



**THE TOWN OF WOODBRIDGE  
JOINT MEETING OF THE  
BOARD OF FINANCE & BOARD OF  
SELECTMEN MEETING MINUTES  
THURSDAY, DECEMBER 4, 2008  
AT 6:00 P.M.**

A Board of Finance Meeting for the Town of Woodbridge was held in the main meeting room at the Town Hall, Woodbridge, Connecticut on Thursday, December 4, 2008 at 6:00 p.m.

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**PRESENT**

**BOARD OF FINANCE:** Matthew Giglietti, Chairman; Laurence Grotheer, Vice Chairman; Janet Barillari; Michael Luther; Anthony Schaffer

**BOARD OF SELECTMEN:** Edward M. Sheehy, First Selectman, James Sabshin, Deputy Selectman; Laura Ferrante Fernandes; Sandra Stein

**ALSO PRESENT:** Anthony Genovese; Finance Director; Joseph Hellauer, Administrative Officer; Karen Crosby, Budget Analyst

**CAPITAL BUDGET PRESENTATIONS**

**DPW/Waste Management**

Warren Connors presented the DPW and Waste Management Capital Budget Requests.

**DPW**

Public Works Complex Construction      FY10 - \$2,200,000

Equipment Replacement Reserve      FY10 - \$97,000  
FY11 - \$25,000  
FY12 - \$25,000  
FY13 - \$25,000  
FY14 - \$30,000  
FY15 - \$30,000

Truck Replacement Reserve      FY10 - \$143,000  
FY11 - \$ 90,000  
FY12 - \$ 95,000  
FY13 - \$ 98,000  
FY14 - \$ 98,000  
FY15 - \$ 98,000

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Bridge & Waterways Reserve	FY10 - \$100,000
	FY11 - \$100,000
	FY12 - \$ 10,000
	FY13 - \$ 0
	FY14 - \$ 10,000
	FY15 - 0

Road Construction Reserve	FY10 - \$689,000
	FY11 - \$745,000
	FY12 - \$745,000
	FY13 - \$745,000
	FY14 - \$745,000
	FY15 - \$745,000

Peck Hill Road Improvement Project	FY10 - \$ 60,000
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#### Waste Management

Equipment Replacement Reserve	FY10 - \$ 7,000
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#### **Fire Department**

Chief Andrew Esposito and Deputy Chief Sean Rowland presented the Capital Budget Requests.  
Commission members in attendance – Beth Heller, Bill Burt, and Elia Alexiades

Ladder Truck	FY11 - \$186,500
	FY12 - \$186,500
	FY13 - \$186,500
	FY14 - \$186,500
	FY15 - \$186,500

Currently there is \$200,000 in reserve for the Ladder Truck. The Commission plans to start working on the bid specs in FY10 with FY11 delivery of the truck.

Tanker 8	FY10 - \$ 67,000
	FY11 - \$ 67,000
	FY12 - \$ 67,000

This would be a replacement or a refurbishment of the current vehicle. They will see what is more cost effective.



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Technology Replacement & Improvement	FY10 - \$174,000
	FY11 - \$174,000
	FY12 - \$177,000
	FY13 - \$177,000
	FY14 - \$177,000
	FY15 - \$177,000

He thanked the Boards for their support of the Technology Plan at Beecher. There are now 16 classrooms with smart boards. Purchases this year included replacing 76 student desk top computers (replaced computers that were 6,7, and 8 years old), added 25 mobile computers for faculty (now at 80% saturation rate with teachers), added 10 smart boards, added a mass storage system (servers and backups). The system is redundant, if one piece goes down, the system continues to operate. Three computers in the offices are also being replaced this year.

The request for FY10 includes student desk top computers, mobile computers, additional smart boards, servers, continue with office computer replacement.

By next year they will be very close to having all student computers be less than five years old.

Rick invited to Boards to attend the “Window on Technology Day” on the morning of Friday, January 9, 2009.

Dr. Stella introduced David Barkin to present the Facilities Upgrade portion of the Capital Budget request.

The presentation is not very different from last year. They have included a cost increase of 6%. In the request this year is \$1,566,824 for non-construction soft costs.

When this project is complete, the original school building will be over fifty years old. The school is used twelve months of the year. In addition to the regular school year, there is summer enrichment and the recreation programs.

Time table for the project:

The Town is close to establishing a building committee. Once the committee is established the following would occur:

March 2009 – committee present recommendations to the Board of Selectmen and Board of Finance for project scope. Begin architectural engineering selection process.

June-October 2009 – building assessment and project scope would be determined and voted on by committee.

November 2009 – March 2010 – make presentations and “sell the project”.

April 2010 – Referendum

May – December 2010 – Final documents to be prepared for bidding of the work and getting a contractor.

June 2010 - start project

August 2011 – anticipated completion

#### Major Infrastructure Upgrade & Bldg Renovations

Repair/Replace HV/Components	FY10 - \$2,789,674
Window Replacement	FY10 - \$ 587,664
Replace Ceiling tiles, Casework	FY10 - \$ 548,998
Various Code Items	FY10 - \$ 24,942
Replace Light Fixtures, Electrical	FY10 - \$ 290,644
Replace Exterior Doors, Fascia	FY10 - \$ 306,675
Repair/Replace/Install Faucets Sinks, Toilets	FY10 - \$ 20,910
HVAC Upgrade – Air Cond.	FY10 - \$2,150,479
North School Roof	FY10 - \$ 579,895
Portable Classrooms	FY10 - \$ 534,240
Non-Construction soft costs	FY10 - \$1,566,824

Grounds/Landscape Projects FY10 - \$ 41,686

Resurface All Asphalt Paving At Beecher FY13 - \$ 113,484

Ed Sheehy stated that hopefully on Wednesday, December 10, 2008 the Board of Selectmen will have on their agenda a charge to this committee and nominations for members of this committee.

Ed feels seven people should be on the committee. There are five people who have expressed an interest in serving on the committee:

Chairman - Board of Education	Sheila McCreven
Vice Chairman – Board of Education	David Barkin
Board of Selectmen	Sandra Stein
Board of Finance	David King
Woodbridge Clean Energy	Jonathan Gorham

There are spots for two other members, which will be a topic for discussion on Wednesday, December 10, 2008.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

**Karen Crosby**

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