

The March 11, 2020, meeting of the Personnel Committee, a Sub-committee of the Board of Selectmen was convened at 9:55 a.m. by First Selectmen Beth Heller in the Selectman's Conference Room.

Present: Ms. Heller, Ms. Stein, and Mr. Rowland

Present for staff: Administrative Officer/Director of Finance Anthony Genovese and Labor Consultant David Ryan.

Susan Davidson, Chair of the Human Services Commission joined the meeting at 9:55 a.m. and left at 10:15 a.m.

Eric Werthman, Library Director joined the meeting at 10:15 a.m. and left at 10:25 a.m.

### **MINUTES**

The minutes of January 22, 2020, were approved (Heller - Rowland)

### **DIRECTOR OF HUMAN SERVICES**

Mr. Genovese explained to the Committee the Town's hiring process and background of the Human Services Commission recommendation before the Committee.

The Personnel Committee **VOTED UNANIMOUSLY** (Rowland – Stein to recommend to the Board of Selectmen that effective immediately Jeanette Glicksman be name Human Services Director at a salary of \$72,000 per year.

### **LIBRARY STAFFING REORGANIZATION**

Library Director Eric Werthmann explained that Assistant Library Director Lynn Serra is retiring. He said that the Library is taking this opportunity for a staff reorganization. Mr. Werthmann and the Library Commission recommend that effective April 9, 2020, Elena Fernandez, formerly Head of Adult Services assume the new position of Head of Technical Services.

The Personnel Committee **VOTED UNANIMOUSLY** (Stein – Heller) to recommend to the Board of Selectmen Finance that Elena Fernandez by offered the position of Head of Technical Services at a salary of \$53,000 per year effective April 9, 2020.

### **WOODBIDGE BOARD OF EDUCATION ACCOUNTS PAYABLE**

Mr. Genovese informed the Committee that Patricia Swope, who handles the accounts payable for the Town has assumed some of the Woodbridge Board of Education accounts payable duties.

### **ADJOURNEMENT**

The meeting adjourned at 10:32 a.m.

Respectfully submitted,  
Anthony Genovese, Pro Tem