

GATCom special meeting

(Government Access Television Access Commission)

Minutes for April 5, 2022

This meeting was held by teleconference.

Video recording of the meeting is at <https://youtu.be/Y62t3J-5bCQ>

Present: Aldon Hynes, Alison Valsamis, Theresa Bahner, Mary Hill (at 7:47pm)

Also present: Pua Ford (coordinator & clerk)

1. **Call to Order:** Hynes called the meeting to order at 7:32pm.

2. Business

a. *3/17/22 budget transfer for production*

After discussion, those present approved by consensus the line item budget transfer.

b. *Job description for coordinator's job.*

Hill joined the meeting at 7:47pm. This item was discussed.

c. *Discuss draft step schedule and job descriptions*

This item noted and may be discussed at the next meeting.

d. *Policies and Procedures*

This item was discussed.

e. *CAC grant application*

This item noted and may be discussed at the next meeting.

3. **Next Meeting:** Tuesday, April 26 at 7:30pm.

4. Adjournment

Motion to adjourn at 8:19pm (Hynes/Hill)

Approval unanimous; meeting adjourned.

Respectfully submitted,
Pua Ford

Next scheduled meetings (fourth Tuesdays @ 7:30pm):

April 26..... *job descriptions, Policies & Procedures*

May 24 *job descriptions, Policies & Procedures*

June 28 *job descriptions, Policies & Procedures*

July 26 *(if needed)*

August 23 *(if needed)*

September 20..... *start planning budget FY24*

October 25..... *start planning budget FY24*

November 22 *approve FY24 budget submission, 2023 meeting dates*

December 13 *(if needed)*

January 24, 2023 *(if needed)*