

## **Woodbridge Library Commission Minutes**

**May 9, 2016**

**Friends Meeting Room**

**6:00 pm**

**Members Present:** Jeanette Glicksman (Chair), Sheri Calfadi-Morrill, Loredana Falcigno, Elizabeth Marsh, Aldonna Noto, Marisa Von Beeden

**Members Absent:** Renee Bevacqua-Bollier, Ginny Calistro, Tom Shernow

**Also Present:** Eric Werthmann, Library Director; Anthony Anastasio, Jr., Board of Selectman; Sandy Stein, Board of Finance

### **I. Call to Order: At 6:03pm**

### **II. Additions to the Agenda - None**

### **III. Public Comment and Liason Reports**

Mia Von Beeden informed the Library Commission that the appeal for Friends of the Library membership has gone out. The Library's Annual Book Sale sponsored by the Friends will take place on June 3, 4, and 5, 2016. Signage will be prevalent.

Sandy Stein explained issues from the Preliminary Budget hearing and explained the issues of the grand list vs the mill rate. The Annual Town Meeting will take place on May 16, 2016.

A. Anastasio mentioned issues which might come up at the Wednesday's BOS meeting as well as issues that might come up at this evening's Planning and Zoning meeting.

### **IV. Approval of Minutes from April 11, 2016 Meeting**

Betsy Marsh moved and Mia Von Beeden seconded. Motion passed: 4 approved; 2 abstained—

### **V. Committee Reports**

#### **A. Budget and Finance**

Eric Werthmann, Library Director, reviewed munis and 405 reports.

There was some discussion of the Library Trust and when the money from the Trust might arrive to the Friends of the Library.

#### **B. Policy and Personnel**

Jeanette Glicksman, Library Chair, mentioned that the Library Director's review was in process and future changes may still be warranted.

#### **C. Property and Maintenance**

1. Signage: Eric Werthmann said that signage was still a work in progress.

### **VI. Director's Report**

**A.** Library Director Eric Werthmann reported that since the end of the fiscal year is approaching the Library staff is working to spend for items and books that are needed. He also mentioned that Katherine Ward will be moving to the first floor desk as Mary Kelly is retiring this week.

Also, the Library Director explained that C-Car deliveries still continue to be problematic on several levels. Eric Werthmann plans to attend a State Library Board meeting as well as a LION meeting dealing with this problem.

## **VII. New Business**

### **A. Staff Development Day: June 15, 2016**

1. After presentation and discussion of Professional Development Day on June 15, 2016, a motion to approve Professional Development Day and closure of the Woodbridge Town Library on June 15, 2016 was made by Sheri Cifaldi-Morrill and seconded by Elizabeth Marsh. The motion passed unanimously. The Library will give training and continuing education to staff.

**The Library will be closed on June 15th**

## **VIII. Old Business- N/A**

## **IX. Executive Session N/A**

## **X. Items for June 13, 2016 meeting N/A**

## **XI. Adjournment**

Motion to adjourn at 7:02 made by Sheri Cifaldi-Morrill and seconded by Loredana Falacigno. Motion passed unanimously.

Respectfully Submitted,

Aldonna Noto

