

**POLICY AND PERSONNEL COMMITTEE MINUTES**  
**WOODBRIIDGE LIBRARY COMMISSION**

**February 23, 2023**

**Library Meeting Room**

In Attendance: Thanh Huntington, A.J. Cappiello, Ellie Sheehy, Eric Werthman, Library Director

Meeting was called to order at 4:29 p.m. by Chairman Thanh Huntington.

**Purpose of meeting** – to discuss the Operations Policy, the Food and Drink Policy, and the Volunteer Policy of the Woodbridge Library Commission

Chairman Huntington led a discussion reviewing and suggesting changes to the current Woodbridge Library Operations, Food and Drink, and Volunteer Policies.

After discussion by the committee, the following motions were made:

1. A motion to approve the suggested changes to the current Operations, Food and Drink, and Volunteer Policies was made by A.J. Cappiello and seconded by Ellie Sheehy. The vote to approve was unanimous.

Recommendations made by this committee will be presented to the full commission for approval at the next scheduled meeting.

There being no further business, a motion to adjourn was made by Ellie Sheehy, seconded by A.J. Cappiello and passed unanimously.

The meeting was adjourned at 5:09 p.m.

Respectfully submitted,

Ellie Sheehy