



Woodbridge Human Services Commission

Minutes of the January 3, 2017 Meeting

Members Present: S. Bender, J. Ciarleglio, S. Davidson, A. Klee, V. Livesay

M.E. LaRocca, Director of Human Services
J. Glicksman, Senior Center Director
N. Pfund, Youth Services Director
K. Cusick, Representative from the Board of Finance
B. Heller, Board of Selectman

Absent:

J. Rascati, M.L. Sabshin, C. Lovejoy, E. Sheehy

Call to Order

Meeting called to order at 7:07 p.m. by S. Bender (Chair).

I. Public Comments

No members of the public were in attendance.

II. Approval of Minutes

S. Davidson made a motion to accept the minutes of the November 7, 2016 meeting. A. Klee seconded. All approved.

III. Human Services Operating Budget

See Operating Budget report on file at Human Services Department. M.E. LaRocca presented the proposed operating budget for FY 17-18 and described the increases and decreases to be included in the budget. M.E. LaRocca noted that Human Services fully supports Building Maintenance's request for \$25,000 in the Building Maintenance Capital Outlay FY17-18 budget for space needs assessment of the senior center. The assessment will include a design and cost estimate for the renovation and modernization of our 40 year old senior center facility.

J. Ciarleglio made a motion to approve the Operating Budget for the Fiscal Year 2017 -- 2018. A. Klee seconded. All approved.

IV. Youth Services Report

See November and December 2016 Youth Services Reports, which are on file at Human Services Department. N. Pfund (Youth Services Director) presented the reports.

- Job Readiness Program – In the process of ordering supplies, including a workbook for young professionals. The courses will be offered at Amity High School and possibly as a summer class.
- First Selectman's Youth Award – The award will be offered as a \$100 check, instead of a savings bond. Usually only receive 8-9 nominations. The award is given at the annual Volunteer Tea which is scheduled for April 6, 2017.
- After School Guided Study Program – Katie McCollum will be directing the program at Beecher. The \$5,000 grant from the State Department of Education will be used to support the program. The program will begin around January 23, 2017.
- Parent Education – Absenteeism/School Anxiety – Youth Services is working with Amity High School (AHS) to provide funds for a speaker for parents to address this issue. AHS has requested approximately \$525.
- "Chasing the Dragon" Screening and Panel on Opioid Crisis – Film will be shown on January 11, 2017 at 6pm at Amity High School, Brady Auditorium.

V. Livesay made a motion to accept the Youth Services November and December 2016 Reports. S. Davidson seconded. All approved.

V. Human Services Report

See November and December 2016 Human Services Reports, which are on file at Human Services Department. M.E. LaRocca (Human Services Director) presented the reports.

- Administrative Assistant Position - Job Description. J. Ciarleglio made a motion to accept the description as presented. A. Klee seconded. All approved.
- Holiday Basket Program – Twenty-three baskets were distributed for Thanksgiving and 45 baskets for the Christmas Holiday.
- Senior Center Strategic Plan – CUPOP Presentation was held on December 19, 2016.
- Senior Center Restroom – Town selected a firm, Gill & Gill, to design the restroom. As part of their bid response, Gill & Gill submitted a cost estimate for an ADA compliant ramp, which will be further explored.
- Update on Clifford Beers Clinic – Staff will meet with representatives from the Middle and High Schools to get ideas about programs that are needed at the elementary school. A suggestion was made to look into what programs Clifford Beers provides in other communities. S. Davidson made a motion to suspend funding to Clifford Beers until such time as a clearer understanding of what services will be provided and a new agreement can be worked out between the parties. J. Ciarleglio seconded. All approved.
- Emergency Shelter – Town is not currently moving forward with a CERT Team. No one in Town wants to take this on. Beth Heller agreed to raise this issue with the First Selectman.

**Human Services Commission
Minutes of the January 3, 2017 Meeting**

3

V. Livesay made a motion to accept the Human Services November and December 2016 Reports. A. Klee seconded. All approved.

VI. Senior Center Report

See November and December 2016 Senior Center Reports, which are on file at Human Services Department. J. Glicksman (Senior Center Director) presented the reports.

- Meal Pricing for non-senior/non-disabled meals – J. Glicksman suggested raising the price by \$1 for these individuals. No action was taken at this time. This will be discussed again at a future meeting.
- 40th Anniversary Celebration of the Senior Center – This event is scheduled for May 2017 (possibly during the week of 5/22/17) – J. Glicksman needs help planning the celebration and getting sponsorships and entertainment.
- Renaming of the Senior Center – Tabled to a future date.

A. Klee made a motion to accept the November and December 2016 Senior Center Reports. V. Livesay seconded. All approved.

VII. Approval of Meeting Dates

S. Davidson made a motion to approve the proposed meeting dates for 2017. J. Ciarleglio seconded. All approved.

VIII. Motion to Adjourn

S. Bender made a motion to adjourn the meeting at 9:11 p.m. A. Klee seconded. All approved.

Submitted by:


Human Services Commission

Accepted and approved this 6th day of March, 2017