

Woodbridge Library Commission Minutes
February 8, 2021
Via Tele-Conference 6:30

Members Present: Jeanette Glicksman (Chair), Tina Brogadir, Andi Doucette, Renee Bevacqua-Bollier, Jim Moriarty, Emily Sharp, Judi Young, Ellen Spark & Tom Shernow

Members Absent: N/A

Also Present: Eric Werthmann, Library Director (LD), Sandy Stein, Board of Selectman and Susan Jacobs, Board of Finance.

1. Call to Order at 6:30 by Jeanette Glicksman

2. Additions to the Agenda – None

3. Public Comment and Liaison Report-

- a) Friends of the Library – Eric Werthmann (LD) informed us in the Friends’ Report that their “Bookstore on Carts” sales have been strong. Their annual appeal mailing has received strong response with donations still being received.
- b) Board of Finance – Susan Jacobs complimented LD for his recent Operating Budget presentation.
- c) Board of Selectman – Sandy Stein told us that Eric’s FY2022 Operating Budget proposal was well-received. The major area of concern is if the Library will be fully open by July 1, 2021 and therefore in need of pre-pandemic “full” staffing.
- d) Public comment – N/A

4. Approval of Minutes

From January 11, 2021 Commission meeting – Andi Doucette moved to accept the minutes and seconded by Tina Brogadir. The motion passed 6-0 with three abstentions; Ellen Spark, Emily Sharp and Judi Young.

5. Committees –

- a. Budget & Finance – Munis and 405 Reports- The Commission members received January financial reports. The 405 (Funds) report. Most of January’s expenditures were for digital content: Kanopy, Hoopla and Overdrive. Tom Shernow moved to accept both reports. Emily Sharp seconded, and the motion passed 9-0.
- b. Policy & Personnel – Head of Children’s Services vacancy.

Judy Rabin, our long-time Head of Children's Services retired December 31st. LD Eric plans to post this position before the end of February.

c. Property Maintenance – N/A

6. Directors report – Information has been covered elsewhere in the minutes.

7. New Business – N/A

8. Old Business -

- a. Park and Pickup is located in the Library Meeting room and is only accessible through the Meeting Room exterior side door. Available every weekday. No change planned in the near future.
- b. Head of Circulation. Sarah Shepherd has not yet been approved. LD hopes she will be approved at the February 10 Board of Selectman meeting.

9. Executive Session – N/A

10. Items for March 8, 2021 Meeting – 6:30 P.M.

- a. Any feedback received from Budget Presentation to the joint boards of Selectman and Finance.

11. Adjournment

Moved to adjourn by Renee Bollier and seconded by Judi Young. Unanimously approved 9-0. Adjourned at 7:08 P.M.

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary