

## Minutes for October 28, 2008

GATComm: Government Access Television Commission

Present: Theresa Burr-Bahner, Hank Kopel, Sheila McCreven

Excused: Jonathan Furst, Nancy Polk

Also: Pua Ford (coordinator & clerk)

**1. Call to Order:** Burr-Bahner called the meeting to order at 6:41 p.m. in the Board Room of Town Hall.

**2. Approve minutes:** September 23, 2008

McCreven moved approval of these minutes; Burr-Bahner seconded.

Vote to approve: McCreven, Burr-Bahner.

Abstain: Kopel

*Motion passed.*

**3. Receive Coordinator Reports**

Ford presented numbers for the current budget. Thirty-one programs have been produced since July 1. There are three high school students working as camera operators this year so far.

**4. Finances**

a. Equipment for this year: Ford recommends using the existing equipment (technical) budget line for a new tripod and supplies. The town should apply for a Cable Advisory Council/GATA grant for a new color monitor and another Sennheiser shotgun microphone. The grant application should include a portion of labor costs budgeted for January-June, the portion that had been covered by the Sound View grant in calendar year 2008.

b. Budget 2009-2010: We do not have a capital budget. It is hard to project what we will need in the next six years, when the technology changes so quickly. Except for the token raise, the labor budget lines should stay about the same. If Ford moves on from the coordinator position, replacing her might require a budget transfer.

c. CAC/GATA grant: The first application is due 12/1/2008. Besides a grant for WGATV, the Woodbridge and Amity school districts plan to collaborate on an application for an E channel.

d. Discuss appointment of Woodbridge member to GATA: Ford was appointed to GATA by Howard Jacobson, before docket 05-04-09 began and before Laurence Grotheer was appointed to the advisory council. Now that the grant process is in place, she would like to step down in order to concentrate on WGATV. GATA is the subcommittee that will review grant applications; members are expected to recuse themselves on votes concerning applications from their own towns.

Burr-Bahner will represent Woodbridge on GATA; McCreven will serve as her alternate.

**5. Other business**

Ford will e-mail budget plans to commission members.

**6. Adjournment**

McCreven moved to adjourn at 7:23 p.m.; Kopel seconded.

Approval unanimous.

***Motion passed; meeting adjourned.***

Respectfully submitted,  
Pua Ford, WGATV coordinator