



Woodbridge Human Services Commission

Minutes of the November 7, 2016 Meeting

Members Present: S. Bender, S. Davidson, A. Klee, V. Livesay, C. Lovejoy, E. Sheehy

M.E. LaRocca, Director of Human Services
J. Glicksman, Senior Center Director
N. Pfund, Youth Services Director
B. Heller, Deputy First Selectmen

Absent: J. Ciarleglio, K. Cusick, J. Rascati, M.L. Sabshin

I. **Call to Order** at 7:05p.m. by S. Bender, Chair.

II. **Public Comment**

Beth Heller reported that she attended the Holiday Fair on Saturday. She congratulated the Commission on an excellent event.

III. **Approval of Minutes**

E. Sheehy made a motion to accept the minutes of the October 5, 2016 meeting. A. Klee seconded. All approved. C. Lovejoy abstained.

IV. **Senior Center Report**

The October 2016 Senior Center report, which was presented by J. Glicksman, is on file at Human Services Department.

- Upcoming Programs – 90 years + birthday celebration, Pickleball, Thanksgiving and December Holiday Luncheons, Antiques Roadshow, Veteran's Program, Presentation by Jane Barrett author of "Reckless" (the story of a Korean War Horse), and Amity Middle School Choir share a meal and performance.
- Senior Center Name Change – Tabled to a time when more members are present to discuss.

- Podium – High School teachers will come up with a couple of plans. The estimated cost of the podium is approximately \$300-350. The materials to be used are: maple plywood. If desired, the podium design could include a plaque with logo/name of department.
- RFP for Senior Center Restroom – The bid process closed on Friday. Seven bids were received.
- Capital Outlay Budget – Human Services plans to make a request to the Board of Selectmen for the opportunity to apply for a STEAP Grant. A needs assessment has been requested for next year. The assessment will be paid for with \$25,000 from Building Maintenance's budget. In the event the STEAP grant is unavailable, Building Maintenance plans to request \$100,000 for Phase I in FY18-19. Capital Budget meeting dates are scheduled for November 29 or December 1, 2016. Members of the Commission and seniors are encouraged to attend the budget presentation to support the request.
- Senior Center Strategic Plan –An additional site visit will take place on Thursday, November 10, 2016. Staff and Commission members will be visiting the Senior Center in Middletown, CT and plan to leave Woodbridge at 9:00 a.m. Photos of the center are also available online.
- Preliminary results of Harvest and Holly Holiday Fair – Proceeds are approximately \$7,000 gross. Expenses will be paid over the next couple of weeks. A final figure will be available next month. Many volunteers helped this year. The entertainment was outstanding.

C. Lovejoy made a motion to accept the oral Senior Center Report as presented. S. Davidson seconded. All approved.

V. Youth Services Report

The October 2016 Youth Services report, which was presented by N. Pfund, is on file at Human Services Department.

- Job Readiness – Cindy Kruger was hired as the new coordinator and is in the process of learning the Career Readiness Power Point presentation. The program will also be offered at the Amity Teen Center. A meeting at the high school is being planned with the Career Counselor and a representative from the Job Corps.
- YEP Programs
 - Halloween Bash – 37 students attended
 - Photography class – Started on October 13, 2016 with 5 students at AMSB. The class runs for 10 weeks.

- Opioid movie and parent panel discussion is scheduled for January 11, 2016 at AHS. The movie will be shown to students the next day.

V. Livesay made a motion to accept the Youth Services Report. E. Sheehy seconded. All approved.

VI. Human Services Report

The October 2016 Human Services report, which was presented by M.E. LaRocca, on file at Human Services Department.

- Holiday Basket Program – Human Services is working on referrals through the Rotary Club. Baskets will be distributed on November 21, 2016. The department is looking for family sponsors for the December gift baskets. Volunteers are needed.
- Clifford Beers Clinic- N. Pfund, J. Rascati and M.E. LaRocca met with the director and other lead members of the agency to discuss outreach and counseling services. Clifford Beers will submit a proposal to Human Services. Human Services will meet to review the proposal.
- Budget Committee is being created. C. Lovejoy and S. Bender volunteered to serve on this committee.

C. Lovejoy made a motion to accept the Human Services Report. S. Davidson seconded. All approved.

VII. Old/New Business

M.E. LaRocca obtained research on the Emergency Shelter issue from CCM. The goal is to have the shelter run by trained volunteers, with the assistance of the director of Human Services. The possibility of moving the shelter to the high school was also discussed. Most towns contacted have Red Cross or CERT team run shelters.

V. Livesay made a motion to adjourn the meeting at 8:34 p.m. E. Sheehy seconded. All approved.

Submitted by:


Vuana R. Livesay
Human Services Commission

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Accepted and approved this 3rd Day of January, 2017