



Woodbridge Human Services Commission

Minutes of the January 6, 2020 Meeting

Members Present: J. Clarke-Lofters, S. Davidson, N. L. Atwood, J. Ciarleglio, J. Labienic, M.L. Sabshin, B.P. Madden, D. Rowland, Representative BOS, J. Glicksman, Woodbridge Center Director, N. Pfund, Youth Services Director, M.E. LaRocca, Director of Human Services

Absent: V. Livesay, A. Holzman, T. Kenefick, Representative BOF

Meeting called to order at 7:04 pm by S. Davidson

I. Public Comments

None

II. Minutes of the December 2, 2019 Meeting

J. Clarke-Lofters made a motion to accept the amended minutes of the December 2, 2019 meeting. J. Labienic seconded. All approved.

III. Human Services Operating Budget

M.E. LaRocca reviewed the budget and explained changes and line items.

- VNA Adult Health Clinic will continue to provide the health clinic. A decrease of \$1,620 was recommended.
- Requested additional funds from Bethany for administrative fees.
- Quinnipiack Valley Health District-Increase \$1,906
- General Professional Services includes amount for Jewish Senior Services for meals provided for senior lunches.
- Funds to complete The Woodbridge Center renovation project are listed in the Capital Outlay Budget.

1/21, 1/23 and 1/28 are the dates available to present the Operating Budget to the Boards of Selectman and Finance. Commission members are requested to attend, and prefer the date of 1/28.

J. Ciarleglio made a motion to accept the Human Services Operating Budget. M.L. Sabshin seconded. All approved.

IV. Update on Director of Human Services search

S. Davidson discussed a timeline of events. Interviews will occur soon. M.E. LaRocca has left a legacy of 31 years. J. Clarke-Lofters will join the search committee with S. Davidson, T. Genovese and B. Heller. The Board of Selectman will make the final decision to approve

the hire. Staff will function as if M.E. LaRocca is on vacation in the interim. She will be available to provide training when someone is hired.

BP. Madden made a motion to move The Woodbridge Center Report up on the agenda, seconded by N.L. Atwood. All approved.

V. The Woodbridge Center Report

J. Glicksman presented the December, 2019 Woodbridge Center Report, on file at the Human Services office.

- The holiday luncheon was a great success. The Woodbridge Child Center attended a New Year's luncheon.
- A cooking demo "Cooking for One or Two" will be offered by Jewish Family Services in January.
- A program on medical marijuana will be presented in February. Bridge class will be on Wednesdays. Dr. Jennifer Botwick will offer a Mindfulness program on Wednesday evenings.

M. L. Sabshin made a motion to accept The Woodbridge Center December, 2019 report, seconded by J. Clarke-Lofters. All approved.

VI. Human Services Report

M.E. LaRocca presented the December, 2019 Human Services Report, on file in the Human Services office.

- Update on Holiday Baskets - program went well, 46 sponsors donated.
- Human Services received a \$1,000 check from Bailey, Moore, Schaefer, Glazer, and Proto for Walmart Gift cards. Others donated sundries and gift cards.
- Department of Transportation Title VI Forms and 5310 grant agreement was approved by the Board of Selectmen. This will cover a new vehicle which will be ordered soon.
- M. E. LaRocca thanked everyone for many years of participation from the Commission. The Commission thanked Mary Ellen for her 31 years of outstanding service. Tonight's meeting is her last Commission meeting.

B.P. Madden made a motion to accept the December, 2019 Human Services report. J. Ciarleglio seconded. All approved.

VII. Youth Services Report

N. Pfund presented the December, 2019 Youth Services Report, on file in Human Services office.

Programming

- Kindness Klub was held on December 19th with five in attendance. Teens made blankets for Life Haven, a homeless shelter.
- Five students and paraprofessional Caitlyn Lewis from Amity High School assisted with holiday baskets.
- After-school Guided Study, funded by the Enhancement Grant from CT Department of Children and Families, begins at Beecher Road School on January 13.
- The Woodbridge Fire Department assisted 15 children with toys. Families in need were referred to TEAM for holiday toys and three attended "Shop with a Cop."
- Collaborations with Orange: Mardi Gras Party for 8th graders from Amity School District to be held February 21 at Amity High School. The Woodbridge Police Union donated a drone for a raffle prize.
- Plans for a parent information night on vaping continue.

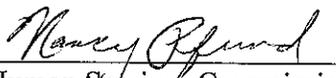
N. L. Atwood made a motion to accept the December, 2019 Youth Services report. J. Ciarleglio seconded. All approved.

VIII. Old Business/New Business

- Reminder that Mary Ellen's Retirement Party is this Thursday night, January 9, at The Woodbridge Center.
- A conference regarding housing issues organized by TEAM will be held on 1/16/20, 8:30 am – 11:30 am at Villa Bianca in Seymour.
- Next meeting is Monday, February 3, 2020

J. Ciarleglio made a motion to adjourn the meeting at 8:42 p.m. J. Clarke-Lofters seconded. All approved.

Submitted by:


Human Services Commission

Accepted and approved this 3rd Day of February, 2020.