

# WOODBIDGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane  
Woodbridge, CT 06525  
203-389-3446

## RECREATION COMMISSION MEETING MINUTES Monday, October 24, 2016

### PRESENT:

Commission Members: Stan Gedansky, Pennell Hamilton, Robert Hill, Dwight Rowland, Jane Shernow, and Andrea Weinstein

Staff: John Adamovich, Recreation Director, Theresa Burr-Bahner, Pool Director, Christopher Burr-Bahner, Assistant Pool Director, and Kathy Adamovich, Road Race Coordinator.

Board of Selectmen Liaison: Maria Kayne

Board of Finance Liaison: Matthew Giglietti

Recorder: Jim Franco, Office Manager

Meeting Called to Order: 7:00 pm

1. Public Comments: **A)** none
2. Minutes: Under section 17, Correspondence, add the sentence “A follow up is needed to accommodate people shut out.” With that change, **Dwight Rowland made a motion to approve the minutes of Monday, September 26, 2016. Bob Hill seconded the motion. All voted in favor.**
3. Liaison Reports: A) – Matthew Giglietti is our new liaison from the Board of Finance. Matt reports that the Redan offer for the Country Club has been withdrawn.
4. Town Plan – no report  
Andrea
5. Pool – Swim Lessons are full and running well. John Adamovich reports that Theresa does an unbelievable job. He is amazed at what the kids learn. She is fantastic with swim lessons.
6. Road Race: Kathy Adamovich presents her Road Race summary. She explains that, Mary Hill, Andrea Weinstein, and she went door to door to help get sponsors. Staff visited Road Races in New Haven, West Haven, and Milford to distribute fliers for the Road Race. Amity Physical Therapy and Coldwell Banker were again, main sponsors, and their banners were on display on the Center Field fence 3 weeks before the event and one week after the event. The amount in the Road Race account going into the season was \$6,434.64. In sponsorships, the road race raised \$6,125. Revenue was \$8,936, expenses totaled 5,657.14, for a net income of \$3,278.86. The amount in the fund is now \$9,713.50. Jim explained that in 2015, Recreation donated \$2,000 to the food & fuel fund. In 2014, the donation was \$4,000. In 2013, it was \$3,000, and in 2012, it was \$2,000. Kathy feels strongly about the Human Services Food & Fuel fund. **Pennell Hamilton made a motion to donate \$3,500 from the Road**

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**Race account to the Human Services Food & Fuel Fund. Jane Shernow seconded the motion. All voted in favor.** Bob explained how we saved on the trophies this year, and possibly next year, we can cut down on the shirts.

7. Personnel: Michael Flora has applied to be a swim instructor. He has passed his background check and sex offender list. He will be starting at \$9.60 per hour. **Dwight Rowland made a motion to approve Michael Flora as swim instructor. Pennell Hamilton seconded the motion. All voted in favor.**
8. Fitness Center: A) Going fine. The Nustep recumbent bike has arrived. It has a new feature, a chase dot to keep pace. The Life Fitness Upright Bike is on order and we waiting for the purchase order for the Treadmill. John explained how the supervisors know the members, and they make sure that members are the only ones that are using the Fitness Center.
9. Outdoor Facilites: A) Walking Trail – Perfect shape. John states how the Running Club still uses it on Monday, Wednesday, and Friday mornings, and that he checks the path before they begin. B) Multi-Purpose Fields- going fine. The playground is being used. More mulch will be moved into the area. The safety net by the basketball hoop still has not been installed. John mentioned that he spoke with Adam and that they are waiting for some cooler weather to begin installation. In the meantime, the hoops are kept at the children’s height. C) Sports- Winding down. We had 291 in the after school programs, and 91 in swim lessons.
10. Tennis Courts: Being used heavily. The Center Courts are in good shape. It is the Beecher North Tennis Courts that need patching.
11. Financial: Director’s Report, Budget, Report: Current expenses are getting in line. We are at 44.2%. Last year we were at 39.7%. The previous year, we were at 41.3%. It was explained how the pool was closed for the past two summers, and that is why there was less spending. John and Jim explained that as the year goes on, we reduce spending as needed, and wait for the new fiscal year. John added that he has never gone over budget. The current income was \$37,163.12 at 13.5%. Last year at this time it was at 44,327.03 at 21.2%. Fiscal Year 2016 income was \$240,367.79, at 114.9%B) Capital Budget. The Commission would like to see a master list of inventory and a schedule of replaced equipment. Recreation will check with Tony to see if there is an inventory list. John stated how a treadmill is replaced every five years. Status of Previous approved projects: A) John is getting prices on the shuffleboard court. He spoke to Adam, and they would like to use one of the walls of the bocce court to be the wall of the shuffleboard court. They will bring 6 x 6’s for the other wall, and stone dust to create the base of the shuffleboard court. Bob mentioned how Recreation needs to go before CUPOP and Conservation before the project is begun. John stated if they cannot get the area next to the Bocce court, Jim had suggested using the skating rink black top for the shuffleboard court. B) Gymnastics equipment is in progress. Bob inquired if the school uses any of the Rec.s’ gymnastics equipment. John explained that the school only uses the mats. C) Treadmill replacement project, we are waiting for the purchase order. Capital requests Fiscal Year 18, 30’X 50’ tent. Wayne Luciani provided a tent for the Road Race last year and it was easier to set up, instead of

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using our eight 10'X 20' tents. Bob and Pennell's concern is that this would be used for just one event. Besides the Road Race, the tent would be used for the summer concerts, and during the six weeks of summer camp for an extra shaded and rain covered area. By having this tent, we will be able to use the smaller tents over at the fun run. Fiscal Years 18, 19 & 20 continues the gymnastics equipment replacement. Fiscal Year 19 is North Tennis Court repair. Adam does continue to patch the court, but it is need of redoing. Fiscal Year 20 is the portable Ice Skating Rink. The current rink is made of asphalt and is unlevel. The surface is black and it melts when the sun hits it. The portable rink has a freezing unit and may be used from November to April. Recreation will be able to rent out time on the rink, and there will be a fee to skate. The Commission asked if people have been inquiring about ice skating. John Adamovich answered yes. Fiscal Year 21 Basketball Court. At one time there was a basketball court at the West River complex. For safety reasons, it was removed because it was too close to the ball field. The basketball court at Beecher can only be used during non-school hours. The basketball court at the playground is kept at children's height. This would fulfill the need of a basketball court at the West River Complex. Fiscal Year 22 Fitness Trail station equipment. John explained how the current stations were refurbished by a Eagle Scout project and should be able to get 5 more years out of them. The current stations are heavily used. Fiscal Year 22 Treadmill replacement. Every five years Recreation replaces the oldest equipment. Fiscal Year 23 90' Diamond. Recreation still does not have a 90' diamond in Town. It was approved at Allegi, and it is in our Town Plan. **Pennell Hamilton made a motion to approve the Recreation Capital Budget with the change of the Tent project to Fiscal Year 19, and the Beecher North Tennis Court project to Fiscal Year 18. Jane Shernow seconded the motion. All voted in favor.**

12. Programs: A) John mentioned a collaboration with the JCC, in which each week a Woodbridge Rec. Tuesday night team would play against a JCC team, on Sunday, at the JCC. There would be no additional cost involved.
13. Country Club Pool: A) Maria Kayne reports that the Redan project has been withdrawn. An offer by a citizens group has come in for \$750,000. The other proposal is for open space. Currently, there is no plan for golf, and there is no decision on the pool for next season. If the pool does open, there is concern about losing the food vendor. The pool made money this year with 171 members. Bob showed that the Racebrook Country Club has begun to advertise for next season and there is no initiation fee.
14. Correspondence: A) none
15. Policies and Procedures: A) no report
16. Other Business no report

**Dwight Rowland made a motion to adjourn the meeting. Pennell Hamilton seconded the motion. All voted in favor. Meeting adjourned at 8:30 pm.**