



THE TOWN OF WOODBRIDGE BOARD OF FINANCE MONTHLY MEETING MINUTES THURSDAY, MARCH 19, 2009

A Board of Finance Meeting for the Town of Woodbridge was held in the main meeting room at the Town Hall, Woodbridge, Connecticut on Thursday, March 19, 2009 at 6:00 p.m.

PRESENT: Chairman, Matthew Giglietti; Vice Chairman, Laurence Grotheer; Janet Barillari; David King; Michael Luther; Tony Schaffer

ALSO PRESENT: First Selectman, Edward Maum Sheehy; Finance Director, Anthony Genovese]; Administrative Officer, Joseph Hellauer; Budget Analyst, Town Attorney, Jim Perito; Karen Crosby (left meeting at 6:40 p.m.)

Chairman Matthew Giglietti called the meeting to order at 6:00 p.m.

Michael Luther asked that the minutes of this meeting record, and we take a moment to reflect upon the life and service to our town of Russell B. Stoddard, First Selectman for 16 years; who died on Tuesday in his 97th year.

AMITY BOARD OF EDUCATION BUDGET

Dr. Brady presented the Amity Regional School District budget of \$42,141,265. Dr. Brady went through the highlights of the budget and the process that was taken to arrive at the adopted budget. The Woodbridge allocation for the FY10 budget will be \$13,022,468, which is a .50% decrease over the FY09 budget.

The Board thanked Dr. Brady for his presentation.

EXECUTIVE SESSION

At 6:40 p.m. the Board of Finance voted (Giglietti/Luther) unanimously to go into Executive Session and to invite Jim Sabshin, Bill Fox, Jim Perito, Edward Maum Sheehy, Tony Genovese, and Joseph Hellauer.

Karen Crosby, Budget Analyst left meeting (6:40 p.m.).

The Board returned from executive session at 7:53 p.m. Matt Giglietti stated that no votes were taken in Executive Session.

PUBLIC COMMENTS

Dr. Bill Silberberg of Jenick Lane spoke in favor of the purchase of the Woodbridge Country Club. He hopes the Board of Selectmen and Board of Finance will act in a proactive manner to gain control of this property.

FINANCE DIRECTOR'S REPORT

Tony reported that his projections through February 2009 has a budgetary surplus of approximately \$266,000 at the end of the fiscal year.

Bond Sale Information

Tony reported that we issued bonds for the fire station at \$5,900,000 and the winning bidder was Roosevelt & Cross at a rate of 3.2638% for fifteen years rather than twenty years.

FUNDING REQUESTS

O809-27 Allocation.....\$2,221 (Line Item Transfer)

To: Information Systems – Computer 1145-00/55111
From: Bldg. Dept – Printing & Binding \$1,500 1270-00/5440
TPZ-Court Stenographer \$ 721 1180-00/52211
For: Purchase Dell Work Station for Land Use Analyst
Vote: (Giglietti/Barillari) Unanimous

O809-28 Allocation.....\$4,200 (Line Item Transfer)

To: Police Dept – Computer 1210-00/55111
From: Police Dept – Gas, Oil & Tires 1210-00/55145
For: Replace failed hard drive and associated equipment
Vote: (Giglietti/Luther) Unanimous

O809-29 Allocation.....\$20,000 (Funding Request)

To: Bd of Selectmen – Legal Fees Litigation 1110-00/52130
From: Bd of Finance – Contingency 1170-00/56800
For: Higher than anticipated activity regarding Land Use cases
Vote: (Giglietti/Luther) Unanimous

O809-30 Allocation.....\$30,000 (Funding Request)

To: Fire Dept – Oil Heating 1230-00/55230
From: Bd of Finance – Contingency 1170-00/56800
For: New Fire Station has exceeded the gallons projected for this Budget
Vote: (Giglietti/Barillari) Unanimous

O8O9-31 Allocation.....\$15,000 (Funding Request)

To: Fire Dept – Electricity 1230-00/55221
From: Bd of Finance – Contingency 1170-00/56800
For: Fund electricity for new fire station
Vote: (Giglietti/Barillari) Unanimous

O8O9-32 Allocation.....\$11,000 (Funding Request)

To: Former Fire House – Electricity 1191-00/55221
From: Bd of Finance – Contingency 1170-00/56800
For: Fund electricity for former fire house from March 1st through June 30th
Vote: (Giglietti/Luther)

O8O9-33 Allocation.....\$7,500 (Funding Request)

To: Finance – Banking 1150-00/52160
From: Bd of Finance – Contingency 1170-00/56800
For: Transfer needed for Banking Fees
Vote: (Giglietti/Barillari) Unanimous

O8O9-34 Allocation.....\$4,500 (Funding Request)

To: Medical Services – Capital Machinery 1240-00/57410
From: Bd of Finance – Contingency 1170-00/56800
For: Purchase defibrillators as requested in FY10 Budget
Vote: (Giglietti/Luther) Unanimous

O8O9-35 Allocation.....\$6,000 (Line Item Transfer)

To: Police – Vehicle Parts 1210-00/55150
From: Police – Officer Salary \$2,500 1210-00/50220
Police – Capital Machinery \$1,500 1210-00/57410
Police – Capital Furn & Fixtures \$2,000 1210-00/57470
For: Unforeseen major auto repairs to marked patrol vehicle #30-WOO
Vote: (Giglietti/Luther) Unanimous

APPROVAL OF MINUTES

The Board of Finance voted (Giglietti/Luther) unanimously to approve the minutes of the February 19, 2009 meeting as presented.

ADDITIONAL BUDGET RECOMMENDATIONS FOR PRELIMINARY BUDGET HEARING

Tony presented the Board with additional budget recommendations since the Board has last met. Since he prepared this memo, the retirement figure has come in; which has resulted in an increase of \$6,000 for the Town employees and \$24,000 for the Police. Tony recommends this increase to the budget.

Board of Education will be coming to the Board of Finance for some adjustments to their budget.

The Board of Finance voted (Giglietti/Luther) unanimously to accept the budget recommendations 1-4 on the memo and the revenue change as well as the retirement change that Tony brought before the Board.

The Board of Education decided to present their final numbers to the Board of Finance prior to the final budget numbers that will go to the Annual Town Meeting. Tony informed the Board that he explained to the Board of Education that the Preliminary Budget document would be printed without their final numbers and they still opted to wait to submit their adjustments to be included in the final numbers for the Annual Town Meeting.

FIRST SELECTMAN'S REPORT

- Ed reported that Russ Stoddard passed away on Monday and he served as First Selectman for sixteen years and Ed served on the Board of Selectmen with him for twelve years.
- Ed attended a memorial service for Bunny Yesner. She was a librarian at Beecher Road School, a member of the Board of Education and an actress in an earlier career. She will be missed by the Woodbridge community.
- February 23rd had a meeting with David King, chair of the Beecher Road Building Committee. Set up some ground rules for the committee and their first meeting will be on March 31st.
- Met with representatives of the South Central Regional Pollution Control Authority and they have a new executive director. They reported on the status of that operation.
- Economic Development Commission is meeting and has formed some sub-committees in conjunction with the Planning and Zoning Commission.
- Participated in the Read America at Beecher Road School with Tony Genovese and Joe Hellauer
- Ceremony was held at Town Hall on February 28th for the Heart Safe Community. Woodbridge is the 25th town in Connecticut to become a heart safe community. Ed thanked the Emergency Medial Services Commission of which Alan Tyma is the chair.
- Ed received a number of letters concerning the snow plowing and their satisfaction with the job the crew is doing this winter.

- Met with Congresswoman DeLauro on Monday (area Mayors and First Selectmen) she brought them up to date on the stimulus package
- Saturday is the dedication of the new fire house at 10:00 a.m. Ed stated that a number of board members took a tour last night and it is state-of –the –art facility.
- There will be a hazardous waste collection at the Regional Water Authority on May 9th and one in Woodbridge on October 17th
- There will be a public information meeting on Wednesday, March 25th regarding the foreclosure of the Woodbridge Country Club. It will be held in the Center Gymnasium.

LIAISON REPORTS

Matt reported that the Amity surplus has grown again to \$588,334.

Tony Schaffer reported that he was unable to attend the Finance Committee meeting of the Board of Ed so he has nothing to report.

Janet reported that she missed the Library Commission meeting and the Fire Commission meets on Monday at the new fire house.

Michael was unable to attend the EMS meeting. He reported that the Police Commission had an award ceremony for three members of the department for actions they have taken: rescuing a man from a burning car and two who helped with an inter-town chase. There was also an award for the Chief for thirty years of service. Tom Balch is going to try to run the summer enrichment program on photography. There will be a DUI check by the State and Woodbridge at three locations. There has been a request for a traffic light at the intersection on Bradley Road and Amity Road. The highway department will do a study on this site. There was a draft of a document setting up a traffic commission as a sub-committee at the commission meeting.

Laurence reported that the Human Services Commission meeting was moved due to weather and he wasn't able to attend. He reminded everyone of the fund raiser on Thursday, April 2nd.

Laurence attended a program at Beecher Road School that was a collaborative between Youth Services and the School. It is presented each year to help the 6th graders and parents prepare for the transition into 7th grade into the junior high school. It was held on three consecutive Wednesdays and it was a worthwhile program. There was a grant that was obtained to help with the costs and the parents paid a fee to cover the remaining costs.

David reported that the Recreation Commission met the same night the Board of Finance met for their budget recommendations, so he was unable to attend.

The Board of Finance voted (Luther/Barillari) to adjourn at 8:30 p.m. unanimously.

Transcribed by:

Karen Crosby

Karen Crosby
Budget Analyst