



**THE TOWN OF WOODBRIDGE
SPECIAL JOINT BOARD OF
FINANCE / BOARD OF SELECTMEN
MEETING MINUTES
THURSDAY, NOVEMBER 27, 2007
AT 6:00 P.M.**

A Board of Finance Meeting for the Town of Woodbridge was held in the main meeting room at the Town Hall, Woodbridge, Connecticut on Tuesday, November 27, 2007 at 6:00 p.m.

Board of Finance Members
in Attendance:

Chairman, Matthew Giglietti, Vice Chairman, Janet Barillari; Laurence Grotheer; David King; Michael Luther; Tony Schaffer

Board of Selectmen Members
In Attendance:

First Selectman, Edward Sheehy; Bill Fox, Laura Ferrante Fernandes; James Sabshin; Ellen Scalettar; Sandy Stein, Ellen Scalletar (arrived at 6:30 p.m.)

Board of Finance Chairman, Matthew Giglietti called the meeting to order at 6:03 p.m.

Janet Barillari asked for an explanation of the process of the Six-Year Capital Plan. Tony Genovese stated that the first year is they year that the funding is approved for. The remaining five years are a planning tool for the Town and the Boards to use. Projects that are in the outlying years are noticed by and are kept track of by different commissions and departments. To be fair to them, he wouldn't be as concerned about the dollar amount that is put in the plan rather than if there is a project that the Boards don't feel should be there – to have the discussion at that point.

Matt stated that we should make it clear in the narrative that this is what we are asking you to vote on in 2009 and in years 2010 through 2013, these are the projects that the departments are requesting, which at this point we neither endorse or condemn.

CAPITAL BUDGET PRESENTATIONS

Parks Department

Adam Parsons presented the Parks Department Capital Budget Request. Six-Year request is \$163,300, which includes the following projects:

61" Skag Mower Replacement \$12,000 in FY09 and \$12,000 in FY10
72" Skag Mower Replacement \$20,000 in FY 11
Repainting of Tennis Courts - \$20,100 in F712

Toro Mower Replacement - \$25,000 in FY12 and \$25,000 in FY13
Equipment Reserve – Trailer - \$7,000 in FY13
Truck Replacement Reserve - \$13,000 in FY13 and \$13,000 in FY14
Replace Baseball Field Grooming Machine - \$16,000 in FY14

Pool & Gym

Brad Parsons presented the Pool & Gym Six Year Capital Budget Request of \$30,000. This consists of \$5,000 in each year for Pool Improvements and Repairs.

Building Maintenance

Joe Adelizzi presented a Six Year Capital Budget Request of \$251,100 consisting of the following projects:

Various Interior Painting – Town Hall	\$8,000 in FY09
Paint Interior – Police Department	\$12,500 in FY09
Carpet Replacement – Police Department	\$12,500 in FY09
Repair Original Bricks – Center Bldg	\$ 8,800 in FY09
Replace Carpeting – Library Meeting Room	\$ 6,500 in FY09
Repair & Paint Woodwork & Dental Molding – Library	\$ 9,800 in FY09
Repair Slate Roof – Library (Orig. Bldg)	\$ 7,000 in FY09
Roof Heaters – Town Hall	\$ 6,000 in FY10
Upgrade Sprinkler System – Center Bldg	\$ 49,000 in FY10
Replacement of Floor in Boy Scout Room Center Bldg	\$ 14,000 in FY11
Replace Floor Tile in Day Care Area Center Bldg	\$ 25,000 in FY11 and \$35,000 in FY12
Interior Painting & Wallpapering – Library	\$ 15,000 in FY11 and \$15,000 in FY12
Upgrade Electrical – Center Bldg	\$12,000 in FY13
ADA Doors – Center Bldg	\$15,000 in FY14

Discussion on the projects included the need of the replacement of carpeting in the meeting room in the Library. Janet suggested that Board members take a look at the carpeting to see if replacement is needed.

Joe Adelizzi is waiting for a price from another vendor on the price for the repair of the slate roof at the Library. Part of the discussion was whether the roof should be replaced vs. repairing it for now.

Upgrade Sprinkler System – Center Building – The Building Maintenance Department got together with the Fire Marshal and got into the code books and did some research and they may be able to get a waiver of the three year wet test mandate. This is a consequence of the system not having the proper type of drains in the system to get the water out after a test. There will be a dry test done in a few days with the Fire Marshal in attendance. If the test works, we may not have to spend the \$49,000 to upgrade the sprinkler system.

Police Commission

Chief Eugene Marcucci and Deputy Chief Ray Stuart presented their Six-Year Capital Budget Request of \$427,225. Projects include:

Patrol Vehicle Replacement - \$50,000 in FY09, \$48,000 in FY10 \$50,400 in FY11,
\$50,400 in FY12, \$50,400 in FY13, and \$50,400 in FY14

Computers, LAN/CAD Enhancement - \$13,400 in FY09, \$31,500 in FY10, \$13,500 in
FY11, \$13,500 in FY12, \$10,000 in FY13, \$10,000
in FY14

Building Security - \$15,000 in FY09
Mobile Data Upgrade - \$20,725 in FY10

Deputy Chief Stuart reported that they would purchase two vehicles (crown vics) in FY09. The cars they purchase going forward will be black and whites.

Building Security - Trying to have access control so they know when and who is coming in the building and also where they are going. Tony Genovese reported that the Town received a grant on the Town side of the security. This request is the funding for the police. We are looking to join with the new fire station as an alternate on the bid process to come up with a cohesive plan.

Mobile Data Upgrade – This would enable the officers to do all their work in the police car and then submits it.

Sandy asked about the renovations that they included in their request.

Ray explained that over the last 15 years there have been renovations in the department but they have never increased their space. Facilities is doing a great job in working with the space they have, but they just need more space. Ray explained that there is a \$600,000 radio system that is easy for others to access.

Jim Sabshin sated there has been a lot of discussion of what may be moving to the fire house. There needs to be discussion of what may be moving out of the Center Building and into the old fire house. Then there may be some space freed up for the Police.

Recreation

John Adamovich and Stan Gedansky presented their Capital Budget Request, which totals \$381,000.

Utility Vehicle - \$10,000 in FY09 (John stated that this could be pushed to FY10 because Brad fixed the cart and it will last a while longer now)

Tennis Court Beecher North Complex - \$15,000 FY10, \$15,000 FY11 and \$20,000 in FY12

John suggested that instead of starting to build the fund starting in FY10 push it out to start in FY11

Skate Park - \$53,000 in FY11

Bill Fox stated that there is a private skate park opposite the District Animal Control in Woodbridge. John stated that he would go and check it out.

Ice Porta-Rink and Maintenance Equipment - \$8,500 in FY12

90' Diamond Complex - \$250,000 in FY13

Put this in the budget so once a site is located the project can move ahead

Treadmill Replacement - \$9,500 in FY14

Sandy asked John about the fishing pond proposal he made a few years ago, she asked if that was still going to be done. John stated that on the Fitzgerald Property there is a pond in the back that they may be able to use.

Public Works

Warren Connors presented a Public Works Six Year Capital Request of \$5,125,000 including the following projects:

Equipment Replacement Reserve - FY09 - \$40,000, FY10 – \$42,000, FY11 - \$30,000
FY12 - \$30,000, FY13 - \$30,000, FY14 - \$30,000

Truck Replacement Reserve – FY09 - \$115,000, FY10 - \$127,000, FY11 - \$75,000
FY12 - \$90,000, FY13 - \$98,000, FY14 - \$98,000

Discussion on truck situation, Warren informed the Board that there are nine plow routes and there are only eight trucks available. The mechanics are trying to take two trucks that are out of service to make one vehicle out of them. There is a truck that is tentatively scheduled for purchase and they will be talking to the Board of Selectmen regarding that purchase.

Waterway Reserve - FY09 - \$125,000, FY10 - \$125,000, FY11 - \$125,000, FY12 - \$25,000, FY13 - \$25,000, FY14 - \$25,000

This request includes the Town portion of the Merritt Avenue Bridge Project (\$300,000).

Road Construction Reserve – FY09 - \$600,000, FY10 - \$600,000, FY11 - \$600,000, FY12 - \$650,000, FY13 - \$650,000, FY14 - \$650,000 (each year includes \$65,000 of LOCIP funds)

Warren explained that he increased his request this year due to product price increases. Also, the roads that are declining require the more costly processes.

The roads that are on the proposed list require the more expensive work. We are using more asphalt product, two layers instead of one.

Matt stated that we actually spend more than this on the roads; the labor of the crew is in the operating budget. The \$600,000 is primarily for the product and the contractor.

Peck Hill Road Improvement Project - \$FY09 - \$60,000 and FY10- \$60,000. The project has been a State project and the Town share of the project is \$120,000.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Karen Crosby
Budget Analyst