, as articulated by Chief Cappiello.*

- College Degree Pay - Approval: We received transcripts confirming that Officer Stefano Mauriello has both a Bachelor's and a Master's Degree. Chief Cappiello requested the Board's approval in granting Officer Mauriello the contractual college degree pay of 8%, retroactive to his date of hire, February 23, 2022.

*The Board voted unanimously (Esposito/Desir) to approve adopting the language, as requested by Chief Cappiello.*

- Dispatcher and Officer Hiring – Approval:

*The Board voted unanimously (Desir/Esposito) to grant the Chief the authority to conduct the hiring process.*

**BUDGET:**

- Operating Budget - Approval:

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the proposed Operating Budget.*

**ADJOURNMENT:**

*The Board voted unanimously (Esposito/Desir), by roll call, to adjourn the Special Meeting of the Woodbridge Board of Police Commissioners and move directly into the Special Meeting of the Woodbridge Traffic Authority at 7:08 p.m.*

Respectfully submitted:

Janice Innocenzi, Administrative Assistant

# WOODBIDGE TRAFFIC AUTHORITY

## MOTIONS

**April 11, 2022**

### **PUBLIC COMMENTS:**

- There were no Public Comments.

### **TRAFFIC MATTERS:**

- Beth-Wood Baseball Opening Day Road Closure Request - Approval:

*The Board voted unanimously (Desir/Esposito), by roll call, to approve Beth-Wood Baseball's road closure request.*

- 10<sup>th</sup> Annual "Ride for Hope" Charity Ride – Approval:

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the Milford Ride for Hope Charity Ride request.*

- 40<sup>th</sup> Annual "Woodbridge Road Race" – Approval:

*The Board voted unanimously (Esposito/Desir), by roll call, to approve the Woodbridge Road Race request.*

### **ADJOURNMENT:**

*The Board voted unanimously (Desir/Esposito), by roll call, to adjourn the Special Meeting of the Woodbridge Traffic Authority at 7:24 pm.*

Respectfully submitted:

Janice Innocenzi, Administrative Assistant