

# TOWN OF WOODBRIDGE

## HUMAN SERVICES DEPARTMENT



11 Meetinghouse Lane, Woodbridge, Connecticut 06525  
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### Woodbridge Human Services Commission

#### Minutes of the April 5, 2021

Conducted via Zoom: <https://youtu.be/KFA5sOJaRRM>

**Members Present via Zoom Platform:** S. Davidson, Commission Chair, J. Clarke-Lofters, V. Livesay, M.L. Sabshin, J. Labieniec, A. Holzman, J. Ciarleglio

**Staff present:** J. Glicksman, Human Services Director; N. Pfund, Youth Services Director; K. Moriarty, Woodbridge Center Director

**Absent:** B.P. Madden, N. L. Atwood, D. Rowland, BOS Liaison, E. Scalettar, BOF Liaison

Meeting called to order 7:03 p.m. by S. Davidson, Chair.

#### **I. Public Comment**

Although publicly noticed, no members of the public were in attendance.

#### **II. Liaison Reports**

- Board of Selectmen – No report given.
- Board of Finance – No report given.

#### **III. Minutes of the March 1, 2021 Meeting and March 22, 2021 Special Meeting**

J. Ciarleglio made a motion to accept the minutes of the March 1, 2021, A. Holzman seconded. (V. Livesay, M.L. Sabshin, J. Clarke-Lofters abstained). All others approved.

J. Clarke-Lofters made a motion to approve the minutes of the March 22, 2021 Special meeting, J. Ciarleglio seconded. (M.L. Sabshin and J. Labieniec abstained.) All others approved.

#### **IV. Capital and Operating Budgets** – Preliminary budget hearing will be held April 19, 2021 at 7:30 pm via Webex. Commission members are encouraged to attend. The FY22 Capital Budget request was reduced by the Board of Finance (BOF) by \$15,000 for purchase of chairs for Woodbridge Center. According to A. Genovese there may be an opportunity to purchase these chairs within the FY21 budget. Additionally, the FY22 Operating Budget request was reduced by \$3,000 from the part-time all other line item.

#### **V. Additions to the Agenda** – No additions were made.

#### **VI. Youth Services**

N. Pfund presented the March 2021 Youth Services report, which is on file in the Human Services office.

- Programming:

- Snow Art Competition - Prizes including gift cards and spring toys were distributed to the winners. Photos were submitted to the town website.
- ADL - The “Bystander to Ally” workshop will be scheduled for up to 30 students. The program will include remote morning and afternoon sessions at the Amity Middle School - Bethany (AMSB). The program is still in the planning stages.
- After School Guided Study - Beecher Road School has begun the program remotely. Seven tutors meet with 3-6 students weekly for 30-minute sessions. It is in its third week and will run until May.
- Awareness Week for AMSB - Three programs are being offered: A Celebration of Kites; Vaping Prevention; and Bystander to Ally.
- Red Cross Babysitter Training - Two-day training with instructor Anna Maria Mauhs is scheduled for April 13 & 14, 2021 from 9:00 am-1:00 pm and from 1:15 pm-5:15 pm. It will be an in-person class. Currently, eight students are registered.
- Second Saturday Spring Chalk Art and Games - This event is being planned for families on May 8, 2021 outside the Center Building.
- First Selectman’s Youth Award - Seven nominations have been received. All nominations are due by April 12, 2021. A second notice was emailed requesting nominations. The Youth Advisory Board will choose a winner. A \$200 donated by People’s United Bank has been received for the winner.

J. Ciarleglio made a motion to accept the March 2021 Youth Services report, V. Livesay seconded. All approved.

## VII. Human Services

J. Glicksman presented the March 2021 Human Services report, which is on file in the Human Services office.

- COVID update –
  - Vaccine clinics continue in partnership with Quinnipiack Valley Health Department (QVHD) to deliver allotted appointments at multiple clinics in North Haven - this week we will be filling another 40 appointments.
  - Homebound coordination - J. Glicksman was identified by the Department of Public Health (DPH) for the point of contact to coordinate vaccinations for homebound individuals. The department is still looking for a partner agency to deliver vaccines as QVHD has said they are unable to partner with member towns to complete this task.
  - Reopening plans - Town Hall set April 5th as the reopening date for town government buildings. The Center building will be open via one door and for limited programming beginning in mid-April, this will be expanding in May. The department will be working with the Safety Committee to share ideas and procedures for opening and will plan to implement many of the safety protocols from other senior centers. Some safety measures include: mask mandate, hand sanitizer upon entering the building, logging into a sign-in sheet or the SchedulesPlus data system upon arrival, social distancing, limited time in the building, etc. Doors to the building, except the gym door, and the “Girl’s side” entrance door remain locked.
- VITA Program update: VITA volunteers utilizing the Senior Lounge are moving through their appointments, assisting those most in need through the outside drive-thru until April 14<sup>th</sup>. Those calling after this date for assistance will be referred to alternative sites. The phones have been over-run with calls for tax assistance with E. McDonald taking the lions share.
- Personnel: Clerical Program Assistant - Six candidates were interviewed, three were brought back for second interviews. Jessica Esposito was selected to fill the position of Senior Center

Clerical Program Assistant. The salary for this position is set for \$19.43/hour. V. Livesay made a motion to hire Jessica Esposito contingent on a clean background check and positive references. J. Ciarleglio seconded. All approved.

Driver update - Human Services received the new driver's Department of Motor Vehicle (DMV) driving history report and it was completely clear.

A. Holzman made a motion to accept the March 2021 report Human Services report, J. Labieniec seconded. All approved.

### **VIII. The Woodbridge Center**

K. Moriarty presented the March 2021 Woodbridge Center Report, which is on file in the Human Services office.

- Staffing - Transportation Program Driver, Michael Arcangelo, was approved on March 22, 2021 and has commenced training.
- Programming - In person programming begins on April 15 and safety protocols must be followed. Each program was individually assessed for best COVID-19 safety measures. Pre-registration is required, and masks must be worn at all times during programs. All written policies and procedures will be distributed to clients before or at the first class.
- The following programs will meet outside under one of the two canopies. During inclement weather, programs will meet inside - either in the gym or Center Café.
  - Craft group
  - Painting for Pleasure
  - Exercise with Laurie
  - Targeted Strength Training
- Monthly Drive-Thru Luncheons
  - St. Patrick's Day luncheon, which was co-sponsored by the Visiting Angels of Woodbridge, served 77 Woodbridge residents.
  - Next drive thru - Spring/Earth Day will be on April 22, 2021 - it is being sponsored by The Linden of Woodbridge. Hamden Health and Rehabilitation will be providing a sea-glass art craft and musical entertainment will be provided by Pierce Campbell. Lunch is provided by Jewish Senior Services.
- Get to the Point of Health Lecture Series:
  - "Fall Proof Yourself at Home" was presented by Kyle Branday of Amity Physical Therapy on March 19, 2021. This presentation was well received by approximately 20+ Zoom attendees and other viewers on WGATV Channel 79.
  - Next Zoom lecture, "Decreasing Systemic Inflammation", will be presented on April 16, 2021 by Dr. Artemis Morris, naturopathic physician, author and dietary professor.
- New Zoom program:
  - T'ai Ji Quan: Moving for Better Balance will begin April 26, 2021, two days per week for 24 weeks. It is being led by Bill Bannick.

J. Ciarleglio made a motion to accept the March 2021 Woodbridge Center report. J. Clarke-Lofters seconded. All approved.

### **IX. Old Business/New Business**

#### **X. Next meeting – Tuesday, May 4, 2021**

V. Livesay made a motion to adjourn the meeting at 7:44 p.m. J. Ciarleglio seconded. All approved.

Submitted by:

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Human Services Commission

**Accepted and approved this                      Day of                      , 2021.**

DRAFT