

# **Town Building Committee for Beecher Renovation Phasing**

Tuesday, March 1st 2016  
Beecher South Meeting Room

## **Meeting Minutes**

The following committee members were present: Jeff Kaufman, Sheila McCreven, Greg Coyne and Andy Esposito [arrived 8:48] . Also attending were: Tony Genovese, Guy Stella [departed 9:10], Greg Kula [arrived 9:15], Matt Ward from ESG, and John Rice from AKF.

Chairman Jeff Kaufman called the meeting to order at 8:36 am.

On a motion by Sheila, seconded by Greg, the committee unanimously approved meeting minutes for December 18th 2015.

The committee received an update from Matt on project progress. Punch-list work is underway, commissioning and maintenance is beginning and will continue, solar installation is also beginning. The committee discussed final steps and expected timeline for completion of the project. It was agreed that the security report will be reviewed and the committee will make its final recommendations to the Superintendent and WBOE. The committee also suggested final edits for the wording on the plaque that will commemorate the project.

The committee then stepped through a detailed spreadsheet of the costs associated with the final elements of the project. Tony reported that remaining funds for the project from the contingency and solar lines amount to \$326,836.

On a motion by Sheila, seconded by Andy, the committee voted unanimously to approve a change order totaling \$286,465. Accordingly, \$40,371 of funding now remains.

By unanimous consent, the committee adjourned its meeting at 10:09 am.