

Woodbridge Library Commission Minutes
January 17, 2017
Friends Meeting Room 6:00 pm

Members Present: Jeanette Glicksman (Chairman), Marisa Von Beeden, , Elizabeth Marsh, Aldonna Noto, Loredana Falcigno, Renee Bevacqua-Bollier & Tom Shernow.

Members Absent: Ginny Calistro and Sheri Cifaldi-Morrill

Also Present: Eric Werthmann, Library Director (LD), Anthony F. Anastasio, Jr, Board of Selectman and Sandy Stein, Board of Finance.

I. Call to Order At 6:03.

II. Additions to the Agenda- None

III. Public Comment and Liaison Reports –

Friends of the Library- Mia Von Beeden explained The Friends are registered to receive a rebate from Smile.Amazon.com purchases for users who designate The Friends as their charitable choice.

Board of Finance – Sandy Stein informed us that at the December BOF Meeting, the annual town audit reported “no findings” of any deficiencies.

April 17 will be the Preliminary Budget presentation.

May 15 will be the annual town meeting.

Board of Selectman - Anthony F. Anastasio, Jr told us that Town Department Operating budgets will be presented next week. The Library presentation is scheduled for January 24th.

IV. Approval of Minutes – December 12, 2016 Aldonna Noto moved and Elizabeth Marsh seconded the minutes. Vote passed 5-0 with one abstention (six members were present at time of vote).

V. Committee Reports

A. Budget & Finance- Eric Werthmann, Library Director distributed financial reports. Nothing unusual noted.

Director Werthmann informed us that several proposed budget line items changed since the Commission approved on December 12, 2016. The largest individual change was Full-time salaries that decreased from

\$319,814 to \$314,897. This was due to projecting retroactive raises for employees who are not qualified for the raise. Total adjusted budget total will now be \$839,893 from \$844,794. Mia Von Beeden moved and Loredana Falcigno seconded the motion to accept the revised budget as proposed. Motion passed unanimously.

B. Policy & Personnel – N/A

C. Property & Maintenance- No update received on the installation of Solar panels.

VI Director’s Report & Goals Update – LD told us that we are back to having all full-time employees present.

VII New Business- Director Werthmann to check when the last Book amnesty program occurred.

VIII Old Business –

- 1) New logo design update. The Commission members reviewed the preliminary renderings created by the design firm that we selected. It was agreed that LD will contact the design firm and relay the Commission members feedback.
- 2) Library Trust update. Mia Von Beeden met with Tom Shernow after last Month’s Commission meeting. They determined that the Trust has a tax filing year-end of March 31. Mia has had several subsequent phone discussions with IRS and is awaiting a response.
- 3) LED lighting update. United Illuminating is working on compiling information before they can present us with the relevant figures.

IX Executive Session-N/A

X Items for February 13, 2017 Meeting at 6 PM.

- 1) New logo design update
- 2) Library Trust update
- 3) LED lighting update
- 4) Book return amnesty

XI Adjournment: 6:55 PM by Renee Bevacqua-Bollier seconded by Mia Von Beeden. Vote passed unanimously.

**Respectfully submitted,
Thomas Shernow, Library Commission Secretary**