

**WOODBRIIDGE BOARD OF POLICE COMMISSIONERS
REGULAR MEETING**

MINUTES

December 3, 2008

The Regular Meeting of the Woodbridge Board of Police Commissioners was held on Wednesday, December 3, 2008 at 6:00 p.m. in the Training Room at the Woodbridge Police Department.

PRESENT: Chairwoman Tina Weiner, Commissioner Alice Miskimin,
Commissioner Robert Scalettar, Commissioner Brian Luciani,
Michael Luther – Board of Finance Liaison

OTHERS: Chief Gene Marcucci, Deputy Chief Raymond S. Stuart,
Administrative Assistant Janice Innocenzi

The meeting was called to order at 6:03 p.m.

The Board voted unanimously (Miskimin/Luciani) to move out of order go directly into the Regular Meeting of the Woodbridge Traffic Authority at 6:03 p.m.

**WOODBIDGE TRAFFIC AUTHORITY
REGULAR MEETING**

MINUTES

December 3, 2008

The Regular Meeting of the Woodbridge Traffic Authority was held on Wednesday, December 3, 2008 at 6:00 p.m. in the Training Room at the Woodbridge Police Department.

PRESENT: Chairwoman Tina Weiner, Commissioner Alice Miskimin,
Commissioner Robert Scalettar, Commissioner Brian Luciani,
Michael Luther – Board of Finance Liaison

OTHERS: Chief Gene Marcucci, Deputy Chief Raymond S. Stuart,
Administrative Assistant Janice Innocenzi

PUBLIC COMMENTS AND CORRESPONDENCE -

Residents in attendance:

- Abigail Scott and Thomas Raich of 34 North Pease Road

TRAFFIC MATTERS:

Traffic Committee Charge: Deputy Chief Stuart reported that at the last Board of Selectmen's meeting, it was requested a charge be put together regarding policies for the proposed Traffic Committee. A draft charge has been prepared and submitted for the Board of Selectmen to review and approve.

Firehouse Crosswalk Location Approval: Deputy Chief Stuart reported that he met with the First Selectman, engineers from the Department of Transportation and representatives from the Fire Department to approve a crosswalk located in front of the new firehouse. The D.O.T. inspected the crosswalk that day and it met their requirements. The Fire Department originally requested flashing lights and advisory signs on each end of the firehouse, but it is not permitted by the D.O.T. to use both. The Fire Department made a decision to have a crosswalk and advisory signs.

- All residents left the meeting.

ADJOURNMENT:

The Board voted unanimously (Miskimin/Luciani) to adjourn the Regular Meeting of the Woodbridge Traffic Authority at 6:07 p.m. and return to the regular meeting.

Respectfully submitted:

Janice Innocenzi

Janice Innocenzi

Administrative Assistant

(The Regular Meeting of the Woodbridge Board of Police Commissioners continued.)

APPROVAL OF MINUTES:

- Approval of Minutes: Regular Meeting – November 5, 2008
- Approval of Minutes: Special Meeting – November 19, 2008

The Board voted unanimously (Miskimin/Luciani) to approve the minutes from both the November 5, 2008 Regular Meeting of the Woodbridge Board of Police Commissioners and the November 19, 2008 Special Meeting of the Woodbridge Board of Police Commissioners.

PUBLIC COMMENTS/CORRESPONDENCE:

- There were no public comments; no correspondence to discuss.

EXECUTIVE SESSION:

The Board voted unanimously (Luciani/Miskimin) to move into Executive Session at 6:08 p.m. to discuss Workers' Compensation Case updates and a new police vehicle. (All were invited to stay.)

- The Board moved out of Executive Session at 6:20 p.m.
- There were no motions made, no votes taken.

REVIEW OF REPORTS:

Financial Report –

- Chief Marcucci reported that the Department has used 115% of our Patrol overtime and 105% of the Investigative Services overtime budget, primarily due to drug investigations.
- Commissioner Scalettar joined the meeting at 6:22 p.m.

The Board voted unanimously (Luciani/Miskimin) to accept the Financial Report.

Activity Report –

Deputy Chief Stuart reported the following activity for November –

- 10 Larcenies (5 at Amity High School)
- ISU has just completed a forensic audit at Amity High School
- 1 Robbery at Luk Oil on Litchfield Turnpike; warrant pending.
- 31 Accidents (4 with injuries)
- SRO made 3 drug arrests at Amity High School
- During a 2-week period, we participated in the “Click It or Ticket” campaign. Enforcement action resulted in 47 citations being issued, 9 written warnings, 43 citations for speeding, 24 verbal warnings, 62 citations issued for other violations, 49 verbal warnings, 2 arrests as a result of motor vehicle stops and 3 wanted individuals were also arrested.
- The Traffic Unit continued enforcement efforts on Landin Street, North Pease Road and North Racebrook Road.

The Board voted unanimously (Luciani/Miskimin) to accept the Activity Report.

REPORT OF THE CHIEF OF POLICE:

- Amity Teen Center (Update): Chief Marcucci reported a meeting will be held tomorrow morning at Town Hall at the invitation of the Teen Center to address issues and concerns. We recently learned that the Teen Center's website advertises that it is available for outside parties. Deputy Chief Stuart reported that the Teen Center sent us an events list for the months of November and December.
- New Hire (Update): Our new recruit started this week and she will report to the Police Academy on December 15, 2008. Graduation will take place in May 2009.
- K-9 Program: Chief Marcucci reported that some of our officers are again requesting consideration of K-9 Unit utilizing a dog cross-trained to assist patrol and drug investigations.

The Board voted unanimously (Miskimin/Luciani) to accept the Report of the Chief of Police.

PERSONNEL:

- There were no Personnel Matters to discuss.

BUDGET:

- Capital Budget Hearing: The Capital Budget hearing took place last night and the Chief thanked Chairman Weiner and Commissioner Luciani for attending and giving us their support.
- Building Needs Assessment: Deputy Chief Stuart will request a fund transfer of \$7,500 to get a building needs assessment done at the Police Department as soon as possible.
- Operating Budget: Deputy Chief Stuart is in the process of preparing the Operating Budget and the draft will be reviewed with the Budget Subcommittee sometime in December.

OLD BUSINESS:

- There were no Old Business items to discuss.

NEW BUSINESS:

- 13- Month Meeting Schedule: The meeting schedule for January 2009 – January 2010 was distributed.

ADJOURNMENT:

The Board voted unanimously (Luciani/Scalettar) to adjourn the Regular Meeting of the Woodbridge Board of Police Commissioners at 6:53 p.m.

Respectfully submitted:

Janice Innocenzi

Janice Innocenzi
Administrative Assistant

**WOODBRIIDGE TRAFFIC AUTHORITY
REGULAR MEETING**

MOTIONS

December 3, 2008

TRAFFIC MATTERS:

- There were no motions made, no votes taken.

ADJOURNMENT:

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Respectfully submitted:

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PUBLIC COMMENTS/CORRESPONDENCE:

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EXECUTIVE SESSION:

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- The Board moved out of Executive Session at 6:20 p.m.
- There were no motions made, no votes taken.

REVIEW OF REPORTS:

Financial Report:

The Board voted unanimously (Luciani/Miskimin) to accept the Financial Report.

Activity Report:

The Board voted unanimously (Luciani/Miskimin) to accept the Activity Report.

REPORT OF THE CHIEF OF POLICE:

The Board voted unanimously (Miskimin/Luciani) to accept the Report of the Chief of Police.

PERSONNEL:

- There were no Personnel Matters to discuss.

BUDGET:

- There were no motions made, no votes taken, during the discussion of Budget matters.

OLD BUSINESS:

- There were no Old Business matters to discuss.

NEW BUSINESS:

- There were no motions made, no votes taken during the discussion of New Business.

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