



Town Building Committee for BRS Capital Projects **Thursday, February 2, 2023 (hybrid meeting)**

Meeting Minutes

The following committee members were present: Sheila McCreven (BOS), Jeff Hughes (WBOE), Donavon Lofters (BOF). The following were also present: Tony Genovese (Town Administrative Officer and Director of Finance), Lynn Piascyk (WBOE Chairman), Vonda Tencza (WSD Superintendent), Donna Coonan (WSD Director of Business Services and Operations), Andrea Weinstein (REC Chairman), and John Adamovich (REC Director).

Chairman Sheila McCreven called the meeting to order at 8:30am.

On a motion by Jeff, seconded by Donavon, the committee voted unanimously to approve the Dec. 8, 2022 meeting minutes.

The committee discussed its meeting technology use and confirmed that meetings will be scheduled as hybrid (by WebEx initiated by Town Hall staff).

The committee reviewed progress to-date and the projected timeline ahead with regard to grant requirements.

The committee received an update on action by the WBOE to establish an ad hoc committee to explore enrollment increases and space utilization. Lynn advised that this ad hoc will make a final report to the WBOE in September 2023.

The committee discussed the follow-up tour of the exterior and grounds for BOS and BOF members, which took place on Feb. 1 with one member of the BOS attending.

The committee discussed the status of its RFP draft review and the elements to be included. Dwight Rowland, who chairs the Center Building Committee has been invited to share his expertise with the committee so the RFP draft can be fine-tuned.

The committee briefly discussed the need to keep constituents apprised of the latest information, especially with regard to pool repairs. Committee members agreed to provide brief updates at upcoming meetings of the BOS (Sheila), WBOE (Jeff), and BOF (Donavon), and requested that the Rec Commission also receive an update (John and Andrea agreed to provide this).

On a motion by Sheila, seconded by Jeff, the committee voted unanimously to adjourn at 9:10am.