



Minutes of the September 12, 2016 Meeting

Members Present: S. Bender, J. Ciarleglio, S. Davidson, A. Klee, V. Livesay,
J. Rascati, M. Sabshin

M.E. LaRocca, Director of Human Services
J. Glicksman, Senior Center Director
N. Pfund, Youth Services Director
K. Cusick, Representative from the Board of Finance

Absent: C. Lovejoy, E. Sheehy, B. Heller

I. **Call to Order** at 7:00 p.m. by S. Bender.

II. **Approval of Minutes**

J. Rascati made a motion to accept the minutes of the August 1, 2016 meeting. M. L. Sabshin seconded. All approved.

III. **Public Comments**

No members of the public were in attendance.

IV. **Human Services Report**

See report on file at Human Services Department. M.E. LaRocca presented the August 2016 Human Services report.

- Fuel Assistance Intake will begin September 26th.
- Senior Center Office- Building a wall in the lounge and adding a 3 x 3 foot window for safety reasons.
- Senior Center Restroom – Staff is currently searching for restroom design plans that were created several years ago. If they are not located, the Town will have to hire someone to develop new plans by going out to bid on the project.
- Senior Center Strategic Plan – Five Commission members and two staff members took a field trip to the Westbrook Senior Center earlier today to get ideas for improving the program in Woodbridge. The Commission discussed the Senior Center in terms of revitalization of the facility: wall color, lighting, flooring, addition of a ramp and other improvements needed. M.E. LaRocca indicated that

the plan is to visit other centers as well. The importance of developing a strategic plan was discussed and the Commission agreed to begin brainstorming ideas at the next Commission meeting.

- Emergency Shelter Review- M.E. LaRocca would like to set up a training session with the Fire Department. The Commission discussed the possibility of moving the shelter to the Amity High School/Beecher Road School, as well as consolidating the duties for running the Emergency Shelter among multiple agencies: fire, police and human services. The possibility of creating a C.E.R.T. team was also raised. K. Cusick recommended that M.E. LaRocca call the Connecticut Conference of Municipalities to see how other municipalities handled their Emergency Shelters.
- Clifford Beers Clinic Counseling - N. Pfund and M.E. LaRocca have been having conversations with Clifford Beers. Representatives from Clifford Beers have indicated they would like to meet to discuss whether a counselor should continue to have an office in Woodbridge. A recommendation was made to contact Town Counsel and then schedule a meeting with Clifford Beers, Executive Director, Woodbridge residents serving on the Clifford Beers Board of Directors, J. Rascati, N. Pfund and M.E. LaRocca.

J. Ciarleglio made a motion to accept the August 2016 Human Services Report. S. Davidson seconded. All approved.

V. Senior Center Report

See report on file at Human Services Department. J. Glicksman presented the August 2016 Senior Center report.

- The Senior Center Director proposed renaming the center garden in memory of John Guerrieri – The Committee agreed to table the suggestion until after a strategic plan is created. It will be considered as part of the future plan.
- Pickleball – Demonstration for adults 50+ is scheduled for September 27th at 6:00pm by USAPA Pickleball Ambassador, Diane Sullivan.
- Art Class and iPad class - The iPad instructor withdrew as teacher. Six high school upperclassmen have volunteered to teach the class as a community service.
- Antique Roads Show project is being planned in collaboration with staff from the Town library. Support will be provided by Brookdale Woodbridge.
- Medicare 101 educational program is scheduled for October 19th at 6:00pm - 7:30pm in the Senior Center Lounge.
- Community Center Re-branding – The Commission will continue to consider new names of the senior center.
- 23rd Annual Harvest and Holly Fair is scheduled for Saturday, November 5th. Ads/Donations and bakers are needed for the fair.
- Volunteers needed in Woodbridge to assist with senior center luncheons (set up and clean up), the holiday fair, friendly visitor and telephone reassurance program, and to teach classes.

V. Livesay made a motion to accept the August 2016 Senior Center Report. A. Klee seconded. All approved.

VI. Youth Services Report

The August 2016 Youth Services Report is on file at Human Services Department. Due to time constraints, the Commission members were asked to read the August 2016 report prepared by N. Pfund. N. Pfund stated that grant reports are due this week and that the YEP Back-to-School Bash will take place on September 16th.

S. Bender made a motion to accept the August 2016 Youth Services Report. V. Livesay seconded. All approved.

VII. Old Business

No old business to report.

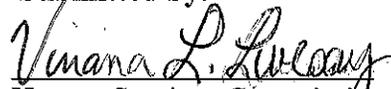
VIII. New Business

Annual Recreation Department Road Race is scheduled for Saturday, October 1, 2016 at 8:00am. J. Ciarleglio and M.E. LaRocca will be volunteering at the race.

The Commission's next meeting is scheduled for Wednesday, October 5th at 7:00pm.

J. Rascati made a motion to adjourn the meeting at 8:40 p.m. J. Ciarleglio seconded. All approved.

Submitted by:


Human Services Commission

Accepted and approved this 5 Day of October, 2016