

The April 4, 2023, meeting of the Community Center Building Committee convened at 3:05 p.m.

Present for the Committee: Ms. Stein, Mr. Tucker and Ms. Weinstein

Present for Staff: Tony Genovese

Other: Mr. Matt Gallerani, Architect with Silver Petrucelli & Associates

Minutes

The minutes of the March 23, 2023 meeting, were unanimously approved (Tucker – Weinstein).

Tour of the Old Firehouse

Bay 2 – windows will replace doors to match existing windows which will bring in more light, brick will be matched on outside, cinder block walls on inside are in good shape – will be painted, no partition will be installed, potential for this bay to be ½ exercise equipment and ½ group recreation – pending program submission by Recreation Department

Bay 1 - brick is in very good shape, wood ceiling is very attractive, paint steel support girders, rolling doors will be retained but replaced with ones that have more glass to let in more light; need to preserve the historic nature of the building and the visual approach from Center Road

Bay 3 – Café – step down into space will be converted to a ramp; desire to change doors out to patio on Grove side of the room, cinder block walls in good shape and will be painted, great space for this use; will need lots of outlets

Community Room – beautiful room with lots of character; need insulation up to the roof so question about how to maintain the character with sheetrock – potential use of beadboard or shiplap; potential to make modifications to existing exit staircase instead of building a new staircase as this would save significant dollars – this will also enable more usable space in Bay 1

Office Space – keep and refinish the original wood floors; question of whether there will be a conference table in the large room for use by multiple groups or whether this will be used for recreation activities – pending program submission by Recreation Department.

Review of Interior Design Options

- Septic is close to capacity; there is some space to expand and possible connection to the new fire station; Town will use Don Smith to do the engineering work needed
- Need to develop a written program of operation so that the capacity of the septic system can be determined; to include description of staff, hours of operations, primary uses and maximal capacity – Sandy to draft and send to Tony for distribution and feedback from other committee members
- A-2 Survey results need to be shared if this has been done for outdoor space & septic; Tony will check to see what is available
- Café – need a mock-up menu to submit to Quinnipiac Valley Health District; important to communicate that all food will be prepared off-site; coffee, tea, pastries, soup, sandwiches, salads; there will be a separate public area with fridge, sink, microwave/turbo chef in the side room; glass wall for group room so can let in light to

main café area; soffit will be installed to that have a roll down gate to protect espresso machine and associated equipment; installation of espresso machine, ice maker, fridge, microwave/turbo chef will be responsibility of the vendor – note that this equipment can be leased by vendor; outlets need to be installed everywhere throughout the café

- Entryway – 2 options were presented for location of the main desk on inside of existing building; the L shape design was preferred; this will reduce the usable space in Bay 2; potential for an overhang to create a more visible entrance to the building.

NEXT SPECIAL MEETING IS WEDNESDAY, APRIL 12, 2023 @ 3 pm via WebEx

Adjournment

The meeting adjourned at 4:53 p.m.

Respectfully submitted, Sandra Stein