

The October 18, 2016 Regular Meeting of the Woodbridge Board of Selectmen was convened at 5:00 p.m. in the Town Hall Central Meeting Room by First Selectman Ellen Scalettar.

Present: Ms. Heller, Ms. Jacobs, Ms. Kayne, Ms. Scalettar, Mr. Anastasio, and Mr. Dey

Present for Staff: Mr. Genovese, Administrative Officer/Director of Finance; Mr. Weiner, Town Counsel; Ms. Yagla, Assistant Administrative Officer; and Mrs. Shaw, Clerk

Action Taken at Meeting

NORTHWEST CEMETERY VETERAN GRAVES LOCATION SIGN – Jason Luciani Eagle Scout Project

The Board of Selectmen **VOTED UNANIMOUSLY** (Jacobs – Dey) to approve the design of a nine foot x 6 foot sign to be installed at Northwest Cemetery identifying the location of veteran graves; location of and language on sign is to be approved by the Board of Selectmen prior to installation.

RADIO COMMITTEE REPORT

Retain Northeast Communications - The Board of Selectmen **VOTED UNANIMOUSLY** (Anastasio – Heller) to authorize the First Selectman to sign a contract with Northeast Communications for Northeast to serve as a consultant to design, bid, and over-see construction of the new police tower and related shelter.

Retain New England Radio Consultants – The Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Anastasio) to authorize the First Selectman to retain New England Radio Consultants, LLC to act as the Town’s consultant with respect to the radio system upgrade to assist the Town in design and procurement of this radio system upgrade. Contract is based on \$150.00 per hour fee, not to exceed \$15,000 without a change order.

COUNTRY CLUB OF WOODBRIDGE UPDATES

Executive Session – At 7:40 p.m. the Board of Selectmen **VOTED** (Jacobs – Anastasio) to add to the agenda an executive session pursuant to Connecticut General Statute Sections 1-200(6)(D); 1-210(b)(1), (24) to discuss updates regarding possible contract updates; other proposals; and negotiations with Redan Reserve, LLC. Invited to attend: Mr. Genovese and Mr. Weiner

VOTE: Aye – Heller, Jacobs, Scalettar, Anastasio, Dey
Nay – Kayne

The motion carried and the Board moved into executive session.

TAX REFUNDS

The Board of Selectmen **VOTED UNANIMOUSLY** (Scalettar – Heller) to refund taxes in the amount of \$3,575.49 pursuant to Connecticut General Statutes 12-124 through 129 and the recommendation of the Tax Collector.

FUNDING REQUEST

#1617-02 - Allocation Amount: Not to Exceed \$15,000
To: CNR-Fire Dept. (3020-2300/52100/RADIO)
From: Board of Finance Contingency (1170-00/56800)
For: Consultant Services for Radio Project
(Scalettar – Dey) Unanimously Approved

AWARD OF BID/WAIVER

Award Road Salt Bid – The Board of Selectmen **VOTED UNANIMOUSLY** (Scalettar – Heller) to award bid #2017-03 – Sodium Chloride (Road Salt) to Eastern Salt Company, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 for a bid of \$64.25 per ton.

Treated Salt Waiver – The Board of Selectmen **VOTED UNANIMOUSLY** (Anastasio – Heller) to approve a bid waiver to purchase Ice “B” Gone from the Morton Salt, Inc., as the sole provider of this product for a purchase price of \$86.05 per ton.

CGI VIDEO CONTRACT

The Board of Selectmen **VOTED UNANIMOUSLY** (Anastasio – Heller) to authorize the First Selectman to sign the agreement with CGI Communications, Inc. for the Community Video Program subject to discussion with CGI regarding reducing length of contract to two (2) years.

STEAP GRANT – ANIMAL SHELTER

Adopt Resolution – The Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Jacobs) to adopt the following resolution:

**RESOLUTION OF THE WOODBRIDGE BOARD OF SELECTMEN
ASSISTANCE AGREEMENT BY AND BETWEEN THE STATE OF CONNECTICUT
ACTING BY THE DEPARTMENT OF ECONOMIC AND COMMUNITY
DEVELOPMENT
AND
TOWN OF WOODBRIDGE**

RE: ANIMAL SHELTER RENOVATION PROJECT

WHEREAS, pursuant to Section 4-66g(d) of the Connecticut General Statutes, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that the Town of Woodbridge make an application to the State for \$400,000 in order to undertake the Animal Shelter Renovation Project, Town of Woodbridge and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE Woodbridge Board of Selectmen:

1. That it is cognizant of the conditions and prerequisites for the financial assistance imposed by Section 4-66g(d) of the Connecticut General Statutes;

2. That the filing of an application for State financial assistance by the Town of Woodbridge in an amount not to exceed \$400,000 is hereby approved and that First Selectman Ellen Scalettar is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Woodbridge.

The Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Jacobs) to authorize the First Selectman to sign the agreement with the Department of Economic and Community Development accepting the \$400,000 grant for the Animal Shelter Renovation Project.

The Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Anastasio) to authorize the First Selectman to sign Declaration of Restrictive Covenant with the Department of Economic and Community Development regarding the STEAP Grant for the Animal Shelter Renovation Project.

TOWN CLERK'S REPORT

The Board of Selectmen **VOTED UNANIMOUSLY** (Scalettar – Anastasio) to acknowledge receipt of the Town Clerk's Report for the month ending September 30, 2016.

MINUTES

The Board of Selectmen **VOTED UNANIMOUSLY** (Scalettar – Heller) to approve the minutes of the July 27, 2016.

RESIGNATION

The Board of Selectmen acknowledged receipt of Kimberly Hynes resignation from the Commission on the Use of Publicly Owned Properties.

SUSPENSE OF ITEMS ON THE AGENDA

Due to the latest of the hour It was the sense of the Board to **SUSPEND** item 18 (First Selectman's Report) and item 19 (Liaison Reports) from the published agenda and move to the executive session listed under Town Counsel's Report.

EXECUTIVE SESSION

**BOARD OF SELECTMEN
REGULAR MEETING
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At 9:25 p.m. the Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Anastasio) to move into executive session pursuant Connecticut General Statutes 1-200(6)(B) to consider tax appeal cases brought forth by Deborah and Bruce Levin, 49 Penny Lane and R & H Group, 4 Research Drive. Invited to attend: Mr. Weiner and Mr. Genovese.

At 9:34 p.m. the Board of Selectmen moved out of executive session and returned to the regular meeting.

No motions were made or votes taken in executive session

ACTION ON TAX APPEALS HEARD IN EXECUTIVE SESSION

Deborah and Bruce Levin, 49 Penny Lane - The Board of Selectmen **VOTED UNANIMOUSLY** (Anastasio – Heller) to accept the stipulated judgement as presented.

R & H Group, 4 Research Drive – The Board of Selectmen **VOTED UNANIMOUSLY** (Dey – Kayne) to accept the stipulated judgement as presented.

ADJOURNMENT

On a non-debatable motion by Mr. Dey, seconded by Ms. Kayne the meeting adjourned at 9:35 p.m.

Respectfully submitted,
Geraldine S. Shaw, Clerk.