

WOODBRIIDGE BOARD OF POLICE COMMISSIONERS

REGULAR MEETING

MINUTES

February 7, 2017

The Regular Meeting of the Woodbridge Board of Police Commissioners was held on Tuesday, February 7, 2017 at 6:00 p.m. in the Training Room of the Woodbridge Police Department.

PRESENT: Commissioner Robert Berke, Commissioner Matthew Gilbride, Commissioner Stephen Falcigno, Commissioner Deborah Fried, Commissioner Deborah Desir, Andrew Esposito, Jr. – Board of Finance Liaison

OTHERS: Chief Frank P. Cappiello, Deputy Chief Raymond S. Stuart, Lt. Jeffery Leiby, Administrative Assistant Janice Innocenzi; Officer Gerald Kubik-UPSEU Union President, Sgt. Michael Blume, Ofc. Michael Luzzi

- Chairman Berke called the meeting to order at 6:10 p.m.

EXECUTIVE SESSION:

Personnel Matters – Interview Police Recruit Candidates

- Conduct Interviews with Police Recruit Candidate (Finalists)

The Board voted unanimously (Gilbride/Fried) to move into Executive Session at 6:10 p.m. to discuss Personnel matters and interview Police Recruit candidates. (Only Police Commission members were invited to stay, all others were excused.)

- Mr. Esposito left the meeting at 6:35 p.m.
- The Board moved out of Executive Session at 8:32 p.m.

ACTION TAKEN ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

- Vote to Hire

The Board voted unanimously (Gilbride/Falcigno) to recommend the Chief hire Daniel Sanchez and Karl Rodriguez-Perez conditional upon their withdrawal of application to other law enforcement agencies and available seats in the Police Training Academy.

APPROVAL OF MINUTES:

- B.O.P.C. Regular Meeting – January 3, 2017

The Board voted unanimously (Fried/Falcigno) to approve the minutes from the Regular Meeting of the Woodbridge Board of Police Commissioners/Woodbridge Traffic Authority held on January 3, 2017.

- B.O.P.C. Special Meeting – January 17, 2017

The Board voted (Fried/Falcigno) to approve the minutes from the Special Meeting of the Woodbridge Board of Police Commissioners held on January 17, 2017.

Those in Favor: Fried, Desir, Berke, Falcigno

Abstained: Gilbride

Motion approved.

PUBLIC COMMENTS:

- There were no Public Comments.

REVIEW OF REPORTS:

Financial Report: Chief Cappiello reported that as we begin the eighth month of the fiscal year, we are on target to remain within budget. Patrol overtime was attributed to Patrol coverage due to manpower shortages, storm related patrol coverage, bank robbery and court related issues. ISU overtime primarily consisted of a bank robbery investigation and a sexual assault case. Repair & Maintenance-Machinery & Equipment is over because we paid last year's Cogent (AFIS) maintenance agreement during this fiscal year.

The Board voted unanimously (Desir/Gilbride) to accept the Financial Report.

Activity Report:

Deputy Chief Stuart reported on activity for the month of January:

- 63 Burglar Alarms (3 Burglaries)
- Bomb Threat (Jan. 18) and Threat of Violence (Jan. 31) Incidents at JCC: We acted with heightened police presence at all four JCC locations. Similar calls were made to JCC facilities in other states. Investigation is ongoing through the FBI.
- Bank Robbery (Peoples United Bank)
- 24 Suspicious Incidents (12 required written reports)
- 157 Motor Vehicle Stops
- 3 Larcenies
- 1 DUI
- 38 Motor Vehicle Accidents (3 with injuries; 35 no injuries)
- SRO Highlights – Traffic detail performed daily on Old Mill Road (drop-off location safety issue); he was asked to be part of a meeting regarding advice on a protective order for two students; spoke to students regarding harassment on Facebook and showed students how to turn off the “chat” option; responded to a medical incident and investigated several minor motor vehicle accidents.

The Board voted unanimously (Fried/Falcigno) to accept the Activity Report.

REPORT OF THE CHIEF OF POLICE:

- MOU – Woodbridge School District (Beecher Rd. School) and Woodbridge Police Department: Chief Cappiello requested the Board's consideration to accept and sign the final draft of the MOU. Commissioner Fried suggested a possible revision to the document; the issue will be reviewed and was tabled until a future meeting.
- Supervisor Liability Training: The Lieutenant and four of our Sergeants attended this training which was held at the Seymour Police Department; tuition was free.
- “Chasing the Dragon” Opioid Forum: On January 11th, Chief Cappiello and Deputy Chief Stuart attended this two hour forum which addressed the current opiate addiction epidemic. After a short film presentation, there was a question and answer period. The event was well attended.
- Film Production (Yale University): Chief Cappiello was contacted by a student from the Yale School of Drama who is directing and producing a short film. He requested to use one of our jail cells to shoot a short scene for the film. The Board of Selectmen approved his request to film in Woodbridge and no Department personnel will on camera.
- Woodbridge Police Department Hosting an AMR Sponsored EMT Class: American Medical Response is sponsoring an Emergency Medical Technician (EMT) Certification Class at the Woodbridge Police Department. This will be a voluntary 96-hour “bridge” class for police officers and firemen and is available by invitation only. The coordinator/instructor is Paramedic Supervisor John McFarland.

The Board voted unanimously (Gilbride/Fried) to accept the Report of the Chief of Police.

PERSONNEL MATTERS:

- **Workers' Compensation Injuries and Updates:**
 - Chief Cappiello reported that one officer who had been out on a workers' comp injury since October returned to full duty on January 16th after treatment and successfully completing physical therapy.
 - One officer has been having a recurring issue related to a previous workers' comp injury and had outpatient surgery performed on January 31st. His recuperation period is estimated to be approximately 4 weeks.
 - Last week, officers responded to a heroin overdose case; while treating the unresponsive patient, our officer was bitten on the leg by the patient's dog. The officer was treated at the Emergency Room and released back to full duty with no loss of work time.
- **Retirement:** On January 20, 2017 Officer Robert Crowther notified us of his intent to retire; his last day of work was February 3, 2017.
- **Personnel Reassignments:** With our most recent retirement, the Department is now short 4 officers. Chief Cappiello has reassigned personnel in an effort to keep the Investigative Services Unit functioning efficiently.
- **Accident Updates:**
 - Chief Cappiello has completed a review of an accident investigation conducted by Lt. Leiby into an on-duty officer's one car, property damage only, accident. This was found to be a legitimate accident with mechanical failure of the vehicle being a significant contributing factor.
 - Chief Cappiello reported that another officer was involved in a minor motor vehicle accident in the parking lot; he brushed the side of his vehicle against a light pole stanchion. This officer has had three other minor motor vehicle accidents within a three-month period, all involving property damage. The officer has received a written warning and will attend refresher driver training education at the Milford Police Department.

BUDGET:

- **Operating Budget Presentation to Joint Boards (Update):** Chief Cappiello reported that he felt the budget presentation to the joint boards on January 24th was well received. He thanked Chairman Berke and Commissioner Desir for attending the presentation.

OLD BUSINESS:

- There was no Old Business to discuss.

NEW BUSINESS:

- There was no New Business to discuss.
- All officers left the meeting at 9:03 p.m.

ADJOURNMENT:

The Board voted unanimously (Fried/Falcigno) to adjourn the Regular Meeting of the Woodbridge Board of Police Commissioners and move directly into the Regular Meeting of the Woodbridge Traffic Authority at 9:03 p.m.

Respectfully submitted:

Janice Innocenzi

Janice Innocenzi
Administrative Assistant

WOODBIDGE TRAFFIC AUTHORITY

REGULAR MEETING

MINUTES

February 7, 2017

The Regular Meeting of the Woodbridge Traffic Authority was held on Tuesday, February 7, 2017 at 9:03 p.m. in the Training Room of the Woodbridge Police Department.

PRESENT: Commissioner Robert Berke, Commissioner Matthew Gilbride, Commissioner Stephen Falcigno, Commissioner Deborah Fried, Commissioner Deborah Desir

OTHERS: Chief Frank P. Cappiello, Deputy Chief Raymond S. Stuart, Lt. Jeffery Leiby, Administrative Assistant Janice Innocenzi

PUBLIC COMMENTS / CORRESPONDENCE:

- There were no Public Comments.

TRAFFIC MATTERS:

- Dillon Road Traffic Study: As a result of residents' complaints, Chief Cappiello ordered increased police presence on Dillon Road and deterrent traffic enforcement assignments to be conducted on a regular basis; a traffic study was also ordered. With the traffic enforcement details and police presence, residents' complaints have subsided. The traffic study has been completed and Chief Cappiello will contact the Director of Public Works regarding installation of a "No Thru Trucks" sign on Rte. 69 at the end of Dillon Road and we will utilize a new SAM Trailer on Dillon Road when it arrives this spring; statistics will be reevaluated at that time.
- Exit 59 – DOT Updates: Chief Cappiello reported that he and Deputy Chief Stuart attended a recent meeting regarding this project. The smaller project on Rte. 69/Rte. 15 at the Woodbridge/New Haven line is set to begin in the spring of 2018. The second, much larger, long-term project which includes the widening of Rte. 69 and the widening of Rte. 15 to add acceleration and deceleration lanes is still 6 to 8 years away and construction will be a 1 to 2 year project.
- Milford Prevention Council 6th Annual Charity Ride for Hope: This organization works to prevent underage drinking and substance abuse. Chief Cappiello asked the Board's consideration to approve this motorcycle charity ride to travel through Woodbridge on Sunday, June 4, 2017.

The Board voted unanimously (Fried/Falcigno) to approve the Milford Prevention Council 6th Annual Charity Ride for Hope to travel through Woodbridge, as requested.

- Community Connectivity Road Safety Audit: Chief Cappiello presented the Board with short term recommendations, which include:
 - Send a letter to the Office of State Traffic Administration (OSTA) about a pedestrian facility upgrade at the signalized intersection of Litchfield Turnpike and Bradley Road and remind them there is a pole with a crossing button on it that is not functional.

- Contact CT Transit to request they relocate the bus stop at Amity & Bradley to Bradley Plaza to avoid having pedestrians cross Amity Road.
- Install sharrow pavement markings for bicycle traffic safety.

The Board voted unanimously (Fried/Desir) to authorize action is taken on all three suggestions, as requested.

ADJOURNMENT:

The Board voted unanimously (Gilbride/Fried) to adjourn the Regular Meeting of the Woodbridge Traffic Authority at 9:10 p.m.

Respectfully submitted:

Janice Innocenzi

Janice Innocenzi
Administrative Assistant

WOODBIDGE BOARD OF POLICE COMMISSIONERS

REGULAR MEETING

MOTIONS

February 7, 2017

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ACTION TAKEN ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

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Those in Favor: Fried, Desir, Berke, Falcigno

Abstained: Gilbride

Motion approved.

PUBLIC COMMENTS:

- There were no Public Comments.

REVIEW OF REPORTS:

Financial Report:

The Board voted unanimously (Desir/Gilbride) to accept the Financial Report.

Activity Report:

The Board voted unanimously (Gilbride/Desir) to accept the Activity Report.

REPORT OF THE CHIEF OF POLICE:

*Woodbridge Board of Police Commissioners/Woodbridge Traffic Authority
Regular Meeting – February 7, 2017*

The Board voted unanimously (Gilbride/Fried) to accept the Report of the Chief of Police.

PERSONNEL MATTERS:

- There were no motions made, no votes taken, during the discussion of Personnel matters.

BUDGET:

- There were no motions made, no votes taken, during the Budget discussion.

OLD BUSINESS:

- There was no Old Business to discuss.

NEW BUSINESS:

- There were no New Business items to discuss.

ADJOURNMENT:

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Respectfully submitted:

Janice Innocenzi

Janice Innocenzi
Administrative Assistant

WOODBIDGE TRAFFIC AUTHORITY

REGULAR MEETING

MOTIONS

February 7, 2017

PUBLIC COMMENTS / CORRESPONDENCE:

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TRAFFIC MATTERS:

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