

Woodbridge Library Commission Minutes
September 12, 2016
Woodbridge Room
6:00pm

Members Present: Jeanette Glicksman (Chairman), Renee Bevacqua-Bollier, Loredana Falcigno, Elizabeth Marsh, Aldonna Noto, Marisa Von Beeden,

Members Absent: Ginny Calistro, Sheri Cifaldi-Morrill, and Tom Shernow.

Also Present: Eric Werthmann, Library Director, Anthony F. Anastasio, Jr, Board of Selectman, and Sandy Stein, Board of Finance.

- 1. Call to Order** At 6:05 p.m.
- 2. Additions to the Agenda** - Correction of date of last meeting. Listed on agenda as July 12, 2016 when actual meeting occurred on July 11, 2016. Changed.
- 3. Public Comment and Liaison Reports**
 - a.** Friends of the Library: The new slate of officers for the friends, effective September, 2016, is Mia Von Beeden, President; Mary Lee Barker, Vice President; Donna Lehman, Treasurer; Dale Chodos, Corresponding Secretary. Mia Von Beeden reported that the sales from the book store were going well. In July, the Friends turned over \$6,000.00 to the Library from their fund raising efforts.
 - b.** Sandy Stein, Board of Finance had nothing to report since there was no Board of Finance meeting in August.
 - c.** Anthony F. Anastasio, Jr. Board of Selectman, reported that the four year contract with the police union had been ratified. In addition, he reported on the current status of the plans for the golf course.

4. Approval of Minutes

From the July 11, 2016 Commission meeting- moved by Elizabeth Marsh, seconded by Loredana Falcigno. Motion passed 4-0 with 1 abstention.

5. Committee Reports

- A. Budget & Finance-** Eric Werthmann, Library Director, distributed financial reports. The purchase of museum and theatre passes constituted a large part of the expenditures. The library must now pay for internet service, previously provided by the state.

B. Policy & Personnel – Eric Werthmann, Library Director, reported that Kathy Muggleton had resigned from the library staff and that her presence would be missed. Aldonna Noto moved that we hire Mark Dutka, who currently works as a library page, to fill the part time library assistant in circulation, the position formerly held by Ms. Muggleton. Mia Von Beeden seconded the motion and it was unanimously approved. In addition, Loredana Falcigno moved that Danielle Schwartz be hired for the part time library page position, currently held by Mark Dutka. Aldonna Noto seconded and the motion passed unanimously.

C. Property & Maintenance- A great deal of work has been completed to restore the library to its working state after the flood over the July 4th weekend. The carpeting has been replaced in the children’s upstairs library; the circulation desk is completed and is to be installed on Wednesday, September 14th; the break room is restored; and the second floor of the library will be open to the public on Thursday, September 15, 2016. The materials in the temporary children’s library located in the Friends’ meeting room will be restored to the second floor.

The water damage to the first floor was sufficiently mediated so that the adult section was able to open on or about July 27th. A new shelf has been ordered to fit into the plans to re-arrange the adult collection. The new shelf is one-sided and will go in the A/V room in order to accommodate more audio books.

In addition, the stackable chairs in the Friends’ Meeting Room were discarded after it was learned that they were infected with mold. Jeanette Glicksman and Mia Von Beeden moved to authorize Eric Werthmann to move ahead to research the availability of affordable, suitable chairs to replace the up to fifty chairs lost from the meeting room and to finance the purchase of these chairs from the Clark Library Fund in an amount not to exceed \$6,500.00.

6. Director’s Report & Goals Update –

Director Werthmann reported on the state library delivery system. The five item limit imposed by the State means a lower volume of books being transported and Woodbridge no longer has a backlog. The five item limit is not without its detractors, however.

Eric Werthmann has volunteered for a new LION/Library Connection Study group. Library Connection is another consortium of public libraries based in the Hartford area. The point of this study group is to lay the groundwork for collaboration between the two consortia (and possibly others as well), especially concerning the various delivery issues facing the state.

The weeding project has gone well, with the books being left on the “Free books” for patrons to take, and being donated to organizations such as Better World Books and the Senior Center.

The library has now subscribed to Lynda.com and Hoopla. Lynda.com offers online training for technology and other skills. Hoopla offers downloadable e-content without any holds. Both services will be available to patrons on October 1, 2016.

7. New Business N/A

8. Old Business N/A

9. Executive Session N/A

10. Items for October 12, 2016 meeting? None. After discussion, the October meeting may be rescheduled with appropriate notice.

11. Adjournment: 7:03 PM by motion of Elizabeth Marsh, seconded by Jeanette Glicksman. Vote passed unanimously. A number of commission members toured the second floor to see the repairs.

**Respectfully submitted,
Elizabeth Marsh, Library Commission**