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TOWN CLERK, WOODBRIDGE

Woodbridge Human Services Commission

Minutes of the April 3, 2017 Meeting

Members Present: S. Bender, J. Ciarleglio, S. Davidson, A. Klee,
V. Livesay, E. Sheehy, C. Lovejoy

M.E. LaRocca, Director of Human Services
J. Glicksman, Senior Center Director
B. Heller, Liaison, BOS
K. Cusick, Representative, BOF

Absent: J. Rascati, M.L. Sabshin, N. Pfund (Youth Services Director)

Call to Order at 7:04 pm by S. Bender, Chair.

I. Public Comments

No members of the public were present.

II. Approval of Minutes

S. Davidson made a motion to accept the minutes of the March 6, 2017, meeting.
J. Ciarleglio seconded. All approved.

III. Human Services FY17-18 Capital Outlay and Operating Budget

The Preliminary Budget hearing is scheduled for April 17th and the Annual Town Meeting will take place on May 15th.

IV. Human Services

M.E. LaRocca presented the March 2017 Human Services Report which is on file in the Human Services office.

- Reminder – Volunteer Tea – Thursday, April 20th at 2:00pm in the Senior Center. Outstanding volunteers will be recognized at the event. Senator Joe Crisco will be receiving a special plaque for the advocacy he has done on behalf of the Human Services Department throughout the years.
- Administrative Assistant Position: The department's recommendation to hire Jill Monroe will be going to the Personnel Committee and then the BOS for final approval.
- Senior Center Strategic Plan / STEAP Grant: Human Services received notice that money is available. We will be requesting BOS approval to apply for the grant (in

the amount of \$500,000). Funding priority will be given to the construction of an ADA ramp.

- Senior Center Restroom: Planning is still in progress and the department is currently working with state officials.
- Emergency Shelter: Human Services met with various town officials to discuss the issue of the emergency shelter and the possible creation of a CERT team. The town does not feel there is enough activity to warrant a CERT team. Instead, the town plans to utilize trained town volunteers to help run the shelter. M.E. LaRocca will reach out to the Red Cross for assistance.

A. Klee made a motion to accept the March 2017 Human Services Report. E. Sheehy seconded. All approved.

V. Senior Center

J. Glickman presented the March 2017 Senior Center Report which is on file in the Human Services Office.

- Center Programming: A group of 60 people attended the Antiques Road Show. The event was a success and will be repeated twice a year (spring and fall).
- 40th Anniversary Celebration: This celebratory event is scheduled for May 23rd (lunch) at 12:15pm and May 24th (dinner and entertainment) at 5:30pm in the Senior Center. Invitations will be sent out shortly. We have 14 sponsors to date.
- Pickleball: Games are taking place 4 days a week. The cost to play is \$20 for the year. Players have asked the town to re-line tennis courts so residents can play outdoors during the warmer months. Human Services will discuss this with the Recreation Department.
- Renaming of Senior Center: J. Glicksman presented several proposed names: The Meetinghouse; The Woodbridge Meetinghouse; The Community Meetinghouse; The Community Center; The Woodbridge Community Center; and The Woodbridge Wellness Center. The members discussed all suggested options, including an additional name: The Center Meetinghouse.

J. Ciarleglio made a motion to recommend the name "The Woodbridge Center" and that the Commission's recommendation be submitted to the BOS for approval. C. Lovejoy seconded. All approved the recommendation.

V. Livesay made a motion to accept the March 2017 Senior Center Report. C. Lovejoy seconded. All approved.

VI. Youth Services

M. LaRocca presented the March 2017 Youth Services Report which is on file in the Human Services office.

- First Selectman's Youth Award: Jason Luciani was selected. He will receive a \$100 check from People's Bank.
- Job Readiness Program: A brief workshop has been scheduled for April 13th.
- After-School Programming: Spring Photography course was cancelled due to low enrollment. Youth Services will meet with Amity Middle School staff to brainstorm ideas for creating programs that attract more participants. Youth Services hosted an after-school badminton tournament on March 31 at AMSB.
- Youth Evening Program (YEP): The AMSB Semi-formal is being held on April 21 at 7:00pm-9:30pm in the Center Cafeteria.
- Awareness Week at AMSB is scheduled for the last week in April and will focus on a different topic each day.

S. Davidson made a motion to accept the March 2017 Youth Services Report. J. Ciarleglio seconded. All approved.

VII. Old Business / New Business

- American Heart Walk is scheduled May 6th at 10:00am at Savin Rock, West Haven, CT. Interested members were asked to sign up with M.E. LaRocca.
- Next Human Services Commission meeting will be on Monday, May 8, 2017.

A. Klee made a motion to adjourn the meeting at 8:05pm. E. Sheehy seconded. All approved.

Submitted by:


Human Services Commission

Accepted and approved this 8th day of May, 2017.