

REQUEST FOR A CERTIFIED COPY OF A BIRTH RECORD FROM THE TOWN

Mail this request to the Town Vital Records office.

WOODBRIIDGE TOWN CLERK
11 Meetinghouse Lane Woodbridge, CT 06525

PLEASE PRINT

FULL NAME ON CERTIFICATE*:			LAST NAME
FIRST	MIDDLE		
DATE OF BIRTH:	PLACE OF BIRTH:	TOWN/CITY	
MONTH / DAY / YEAR			
FATHER'S FULL NAME:			LAST NAME
FIRST	MIDDLE		
MOTHER'S MAIDEN NAME:			LAST NAME
FIRST	MIDDLE		

PERSON MAKING THIS REQUEST:

NAME:			LAST NAME
FIRST	MIDDLE		
ADDRESS:			
NUMBER/STREET/UNIT #			
TOWN/CITY:	STATE:	ZIP CODE:	
TELEPHONE NO:	E-MAIL ADDRESS:		
SIGNATURE: X			
RELATION TO PERSON NAMED ON CERTIFICATE:			
REASON FOR MAKING REQUEST:			

CERTIFICATE SIZE:

FULL SIZE

\$20.00 EACH

NUMBER OF COPIES: _____

TOTAL NUMBER OF COPIES:

_____ X \$20.00 = \$ _____

TOTAL: \$ _____

PLEASE DO NOT MAIL CASH.

Attach a copy of the requester's valid government issued photo ID or passport below:

Or two (2) forms of the following:

- Social security card
- Written verification of identity from employer
- Automobile registration
- Copy of utility bill showing name and address
- Voter's registration card

Please make sure to mail the completed request with the following requirements:

- Money order made payable to Woodbridge Town Clerk or check
- Current government issued photo ID
- (If applicable) verification of relationship to the registrant (for example, an individual requesting his/her parent's birth certificate must provide a certified copy of his/her own birth certificate).

*If adopted, please provide your adoptive name and adoptive parents' information.
*If you had your name legally changed, please provide a copy of the court documents authorizing the name change.