

Woodbridge Human Services Commission

Minutes of the October 5, 2016 Meeting

Members Present: S. Bender, J. Ciarleglio, S. Davidson, A. Klee, V. Livesay, C. Lovejoy, E. Sheehy

J. Glicksman, Senior Center Director
N. Pfund, Youth Services Director
K. Cusick, Representative from the Board of Finance
B. Heller from the Board of Selectmen

Absent: M.E. LaRocca, J. Rascati, M. L. Sabshin

I. Call to Order at 7:04 p.m. by S. Bender.

II. Public Comments

Bettina Theil was in attendance from Woodbridge Town News.

K. Cusick indicated that she likes the new process which was adopted at the last meeting (i.e., reviewing department reports in advance of meeting) and thinks it is beneficial to review the figures each month. K. Cusick stated she is happy to be a part of the commission as the BOF representative.

III. Approval of Minutes

S. Davidson made a motion to accept the minutes of the September 12, 2016 meeting as amended (added the word “and” on page 2). A. Klee seconded. All approved. C. Lovejoy and E. Sheehy abstained.

IV. Six Year Capital Outlay Budget

A copy of the Six Year Capital Outlay Budget, which is on file in the Human Services Department office, was provided to the members. J. Glicksman stated that new appliances are needed for the Senior Center Kitchen. The center’s freezer, commercial refrigerator and dishwasher all need to be replaced. This request will be included in the six year capital outlay budget. Human Services plans to talk to other senior centers to see how they acquire appliances.

J. Glicksman explained that the Human Services Department is seeking to purchase a 14 passenger lift-equipped bus. This funding request is to replace the senior center's 2008 vehicle. Two years ago, the Town purchased a "used" senior center bus. She noted that the bus was initially purchased in 2008 and was co-owned by the Greater New Haven Transit (80%) and the Town (20%). E. Sheehy made a motion to accept the budget. C. Lovejoy seconded. All approved.

V. Youth Services Report

See September 2016 report on file at Youth Services Department. N. Pfund presented the report.

- a. YEP Coordinator - Position re-opened and another applicant will be offered the position pending a background check
- b. Photography class – 3 registered and additional students are interested.
- c. Cooking class – Youth Services is looking to hire a new instructor
- d. Youth Services Advisory Board Member – N. Pfund recommended that Joya Marks be appointed. J. Ciarleglio made a motion to approve the recommendation. V. Livesay seconded. All approved.
- e. A movie on opioid addiction will be presented to members of the public. Date and time to be announced. "Generation Found" is another movie about drug abuse that N. Pfund is looking to present to the public. A. Klee proposed putting together a panel discussion on drug addiction sponsored by Youth Services at the Library – speakers could include individuals from FBI, US attorney's office and medical field. This will be discussed in greater detail at the next meeting.

S. Davidson made a motion to accept the September 2016 Youth Services Report. J. Ciarleglio seconded. All approved.

VI. Human Services Report

See September 2016 report on file at Human Services Department. J. Glicksman presented the report. The missing plans for restroom were found and deemed seriously flawed, i.e., the placement of bathroom was inappropriate. An RFP for an architect will be issued. Grant money that is available can be used for an ADA compliant bathroom, as well as applied for the construction of a ramp. Funds from building maintenance's budget can be used to paint, install new flooring, lights, carpeting, door knobs, etc. The senior center is turning 40 and needs revitalization. It is anticipated that no cosmetic work will be performed until summer 2017.

Middletown Senior Center was contacted for a visit on November 10, 2016 for the Human Services Commission to observe their premises. Departure from Woodbridge is scheduled at 9:30 am.

V. Livesay made a motion to accept the September 2016 Human Services Report. S. Davidson seconded. All approved.

VII. Senior Center Report

See September 2016 report on file at Senior Center Department. J. Glicksman presented the report.

- a. Holiday Fair, November 5th – We are receiving many donated items. Volunteers are still needed. Please let the Human Services office know in advance if you plan to help out. Groups, kids and adults, will be performing.
- b. Senior Center Name Change – Tabled until the next meeting.

A. Klee made a motion to accept the Senior Center Report. E. Sheehy seconded. All approved.

VIII. Brainstorming Ideas for Revitalization of the Senior Center Facility

Will pursue the renovation options for the Senior Center and visit Middletown Senior Center for ideas.

IX. Old Business

A. Klee asked for an update on Clifford Beers. It will be placed on the agenda for the next meeting.

X. New Business

Next Meeting is scheduled for November 7, 2016 at 7:00pm.

C. Lovejoy made a motion to adjourn the meeting at 7:58 p.m. S. Davidson seconded. All approved.

Submitted by:

Human Services Commission

Accepted and approved this ____ Day of _____, 2016