

Woodbridge Library Commission Minutes
July 11, 2016
Friends Meeting Room
6:00pm

Members Present: Jeanette Glicksman (Chairman), Elizabeth Marsh, Aldonna Noto, Loredana Falcigno, Sheri Cifaldi-Morrill & Tom Shernow.

Members Absent: Ginny Calistro, Marisa Von Beeden and Renee Bevacqua-Bollier

Also Present: Eric Werthmann, Library Director, Anthony F. Anastasio, Jr, Board of Selectman, and Sandy Stein, Board of Finance.

- 1. Call to Order** At 6:05.
- 2. Additions to the Agenda- None**
- 3. Public Comment and Liaison Reports –**
 - a. Friends of the Library- N/A.
 - b. Sandy Stein, Board of Finance told us that the BOF is making year-end adjustments including, contingency fund disbursements.
 - c. Anthony F. Anastasio, Jr mentioned several issues that will be addressed at Planning and Zoning meeting

4. Approval of Minutes

From the June 13, 2016 Commission meeting- moved by Aldonna Noto and seconded by Betsy. Motion passed 5-0 with 1 abstention.

5. Committee Reports

A. Budget & Finance- Eric Werthmann, Library Director distributed financial reports. Buy-Back sick days increased this fiscal year due to the retirement of several employees. Overall Spending for the year just ended was at least \$50,000 less than budget as of today.

B. Policy & Personnel – N/A

C. Property & Maintenance- Water Damage occurred during the July 4th weekend. The damage began in the Childrens' Area and then flowed down to the Main Floor. Repair work has begun but it is not certain when at least part of the Library will open to the public.

Sheri Cifaldi-Morrill moved that Town Building Maintenance department pursue the replacement of the Childrens' Area carpet with the Commission's preference of carpet tile. The Commission hopes that the replacement material selected will fit in with the current look of the area. Hopefully this can be completed with speed and haste while the Library is shut down. It is expected that the Town Insurance will cover this cost. Elizabeth Marsh seconded. Vote passed unanimously.

The Commssion members and guests walked through the Library to examine The water damage.

6. **Director's Report & Goals Update** – Director Werthmann informed us about changes with State book delivery system.
7. **New Business** N/A
8. **Old Business** – N/A
9. **Executive Session-** N/A
10. **Items for September 12, 2016 Meeting at 6 PM.** None
11. **Adjournment:** 7:37 PM by Sheri Cifaldi-Morrill and seconded by Aldonna Noto. Vote passed unanimously.

Respectfully submitted,
Thomas Shernow, Library Commission Secretary